MINUTES OF A MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 8TH DECEMBER 2015 AT 7.30PM AT THE DAY CENTRE COLLEGE STREET NN9 5TU

PRESENT: Councillors A Short (Mayor), A Winkle (Deputy Mayor), C Cross, J Farrar, D Gater, J Gray, H Khandwala, N Khandwala, M Maedge, R Powell, and T Walton

ALSO PRESENT: County Councillor Mrs S Hughes, District Councillor Mrs S Hobbs, PCSO S Arthur, Sgt Bettles, Jacqui Hughes (Libraryplus Childrens Services), Rose Griffths (Spurgeons) Josie Lewis-Warren (Libraryplus)

The Mayor welcomed everybody and informed members and the public that the meeting was being recorded for minute taking purposes. He informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes. He asked if anyone wished to address the Council

PUBLIC PARTICIPATION

No one wished to address the meeting

AGENDA

82. APOLOGIES

Councillor Mrs I Rollings – Personal Commitment

83. DECLARATIONS OF INTEREST

92a – Request from I grow – Member of I –Grow – Cllr C Cross
93e – Request from Waterloo Academy of Performing Arts – Cllr J Farrar – has supported the group in the past
93e – Request from Waterloo Academy of Performing Arts - Cllr R Powell – Knows the people that run it
93e – Request from Waterloo Academy of Performing Arts – Cllr A Short - Committee member
93F – Request from the Events Committee – Councillor J Gray – Family business High street
94a – Planning Application – Pecuniary Interest – Cllr J Gray

84. PRESENTATION BY LIBRARYPLUS CHILDREN’S CENTRE SERVICES – JACQUI HUGHES, PROGRAMME CO-ORDINATOR

Jacqui Hughes of the Libraryplus and Childrens Services introduced herself and her two colleagues, Rose Griffths from Spurgeons and Josie Lewis Warren the Library Services Area Manager. She thanked the Council for the opportunity to talk to them about the Children Centre Services and how they are being delivered now.

Mayor: ____________________

Date: ____________________
The NLIS is responsible for the Universal Childrens Centre Services whilst Spurgeons are commissioned to deliver targeted Childrens Centre Services.

Jacqui Hughes gave a presentation see attached copy.

Members were informed that a Read on Get on event encouraging parents of 2 year olds to pledge to read to their child/children for 10 minutes a day had been held at the Crow Hill Community Centre on 11th November 2015. It had been a great success with 39 parents signing the pledge and they were planning another event in the New Year in the library.

Both the NLIS and Spurgeons were trying to recruit volunteers. Volunteers were given a three day course covering safeguarding, child protection etc. before going out into the community.

Councillor T Walton asked if there was any support the Council could give.

Rose Griffiths said it would help if the Council could put the services/events onto their website and notice boards. Also if families who need help could be brought to their attention.

The Mayor thanked the guests for their time and information. The three guests left.
Page 89 – Black Railings High Street – Councillor T Walton – asked if the Council could get a quote to see how much would cost as Northamptonshire County Council unable to fund the work.

Councillor R Powell stated it wasn’t the Town Councils responsibility and was concerned if they undertook the work it would set a precedent.

Councillor J Farrar asked if there was any money in the Towns budget for this work.

The Clerk responded there wasn’t.

Councillor J Farrar felt if there was no budget the work shouldn’t be undertaken.

Councillors T Walton and C Cross raised the possibility of the Councillors getting together and doing it on a voluntary basis.

Councillor R Powell said if Councillors were keen to follow through with this he proposed it be put on the next Full Town Council Agenda.

RESOLVED 12/02 – that the painting of the black railings in the High Street be included on the next Full Town Council meeting Agenda.

Page 90 – Resolve 11/02 drain programmes – Councillor R Powell asked if the Clerk had received any feedback.

The Clerk informed members that a request for information had gone to Sarah Barnwell Highways Northamptonshire County Council but to date she had not received a response.

87. POLICE/PUBLIC ORDER MATTERS

PCSO Simon Arthur the Irthlingborough PCSO introduced himself to those members he hadn’t meet before, informing them he was in regular contact with the Clerk and Councillor J Gray, the Councils JAG representative and on committees that organise festivals and other events.

Sgt Bettles introduced herself. Sgt Bettles informed members that there were now new guidelines for the compilation of the crime figures, now every crime presented to the police had to be recorded which accounted for some increases in the year on year figures.

Members were informed of several operations Predictive, Scorpion and Lapland that were currently running in the area.

The police force was heavily recruiting Specials and volunteers. Thirty police constables were also being recruited to replace losses due to natural wastage.

Councillor R Powell asked if there were any Specials being recruited to operate in Irthlingborough.
Sgt Bettles said there was 15 coming through in East Northants currently, they have to be crewed with Officers and undertake lengthy training but she didn’t know where they were to be based on completion of training.

Councillor J Farrar asked who was responsible for distributing Specials.

Sgt Bettles stated they would be divided between different places.

Councillor T Walton said the Council had particular concerns about the towns playgrounds and play equipment with a lot of vandalism being experienced. She asked what the police could do to help.

Sgt Bettles said she didn’t know what playgrounds and play equipment Irthlingborough had but realistically any help they may be able to give would have to fit around their previously mentioned operations. They could perhaps roster in those areas.

Sgt Bettles enquired whether as a Town Council they had any budget to spend on these areas.

Councillor R Powell indicated that the Town Council had recently updated/improved its CCTV provision and was looking at extending the system, they were doing what they could.

Sgt Bettles asked if there was a specific timeline for the problems.

Councillor J Gray said there wasn’t a set time, the vandalism was being experienced at all times of day/ evenings.

Sgt Bettles said realistically the police want to serve the Community and want to manage the communities expectations. The force was going through a lot of changes and no longer have the luxury of signing dedicated officers to certain areas. Problem solving now needs to take a multi-Agency approach involving schools, housing associations, families etc.

Sgt Bettles stated that there would be a police presence at the next JAG meeting in January 2016.

PCSO Simon Arthur informed members that the police and CCTV operators were setting up a meeting.

The Mayor thanked the Officers for attending. The officers left.

A) CRIME FIGURES
   I) RESPONSE TO EMAIL REQUESTING POLICE PRESENCE AT TOWN COUNCIL MEETINGS

No comment made.

B) CRIME AND POLICING UPDATE FOR IRTHLINGBOROUGH WARDS

None received

Mayor: ____________________

Date: ____________________
C) CIVIL ENFORCEMENT OFFICER – STATS

Councillors noted figures for PCN’s there were only two tickets issued.

Councillor R Powell highlighted that the hours statistics showed the High Street was well covered but felt it was disproportionate to the rest of the town.

D) JAG UPDATE - CLLR J GRAY

Councillor J Gray reported the next meeting was in January and that the Mayor, Councillor A Short would be accompanying him to that meeting, he had requested an invite to see how the Joint Action Group worked.

88. COUNTY COUNCIL MATTERS
A) COUNTY COUNCILLOR’S REPORT

County Councillor Mrs S Hughes said that budget time was approaching and there were some very big choices to be made details of the consultation were on the website.

There were lots of calls on the Council’s funds including, ever increasing population growth, an increasing number of school places required, large numbers of unaccompanied asylum seekers, there was a pressure on children’s services and traffic growth was predicted to rise by 23% putting stress on the Highways.

She stated the proposal was to raise the Council tax which was currently the lowest in the Country which would mean an increase of 81p a week for a Band D property.

I) REQUEST FOR CONSIDERATION OF TRAFFIC CALMING MEASURES – EBBW VALE ROAD

Councillor R Powell said it was a very disturbing read and sympathy went to the home owners.

He suggested the Council approach Highways and ask them to look at this particular case and see if any measures could be included in their programme.

Councillor T Walton agreed with Councillor R Powell but in this instance it was known that alcohol was involved so she felt calming measures might not have made any difference but this stretch of road was a dangerous stretch of road and needed looking at.

Councillor J Farrar asked if County Councillor Mrs S Hughes had heard anything about Stagecoach dropping services in the area due to traffic problems.

County Councillor Mrs S Hughes had not heard anything about that but said she would make some enquires.
RESOLVED 12/03 - that the Council write to Highways asking if they have a traffic calming programme and what the criteria is that has to be met before traffic calming measures are put in place.

89. DISTRICT COUNCIL MATTERS

A) DISTRICT COUNCILLORS’ REPORTS

District Councillor Mrs S Hobbs had nothing to report specifically related to Irthlingborough. She had been busy with Planning Applications and predicted that would continue with the Aldi application in the New Year. She had also attended the Youth Conference where 5 to 6 schools had met with agencies and Councillors to talk about aspirations and get guidance. It was very interesting. She had also attended the Chairmans Talent Contest which was another successful event.

District Councillor Mrs M Hillson had sent her apologies due to a family commitment.

District Councillor R Powell had attended the Planning Policy meeting at which the 5 year housing land supply was discussed. Irthlingborough West was included in the 5 year land supply for Irthlingborough. Irthlingborough requirement of 1350 houses had been met but it was a minimum target figure only.

Councillor M Maedge asked if there were plans for schools, doctors etc. with the increased number of houses.

District Councillor R Powell said that was a County Council matter but did add that as a County twenty new schools were required and did wonder when one would be built in Irthlingborough.

District Councillor J Farrar had nothing to report.

90. REPORTS AND RECOMMENDATIONS OF COMMITTEES AND WORKING PARTIES

A) POLICY AND RESOURCES COMMITTEE – 18TH NOVEMBER 2015 – CLLR M MAEDGE

Councillor M Maedge went through the recommendations from the committee and they were accepted on block.

ACCEPTANCE OF MINUTES OF THE MEETING OF TUESDAY 18TH NOVEMBER 2015

RESOLVED 12/04 – the minutes be accepted as a true recording of the proceedings.

REVIEW OF ADEQUACY OF INSURANCE COVER

RESOLVED 12/05 – that the insurance cover is considered adequate and the cover remains the same.

REPORT, REVISED ESTIMATES 2015/16

Mayor: ___________________

Date: ___________________
RESOLVED 12/06 – no changes are to be made at present to current year estimates.

BUDGET ESTIMATES 2016/17

PRECEPT

Precept for 2016/17 was discussed after review of items b) to f).

RESOLVED 12/07 – the precept for 2016/17 should be set at £290,398 – an increase of 9% on precept for the current year, 2015/16.

ALLOWANCES, FEES AND CHARGES

RESOLVED 12/08 – increases are applied as follows:

Mayor’s (chairman’s) allowance from £500 pa to £1000 pa,

Use of football pitch and pavilion, per match:
   Irthlingborough teams from £25 to £30
   Outside teams from £50 to £60

Pavilion hire:
   half day – up to 4 hrs, eg 08:00-12:00 hrs, from £40 to £45
   evening 18:00-24:00hrs from £85 to £90

Allotments – Crouch Rd Allotment Assn, annual fee, from £100 to £110

Rent of land adj Wellingborough Rd Cemetery from £275 to £300

Burial Fees & Cemetery Charges:

Irthlingborough residency only:
   Single grave space from £230 to £250
   Quarter plot for interment of cremated remains from £60 to £75
   Interment of body of person over 16 at depth of 6’ from £365 to £475
   Interment of body of person over 16 at depth of 8’ from £455 to £475
   For any after the first (not cremated remains) from £325 to £350
   Casket containing cremated remains – single depth from £165 to £175
   Casket containing cremated remains – double depth from £210 to £225

   Headstone up to 4’6” from £60 to £75
   Plus every additional 6” from £35 to £40
   Additional inscriptions from £45 to £50
   Cremated remains memorial £45 to £50

Mayor: ____________________

Date: ____________________
Single kerb set from £80 to £90
Double kerb set £115 to £125
Footstone – each from £115 to £125

CAPITAL FUND

RESOLVED 12/09 – no changes to be made.

REVENUE EXPENDITURE

RESOLVED 12/10 – transfer of £100 from Councillors’ Travel and Subsistence Allowance to Refreshments.

STANDING ORDERS – CONSIDERATION OF THE INCLUSION OF THE ROLE OF LEADER OF THE COUNCIL

RESOLVED 12/11 – that this item is to be deferred to next meeting in January.

I) AGREEMENT OF THE PRECEPT FOR 2016/17

Revised budget figures were handed out at the meeting which include the revised Chairman’s allowance of £1000 inadvertently omitted on the paperwork in the pack.

RESOLVED 12/12 - to accept the revised budget figures.

B) PROPERTY AND SERVICES COMMITTEE – 24TH NOVEMBER 2015 – CLLR J GRAY

Councillor J Gray went through the minutes and recommendations from the meeting They were accepted on block.

RESOLVED 12/13 - that the minutes be accepted as a true record of proceedings.

SKATEPARK – CROW HILL – RESULTS OF PUBLIC CONSULTATION

RESOLVED 12/14 – that the results of the Public Consultation be submitted to Persimmons Homes.

VANDALISM

NEIGHBOURHOOD WATCH SCHEME – UPDATE

RESOLVED 12/15 – that the local MP Tom Pursglove be asked to convene a meeting between himself, the Police, Town Councillors J Gray and R Powell, and local Neighbourhood Watch Co –ordinators.

Mayor: ____________________

Date: ____________________
RESOLVED 12/16 – that Councillor J Gray researches the Neighbourhood Watch scheme through the JAG representative, seeking information on existing schemes, how the Council can contact existing scheme coordinators and how to encourage/set up new schemes.

RESOLVED 12/17 – that the Clerk emails other Councils in the central area to make enquiries as to what arrangements/contact they have with Neighbourhood Watch schemes in their towns/parishes and if they have been involved in setting any schemes up. Enquires to be made regarding police responses.

WELLINGBOROUGH ROAD CEMETERY

RESOLVED 12/18 – that the quotation to install a bollard at the car park entrance to the side footpath of £373.00 be accepted.

