MINUTES OF A MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 9TH JUNE 2015 
FOLLOWING THE ANNUAL MEETING AT THE COLLEGE STREET DAY CENTRE.

PRESENT: Councillors A Winkle (Deputy Mayor), C Cross, J Farrar, D Gater, J Gray, H Khandwala, N Khandwala, M Maedge, R Powell, Mrs I Rollings, A Short and T Walton

ALSO PRESENT: Insp Julie Mead, PS Neil Cowley, Sharn Matthews – East Northamptonshire Council (left after item 22), District Councillor Mrs M Hillson, Paul Billson, Paul Hudson, Kate James, David Jones, Michael Kearns, David Maddock and Sue Walker

The Deputy Mayor chaired the meeting following the resignation of the Mayor.

The Deputy Mayor welcomed everybody and informed members and the public that the meeting was being recorded for minute taking purposes. He informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes. He asked if anyone wished to address the Council

PUBLIC PARTICIPATION

No one wished to address the meeting.

AGENDA

16. ELECTION OF MAYOR

Nominations were taken and seconded for Cllr A Short
A vote was taken

The vote was unanimous

RESOLVED 06/01 - Councillor A Short was voted into the position of Mayor

Declaration of Acceptance of Office of Mayor and Oath of Office of Mayor signed.

The Mayor chaired the rest of the meeting.

17. APOLOGIES

Cllr J Farrar – On holiday

18. DECLARATIONS OF INTEREST

None were declared

19. ACCEPTANCE OF THE MINUTES

Mayor: __________________

Date: __________________
a) ACCEPTANCE OF THE MINUTES OF THE ANNUAL MEETING ON TUESDAY 19TH MAY 2015

RESOLVED 06/02 – The minutes be accepted as a true record of the proceedings

b) ACCEPTANCE OF THE MINUTES OF THE TOWN COUNCIL MEETING ON TUESDAY 19TH MAY 2015

RESOLVED 06/03 – The minutes be accepted as a true record of the proceedings

20. MATTERS ARISING
a) MATTERS ARISING FROM THE MINUTES OF THE ANNUAL MEETING ON TUESDAY 19TH MAY 2015

Nothing was raised

Page 4 - Crime Figures
Have we had any update on the crime figures
PS Neil Cowley said he would look into this.

Page 6 - Office review working party
Cllr C Cross asked whether a date been set for the Office Review Working Parties Meeting?
The Clerk replied that item 27 on the Agenda was the formation of the Working Party.
Councillor C Cross asked whether once the meeting was arranged and an agenda raised
could it be sent out to all Councillors.

Page 7 - Response from Head of Planning- Dental/Gp Surgery
Cllr C Cross asked whether a response been received from the property owner to our letter
stating a preference for the dentist
The Clerk responded she had not received a response

Page 8 - Nene Park Development
Cllr C Cross commented that elderly residents have said that there is nothing in the plan for
older residents, could the Council suggest a bowling green be included.

Page 8 – Res 5/27- that the Clerk looks into the possibility of one or more of the computers
at Crow Hill Community Centre going to the library.
Cllr R Powell asked if there had been any progress.
The Clerk replied this was ongoing.

Page 8 Nene Park Football Development - Res 5/25 – that the Council writes to Mr Oliver
asking him where the money is going to come from to maintain the proposed facility.
Cllr D Gater enquired whether this had been done.
The Clerk replied this was ongoing.

Mayor: ____________________
Date: ____________________
Page 8 Res 5/28 – that the Council writes a letter to East Northamptonshire Council about the condition of the Post Office building
Cllr C Cross asked whether this has been done.
The Clerk replied this was ongoing.

Page 11 Res 5/36 – that the new Councillors be canvassed to see who was willing to become a cheque signatory and a list be provided to the Clerk.
Have new Councillors been canvassed?
The Clerk responded that it was ongoing.

21. I RHLLINGBOROUGH MASTERPLAN – UPDATE FROM SHARN MATTHEWS ENC

Sharn Matthews addressed the meeting. She referred to the Report – Publication of Irthlingborough Master Plan which had been circulated prior to the meeting. This outlined the background, aim and progress of the Master Plan since Irthlingborough first approached East Northamptonshire Council with regard to making a Master Plan in August 2010.

She apologised for the delay explaining that despite her good intentions it was delayed because of other priorities. She wished to get this completed now so Irthlingborough’s Neighbourhood Plan could go ahead. She stated that the plan still appeared relevant and valid, there is a need to rejuvenate the Town and plan future housing and employment strategies.

She highlighted the 3 proposed next steps – before publishing.
1) Agreement of the covering note to provide a revised context for the Master Plan (To be done by Irthlingborough Town Council)

2) Confirmation with land-owners for Option C (development to link Irthlingborough and Crow Hill) that the land would be available for development. (To be done jointly by Irthlingborough Town Council and East Northamptonshire Council)

Sharn added here that her investigations showed the land may be available towards the end of the plan in 2031

3) Finalisation of the Master Plan layout/text (To be done by East Northamptonshire Council)

Councillor R Powell thought the Master Plan would form an important basis for the Neighbourhood Plan coupled with area action plans.

Councillor T Walton thought it was very relevant, comprehensive and would certainly form a good foundation for a Neighbourhood Plan

Councillor R Powell had been through the document Appendix A containing the proposed revision of context for the Master Plan and proposed they be accepted
RESOLVED 06/04 – that the amendments proposed to revise the context of the Master Plan be accepted

22. GREENWAY – UPDATE FROM SHARN MATTHEWS – ENC

Sharn Matthews addressed the meeting. She handed out a printed power point about the Greenway Nene Valley project.

The aim of this project is to make attractive and safer walking and cycling routes in the Nene Valley, by providing a spinal route from Peterborough to Northampton with links across the valley to connect towns, villages and attractions.

The Greenway will be developed in phases as funding opportunities arise. The stage that links Rushden Higham Ferrers and Irthlingborough has already been completed.

The section from Wellingborough Station to Thrapston /Islip should be completed in the next 3 to 5 years.

Some areas can follow old railway line routes, in other areas these routes have been built on so alternative routes need to be found. The Greenway will be completed in various finishes with the costs of the finishes varying Golden Gravel being the top of the range and crushed hard core the lower range.

Councillor J Gray mentioned the Greenway linking to the Irthlingborough Big Dig site. He said the Big Dig were applying for a lottery grant and may be able to add the greenway link to the application.

Councillor D Gater said he had taken the opportunity to walk the route from Higham Ferrers to Irthlingborough recently. It had been fabulous until he came into Irthlingborough by St Peter’s Church. The derelict land there was an eyesore. He asked if the Greenway project organisers could do anything to ensure the land was cleared.

Sharn replied that she thought the land was privately owned and therefore would be limited as to what she could do. She would look into the area and see what could be done.

Councillor R Powell asked about the timescale, costs and S106 money contributions.

Sharn Matthews indicated the timescale was 20 years from start to finish with the Islip to Wellingborough 5 – 10 years. Costs would depend on how much of each finish was used but it would be several million. She indicated that currently there was no new developments from which S106 money could be allocated towards this project.

23. POLICE/PUBLIC ORDER MATTERS
a) CRIME FIGURES

Inspector Julie Mead addressed the meeting. She introduced herself gave a summary of her career to date and stated she hoped to remain in this post for the next seven years.
She brought it to the Councils attention that the Northamptonshire Police budget had been cut from 130 million to 90 million per year. This meant the force needed to change the way they delivered the service. One of the biggest areas of crime now cybercrime and child exploitation.

The area was not going to get any more PCSO’s due to lack of funds so looking to the community to support the Police force in various volunteer roles. The main one being parish Constables who receive training and have the same powers as employed police officers.

Other schemes mentioned were Community Speedwatch, Business watch, Equestrian Watch involved horse riders being given cameras to record local activity whilst out and about, Police Cadets 13 – 18 year olds and back office workers areas within Northamptonshire already. The Police currently doing knock and drop campaign locally to publicise these roles and she asked Councillors to support the campaign. All volunteers will get guidance, safety advice and training.

Another method being used was doing joint Fire/Police work.

Councillor J Gray said that the Irthlingborough Special Constable was supposed to have started 1st June 2015 but nothing had been heard.

Councillor T Walton asked if the Town Council have any say as to what the Special Constable does within the town.

Inspector J Mead responded that Town Councils would be able to task Special Constables to particular local projects/problems.

Councillor J Gray raised a current issue regarding the Scout movement member’s safety. Due to the ongoing building work on the development near the Scout hut the scout movement are having to unload equipment on the High Street as their direct access is temporarily unavailable. Great concerns have been raised about youth’s safety with increased numbers crossing the road there and the speed of cars travelling down the High Street.

PS Neil Cowley said he would speak to the Scout movement and establish the times of meetings and see if he could arrange speed enforcement or police presence to be visible at those times.

Inspector J Mead left.

The crime figures for May 2015 had been received.

Cllr R Powell noted that there was a larger number of criminal activities in John Pyel Ward than Waterloo Ward.
He also indicated that he was not entirely convinced that crime was falling in the area. At the moment there appears to be a spate of motorbikes being stolen, yet there are no crimes in crime figures to indicate this. He queried how accurate the crime figure reports were.

There is also a lot of damage being done to the towns play equipment. The Clerk confirmed this was a big problem at the moment. Councillor R Powell felt that the police should be monitoring this. The Council couldn’t keep repairing/ replacing this equipment.

Councillor J Gray added where possible damaged equipment was being removed for safety but it was getting to the stage where more equipment was in storage than in play areas. In the long term the Council are looking at increased CCTV coverage.

There has also been some arson attacks on conifers and hedges.

PS N Cowley knew of the arson attacks both in Irthlingborough and Higham Ferrers the incidents being carried out late evenings into early hours and it was felt that the arsonist/ s were moving between the towns using the Greenway. He indicated everyone should be vigilant.

PS N Cowley was not aware of the vandalism at the Central Recreation Ground and Les O’Dell parks until today he would research the vandalism and the thefts.

PS Neil Cowley left the meeting.

i) EMAIL FROM PCSO S ARTHUR REGARDING REQUESTED EXPLANATION OF RISE OF PREVIOUS CRIME FIGURES

The information was noted.

b) CCTV STATISTICS

None

c) CIVIL ENFORCEMENT OFFICER – MONTHLY STATISTICS

Statistics for April 2015 were handed out at the meeting.

Councillor R Powell didn’t feel the statistics gave enough information and proposed the civil enforcement officer be asked to attend meetings to provide a more detailed account.

RESOLVED 06/05 – that the civil enforcement officer be asked to attend Irthlingborough Town Council meetings to enlarge upon statistics provided.

Councillor C Cross raised a parking issue at Crow Hill which had been brought to her attention whilst canvassing, she wondered if the civil enforcement officer could deal with it on visits to Crow Hill.
After discussing the specific issue it was established the problem was a police matter not a civil enforcement officer matter. The resident would be advised to contact the police on 101.

d) JAG UPDATE – COUNCILLOR J GRAY

Councillor J Gray stated that at the last meeting it was confirmed Irthlingborough would remain a red route. The new Town Parish Constable would soon be in place and available for the Council to report incidents to.

24. COUNTY COUNCIL MATTERS
a) COUNTY COUNCILLORS’ REPORT

County Cllr Mrs S Hughes was not present and no report had been received.

25. DISTRICT COUNCIL MATTERS
a) DISTRICT COUNCILLORS’ REPORTS

District Councillor Mrs M Hillson congratulated the Mayor on his re-election.

She informed the members that at the East Northamptonshire Councils meeting of 23rd May 2015 she had had the honour of being elected the District Councils Chairman. It was of historical significance because it was the first time a member from Irthlingborough had held the role.

She would be holding a series of events and raising money for her two chosen charities, the Skylark Ward at Kettering hospital for premature babies and the Royal British Legion in honour of Brian Walker. The first event was to celebrate the 75th anniversary of the Battle of Britain and she hoped Councillors would be able to attend on the 11th of July.

As Chairman she wasn’t on any Committees except for the Four Town planning Committee.

She informed the meeting that she had had no response to her letter regarding the new sink hole in connection with the Irthlingborough West Development.

Councillor Mrs I Rollings proposed the Town Council congratulate District Councillor M Hillson on her new role. They did so and District Councillor Mrs M Hillson thanked them.

District Councillor Mrs S Hobbs had sent apologies and had advised there were no activities relevant to Irthlingborough to report.

District Councillor R Powell hadn’t attended any meetings yet. He was on the Scrutiny and Planning Policy Committees.

26. REPORTS AND RECOMMENDATIONS OF COMMITTEES AND WORKING PARTIES
a) PROPERTY AND SERVICES COMMITTEE – 26TH MAY 2015 – CLLR J GRAY
Councillor R Powell advised the meeting that the election of the Chairman of the Property and Services Committee had been carried out using an invalid process. The Mayor had had the casting vote when the casting vote should in fact have been given by the previous Chairman as he was a member of the newly formed committee he was still in the Chair until the new election had taken place.

Advice had been sought from NCALC Danny Moody, who had advised that the election of the Chairman would need to be re-taken.

As Property and Services is an advisory committee, therefore by definition it can only make recommendations he felt it would be pragmatic to proceed as though the election of the Chairman had followed due process and that the decisions that followed would if agreed by the Town Council remain in force.

Councillor R Powell suggested the recommendations be accepted and asked Councillor J gray to proceed.

Councillor J Gray went through the recommendations from the meeting

COMMITTEE – TERMS OF REFERENCE

RESOLVED 06/06 - that the Terms of Reference be accepted

MINUTES OF MEETING 28TH APRIL 2015

RESOLVED 06/07 – that the minutes were accepted as a true copy of proceedings

PALACE GATE

RESOLVED 06/08 – that the Council continues to try and establish ownership of Palace Gate and seek their permission to install pedestrian barriers. That the ownership of the two adjacent walls be established and their permission to tie barriers into their walls sought.

SKATE PARK/BMX FACILITY

RESOLVED 06/09 – to apply for planning permission for the two Skate Parks/BMX facilities one at the Central Recreation Ground one at Crow Hill Recreation Ground, submitting the draft designs, measurements and specifications including CCTV camera at the Central Recreation Ground site.

INSURANCE COVER – REVIEW OF ASSETS

RESOLVED 06/10 – that Councillors J Gray and N Khandwala carry out the review of assets in the central town area, with Councillors Mrs I Rollings and A Short reviewing the assets in the Crow Hill area of the town.

b) PLANNING COMMITTEE 3rd JUNE 2015 – CLLR R POWELL
The Minutes were handed out at the meeting.

Councillor R Powell proposed the minutes were accepted.

**RESOLVED 06/11** – the minutes were accepted as a true record of proceedings.

Councillor R Powell read the recommendation from the meeting and advised the planning applications discussed would be covered at item 31.

**NEW LOCAL GREEN SPACE DESIGNATION – CALL FOR SITES**

**RESOLVED 06/12** - that five sites, Central Recreation Ground, Crow Hill Recreation Ground, Les O’Dell Park, Parsons’ Green and the Rest Gardens be submitted to East Northamptonshire Council for inclusion for designation as a local green space in their Four Towns Plan

27. **AGENDA ITEMS**

a) **ELECTION OF MEMBERS TO THE OFFICE REVIEW WORKING PARTY – CLLR R POWELL**


A vote was taken 8 For 3 Against

**RESOLVED 06/13** – that the members of the Office Review Working Party are Cllrs N Khandwala, M Maedge, R Powell, T Walton and A Winkle

28. **CORRESPONDENCE & REQUESTS**

a) **HOUSEHOLD WASTE RECYCLING CENTRE – UPDATE FROM NORTHAMPTONSHIRE COUNTY COUNCIL – FOR INFORMATION**

Noted

b) **NORTH NORTHAMPTONSHIRE JOINT PLANNING UNIT – RESPONSE TO SUBMISSION AND INFORMATION REGARDING NEXT STAGES**

Councillor R Powell said it seemed from the letter they were not proposing to allow questions to be asked on inclusion of Irthlingborough North in the plan. He added if any member wished to attend they could, but felt it was not relevant at this stage.

c) **REQUEST FOR STREET NAME SUGGESTIONS FOR VICTORIA STREET, FACTORY SITE DEVELOPMENT**

Several suggestions were put forward:-
Hide Street – reflect tannery

Mayor:  
Date:  
Healey Street – after garage there for years
Appleyard – after a doctor from the town other doctors have had roads named after them
Charlotte Street – keeping royal connection as other roads in the area have royal connection names
Chelsea – after young resident who lost her life to cancer and whose name a charity has been set up in
Baden-Powell Way – Scout building is on the site and been in Irthingborough for many years
Brian Walker Close – after recently deceased resident who did a lot for the British Legion and the town

After discussion two suggestions for road names were agreed

RESOLVED 06/14 – that the names Brian Walker Close and Baden-Powell Way be put forward as suggestions for road names.

d) RESPONSE FROM EAST NORTHAMPTONSHIRE COUNCIL PLANNING REGARDING PROPOSED CCTV UPGRADE – FOR INFO

The information was noted

e) REQUEST FOR THE CONSIDERATION OF A MEMORIAL BENCH AT PARSONS’ GREEN – CLLR T WALTON

Councillor T Walton outlined the details of Chelsea Knighton’s short life before losing her battle with childhood cancer and the setting up of the charity Chelseas Angels by her family. Chelsea had liked to pick daisies at Parsons’ Green.

Councillors considered the request. After discussion it was suggested that with the family’s approval a plaque be placed on one of the existing benches on Parsons’ Green after the benches had been repainted.

District Councillor Mrs M Hillson indicated she would be willing to pay for the plaque out of her empowerment fund.

RESOLVED 06/15 – that Councillor T Walton goes back to the family to ask if a plaque on an existing bench would be acceptable and if so proceed with the arrangements.

f) REQUEST FOR INFORMATION REGARDING COMMUNITY SPACE

Councillor R Powell felt that all the Council needed to do was reply stating the town has two recreation grounds.

RESOLVED 06/16 – that the Clerk writes advising that the town has two recreation grounds, the Central Recreation Ground and the Crow Hill Recreation Ground.

Mayor: ________________
Date: __________________
g) EARLS BARTON NEIGHBOURHOOD PLAN – OPPORTUNITY TO COMMENT ON THE RELEVANCE AND IMPLICATIONS OF PAGES 125 – 131 OF THE PRE-SUBMISSION NORTH NORTHAMPTONSHIRES JOINT CORE STRATEGY 2011 – 2031

Information Noted

29. FINANCE MATTERS
   a) ACCOUNTS FOR PAYMENT

   **Cashbook - May Payments**

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<th>Cheque No.</th>
<th>Supplier</th>
<th>Description</th>
<th>Sub Total</th>
<th>Total</th>
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   **Total** | £ 31,948.26  |

   **Donations**

   **Budget balance to 31/3/16**

   **£ 1,090.00**

   **Petty Cash**

   Brought forward 1/5/15

   Income May

   Expenditure May

   Carried Forward to 1/6/15

   **£ 215.00**

   **£ 75.72**

   **£ 139.28**

   **Bank Reconciliation** has been carried out to 30/4/15 as sheet CR 1 attached, which also gives details of cash flow

   **Debtors** there are no current long term debtors

Councillors were asked to note that - 5970-5974 Staff Wages – Stationery should read 5970-5974 Staff Wages – Salaries.

   Mayor: ____________________

   Date: ____________________
RESOLVED 06/17 – that accounts for payment are approved

b) ANNUAL REPORT FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2015 – APPROVAL OF SECTIONS 1 AND 2

An amended copy of page 2 Section 1 Accounting Statements 2014/2015 was handed out at the meeting.

The Clerk brought it to the Councils attention that the Annual return contained in the pack had a completion date of 30th June 2015 and a minute was required to approve it.

The Councillors had been asked to notify the office of any questions they had before the meeting. No questions had been raised prior to the meeting.

Also handed out at the meeting for acceptance was the Annual Internal Audit Report, the Internal Auditor commented that everything was very satisfactory. He was pleased to see that the asset register was now completed with all land and property recorded accurately

RESOLVED 06/18 - that Section 1 – Accounting Statements 2014/2015 and Section 2 – Annual Governance Statement 2014/2015 be accepted. Answers to Section 2 were noted as boxes 1 – 8 answer yes and box 9 answer N/A

The Clerk and the Mayor duly signed the report.

RESOLVED 06/19 - that the Annual Internal Audit Report be accepted with no outstanding issues to report.

30. PLANNING APPLICATIONS

a) FOR INFO – TO BE REPORTED TO THE PLANNING MANAGEMENT COMMITTEE – WEDS 10TH JUNE 2015 EN/15/00376/FUL – DEMOLITION OF EXISTING PUBLIC HOUSE FOR THE DEVELOPMENT OF FIFTY SIX BEDROOM NURSING HOME AT 332 ADDINGTON ROAD, IRTHLINGBOROUGH

Noted

b) FOR INFO – TO BE REPORTED TO THE PLANNING MANAGEMENT COMMITTEE – WEDS 10TH JUNE 2015 – EN/15/00569/VAR – VARIATION OF CONDITIONS 2,5 AND 28 TO ALLOW TWENTY ONE AFFORDABLE UNITS AT TOWER FACTORY SITE, IRTHLINGBOROUGH, NN9 5RG

Noted

Councillor R Powell advised members the next two applications had been discussed at the Planning Committee meeting and they recommended no objection.

Mayor: ____________________

Date: ____________________
c) EN/15/885/FUL – TO REMOVE REAR CONSERVATORY AND REPLACE WITH EXTENSION AT 75, PRESLAND WAY, IRTHLINGBOROUGH, NN9 5UL

An amendment had been received since this was discussed at the planning meeting and was handed out at the meeting.

Councillor R Powell indicated the amendment was to the height of the roof following an objection from a neighbour. The neighbour was now happy.

No Objection

d) EN/15/00903/FUL – ERECTION OF A SINGLE STOREY REAR EXTENSION WITH BALCONY ABOVE – MINOR CHANGES TO APPROVED APPLICATION 14.02300/FUL AT 126 ADDINGTON ROAD, IRTHLINGBOROUGH, NN9 5UP

No Objection

The date of the next meeting is Tuesday 14th July 2015 at 7.30pm at the Crow Hill Community Centre, Fettledine Road, Irthlingborough

There being no further business the meeting closed at 9.28 pm
Mayor: ______________________
Date: ____________________
Mayor: ________________
Date: ________________