

IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF THE PROPERTY AND SERVICES COMMITTEE HELD ON
TUESDAY 31st MAY 2022 AT 7.53PM (FOLLOWING PLANNING) AT THE COUNCIL OFFICES, STATION
ROAD NN9 5XF

PRESENT: Councillors C Cross, T Walton, S Boyer (substituting for R Powell), P Boyer (substituting for E Hopkinson) and J Farrar (Ex Officio)

01) ELECTION OF CHAIRMAN – ELECT A CHAIRMAN FOR THE CIVIC YEAR 2022/23

At the Annual Meeting held in May it was agreed that the Committee membership would be agreed at the June Town Council Meeting. Therefore, it was agreed not to elect a Chairman for the year at this meeting. Councillor T Walton as the previous Chairman was voted to take the meeting.

02) ELECTION OF VICE CHAIRMAN – ELECT A VICE CHAIRMAN FOR THE CIVIC YEAR 2022/23

At the Annual Meeting held in May it was agreed that the Committee membership would be agreed at the June Town Council Meeting. Therefore, it was agreed not to elect a Vice Chairman for the year at this meeting.

03) APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCES RECEIVED IN ADVANCE OF THE MEETING

Apologies Cllrs J Bragg, R Powell and E Hopkinson

RESOLVE P&S/05(22)/01 – that apologies be accepted for Councillors J Bragg, R Powell and E Hopkinson.

04) DECLARATIONS OF INTEREST – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA.

No declarations were made.

05) MINUTES – TO RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE PROPERTY AND SERVICES COMMITTEE MEETING HELD ON 25th JANUARY 2022.

RESOLVE P&S/05(22)/02 - that the minutes of the Property and Services Committee meeting of Tuesday 25th January 2022 be approved and signed as a correct record of proceedings.

06) MATTERS ARISING – TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE PROPERTY AND SERVICES COMMITTEE MEETING HELD ON 25th JANUARY 2022 (UNLESS COVERED BELOW)

Chairman:

Date:

Cllr Cross advised that the gates on Manton Road had been replaced in time for the Town Run. Cllr S Boyer asked for an update on the heat pump quote and was advised it was on the agenda for discussion this evening.

- 07) TO RECEIVE AND NOTE ACTIONS TAKEN AGAINST THE PROPERTY AND SERVICES COMMITTEE RESOLUTIONS UP TO 24TH MAY 2022.

RESOLVE P&S/05(22)/03 - that the actions taken against the Property and Services Committee Resolutions up to 24th May 2022 are received.

- 08) TO AGREE A QUOTE TO REPLACE THE COMMUNITY CENTRE BOILER.

The OSM contractor gave an update on the current boiler which is working at the moment and explained the options available for replacement. All the radiators in the hall would need replacing for an air source heat pump and work would need to be carried out to the building structure to replace the flue. After a discussion of the options, it was agreed to investigate solar panels for the building and look at dual domestic boilers.

RESOLVE P&S/05(22)/04 – that the current quotations are not be accepted at this moment in time and a specification is prepared by the OSM contractor for two domestic boilers and solar panels and new quotes to be brought to a future meeting.

- 09) TO RE- CONSIDER **RESOLVE P&S/06(21)/05** – REPAIRS TO THE LYCH GATE

The OSM contractor gave an update on the works carried out to date and the pathway needs further works.

RESOLVE P&S/05(22)/05 – that works are carried out to repair the raised slabs on the church pathway.

- 10) TO RE-CONSIDER **RESOLVE P&S/01(20)/06** – REPAIRS TO THE CEMETERY HUT

It was discussed if there is a need to replace the cemetery hut or if repairs are still possible. The OSM contractor advised repairs and re-painting as agreed in green to make the building blend in would be possible and hoped to carry out the works this August.

RESOLVE P&S/05(22)/06 – that repairs as per the original specification are carried out to the cemetery hut in August.

- 11) TO CONSIDER REPAIRS TO THE CONCRETE PATHS AND AREA SURROUNDING THE CHAPEL AT THE WELLINGBOROUGH ROAD CEMETERY

The OSM contractor advised that there are four sections which fall into the 20 mm trip category and 3.66 meters of concrete would be needed to repair this at a cost of £1,300.

RESOLVE P&S/05(22)/07 – It was resolved to accept a quote of £1,300 to replace four sections of concrete path surrounding the chapel.

- 12) TO AGREE A QUOTE TO CHANGE TO THE ALARM SYSTEM TO DUALSIM TO NEGATE THE REQUIREMENT FOR AN ADDITIONAL PHONE LINE

The Clerk gave an overview of the need for an additional phone line to keep the office alarm system on a separate phone system to the new VOIP system. After seeking the advice of the IT provider it was suggested that we look at a DualSim option instead as this would be more cost effective.

RESOLVE P&S/05(22)/08 – To accept the quote for a DualSim system at a cost of £450 per year, with an additional £300 set up fees in the first year.

Chairman:

Date:

13) TO CONSIDER THE QUOTATION FROM THE COUNCILS IT PROVIDER TO PROVIDE A VIRTUAL PRIVATE Network (VPN) SYSTEM TO ENHANCE SECURITY TO THE INPUT NETWORK.

RESOLVE P&S/05(22)/09 – To accept the quote to provide a Virtual Private Network system to enhance security.

14) TO CONSIDER THE RESPONSES FROM THE DRAYTON ROAD SHRUB BED SURVEY AND AGREE A PLANTING SCHEME

RESOLVE P&S/05(22)/10 – To agree that Cllr Cross will approach Bosworth's to request that they have a look at the shrub bed and put forward a suggested planting scheme and ask whether they would sponsor the project.

RESOLVE P&S/05(22)/11 – To agree to write to the residents who responded to the survey thanking them for their responses.

15) TO CONSIDER REPLACING THE BUS SHELTERS ON ADDINGTON ROAD AND EBBW VALE ROAD
The Clerk advised that these shelters have been cleaned previously but the material they are made of makes them hard to get clean.

There was also a discussion whether the Ebbw Vale Road stop is still being used as the buses no longer seem to stop there and that this should be established before any funds are spent on the stop.

At this moment in time, it is not economically viable to replace these bus shelters.

RESOLVE P&S/05(22)/12 - to establish if the Ebbw Vale Road bus stop is still being used as a stop.

RESOLVE P&S/05(22)/13 - to investigate different panels and materials to repair the current bus shelters.

There being no further business the meeting closed at 20.43pm.

Date of next meeting: 26th July 2022

Chairman:

Date: