

## IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF A MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD ON TUESDAY 17<sup>th</sup> JANUARY AT 7:00PM AT THE COMMUNITY CENTRE, FETTLINEDINE ROAD, IRTHLINGBOROUGH NN9 5XF.

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**PRESENT:** Councillors E Hopkinson, D Maxwell, S Boyer, T Walton

**IN ATTENDANCE:** A Daly (Clerk to the Council) P Smith (Finance Officer) Cllr P Boyer

**36. APOLOGIES – TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE RECEIVED IN ADVANCE OF THE MEETING**

The following apologies were received:

Councillor J Gray – Prior commitment

Councillor R Powell – Prior arrangement

Councillor J Farrar – Prior arrangement

**RESOLVE P&R/01(23)/38** – Those apologies be accepted.

**37. DECLARATIONS OF INTEREST – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA**

No declarations were made.

**38. MINUTES – TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON TUESDAY 30<sup>TH</sup> NOVEMBER 2022**

**RESOLVE P&R/01(23)/39** – That the minutes of the Policy and Resources Committee of Wednesday 30<sup>th</sup> November 2022 be approved and signed as a correct record of proceedings.

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**39. MATTERS ARISING (UNLESS COVERED BELOW)**

There were no matters arising.

**40. TO RECEIVE A PRESENTATION FROM OUR INSURANCE PROVIDER**

Jonathan from Zurich Insurance joined the meeting via Zoom and satisfactorily answered all Councillor questions related to WFH/Lone Working/Risk Assessments.

It was noted that valuations had risen by 20%

**RESOLVE P&R/01(23)/40** – That the presentation given by Jonathan from Zurich Insurance is received and noted.

Councillor Maxwell left the meeting at 7:25 for a prior commitment.

**41. TO RECEIVE AND NOTE ACTIONS TAKEN AGAINST THE POLICY AND RESOURCES COMMITTEE'S RESOLUTIONS UP TO 10<sup>th</sup> JANUARY 2023 (COPY HEREWITH)**

Nothing was raised.

**RESOLVE P&R/01(23)/41** – That the report detailing the actions taken against the Policy and Resources Committees resolutions up to 10<sup>th</sup> January 2023 is received and noted.

**42. REPORT ON DEBTORS**

**RESOLVE P&R/01(23)/42** – That the report on Debtors was accepted.

The Finance Officer informed members that:

Lines 2 & 8 – Both £30.00 – Relate to hire of the pitch.

Line 5 - £400 – This was for an Amnesty Day previously arranged and cancelled due to COVID.

No further concerns were raised.

**43. REVIEW OF BUDGET FORECASTS 2022-23**

As this meeting was so close to the Budget & Precept being confirmed - No concerns were raised.

**RESOLVE P&R/01(23)/43** – That the Budget Forecast for 2022/23 as presented at the meeting is accepted.

**44. TO RECEIVE TRIAL BALANCE REPORT AND SUPPORTING CASH & INVESTMENT RECONCILIATION FOR DECEMBER 2022**

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

**RESOLVE P&R/01(23)/44** - That the Trial Balance report and supporting cash and investment reconciliation statements as presented at the meeting are accepted.

**45. REVIEW OF EARMARKED RESERVES 2022/23**

**RESOLVE P&R/01(23)/45** – That the Earmarked Reserve figures as presented at the meeting are accepted.

**46. For Information Only - Public Sector Deposit Fund Factsheet**

**RESOLVE P&R/01(23)/46** – That the Public Sector Deposit Fund Factsheet presented at the meeting is accepted.

**RESOLVE P&R/01(23)/47** – That the Finance Officer provide details of potential investments at the next meeting in March for Unity Bank, CCLA & NatWest

**47. REVIEW BURIAL FEES FOR UNDER 18 YEARS**

Discussions took place regarding the current arrangements and the new government scheme, the scheme allowed the funeral directors to make a claim with the Government directly and therefore it was decided that the fees in place at present would remain.

**RESOLVE P&R/01(23)/48** – That the burial fees remain as per the present agreed rates.

**48. REQUEST FOR VOLUNTEERS TO BE NATWEST SIGNATORIES**

**RECOMMEND P&R/01(23)/49** – That Councillors Walton and Hopkinson become bank signatories.

Date of the next meeting is 28<sup>th</sup> March 2023 @ 19:00 hours at the Community Centre, Fettleline Road, NN9 5XF.

There being no further business the meeting closed at 8:15pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_