RESOLVED 12/19 – that the Clerk contacts PCSO S Arthur to see if the incident had been reported as a road accident and if it had to obtain details of the vehicle and owner and pursue their insurance for the repair costs.

CAR PARK

RE-MARKING OF PARKING BAYS

RESOLVED 12/20 – that the Clerk chases Councillor M Maedge for his research findings.

RESOLVED 12/21 – that this be deferred to the next meeting

RESULTS OF CAR PARK WALL SURVEY

RESOLVED 12/22 – that this be deferred to the next meeting.

C) PLANNING COMMITTEE – 25TH NOVEMBER 2015 – CLLR R POWELL

Councillor R Powell went through the recommendations from the meeting, they were accepted on block.

RESOLVED 12/23 – the minutes are accepted as a true record of proceedings

REVIEW OF TOWN PARKING RESTRICTIONS

RESOLVED 12/24 – that a request be made to extend the No Waiting at Anytime restriction in College Street on one side of the road from where it currently stopped outside number 45 to the junction with Finedon Road.

RESOLVED 12/25 – that a request for No waiting on a Sunday between 6am and 2pm to be put on both sides of Station Road from the junction with Manor Drive to the Nene Park Roundabout.
RESOLVED 12/26 – that further discussions be deferred to the next meeting.

91. AGENDA ITEMS

A) IRTHLINGBOROUGH CROSS – SIGNATURE REQUIRED ON ENGROSSMENT TRANSFER PAPERWORK

RESOLVED 12/27 - that the engrossment transfer paperwork be signed

B) REMEMBRANCE DAY ROAD CLOSURES – AGREEMENT OF LETTER OF THANKS – CLLR A SHORT

The Mayor said he wished to remove the last sentence of the proposed letter prior to its discussion. He informed members he wished to send the amended letter on behalf of the Council to the marshalls who are all volunteers and who carry out the road closures for the event.

RESOLVED 12/28 - that the amended letter of thanks be sent to the volunteer marshalls

C) AGREEMENT OF SUGGESTED S106 PROPOSED CONTRIBUTION – CHURCH STREET DEVELOPMENT

Councillor R Powell said the proposed contribution was a paltry sum. He asked the Clerk to inform members of the situation regarding this to date.

The Clerk said that it was felt the new development would bring an increased footfall to the area and the public conveniences. It was felt that additional cubicles and a mother and baby unit were desirable to meet this expected need.

The Clerk and Councillor J Gray had met with a builder to discuss what could be done within the restraints of the existing building. Currently the gentleman’s area of the toilets was the bigger space and it was suggested that if the ladies and gents areas were swapped it would enable the gent’s facilities to increase from one to two cubicles and the urinals and the ladies to increase from two to three cubicles. The builder had been asked to provide a quotation for this work but the work had not been received yet.

Councillor J Farrar agreed the sum was not enough.

Councillor R Powell suggested that once the quotation was received the Council should go to East Northamptonshire Council with the quotation and seek more money towards the work, suggesting the Council would be willing to go 50:50 with the developers.

RESOLVED 12/29 - that the Council awaits the quotation from the builder for the proposed work then contacts East Northamptonshire with the proposal requesting an increased amount and suggesting the Council go 50:50 with the developer on costs.

D) APPROVAL OF QUOTATION FOR REPLACEMENT OF DAMAGED HEDGEROW AT WELLINGBOROUGH RD CEMETERY

Mayor: ____________________
Date: ____________________
There were two quotations one for the area to be secured by a fence the second for the area to be secured by planting established 3ft to 4ft hawthorn bushes.

**RESOLVED 12/30** - that the cheapest quotation for established 3ft to 4ft hawthorn bushes be accepted.

### 92. CORRESPONDENCE & REQUESTS

A) **REQUEST TO EXTEND THE OPENING HOURS FOR THE PUBLIC CONVENIENCES FOR THE CHRISTMAS EVENT**

**RESOLVED 12/31** - that the opening hours of the public conveniences be extended until 8pm on Saturday 19\textsuperscript{th} December 2015 for the Christmas Event.

B) **REQUEST FROM WAR GRAVES COMMISSION FOR FEE WAIVER AND PERMISSION TO ERECT A PORTLAND HEADSTONE**

**RESOLVED 12/32** - that permission be granted for the erection of a Portland Headstone by the Commonwealth War Graves Commission on plot H617 A W Abbott Church Street Cemetery and the Town Council's fees be waived.

C) **LETTER REQUESTING PERMISSION FOR JESSIE'S KEBABS TO PARK IN THE CAR PARK**

Discussions took place, it was felt that as the proprietor had been a member of the community for a long time and the area he trades on is going to be affected by the development of the Express Works, Church Street the Council should try and help with a safe nearby location to continue to trade from. However concerns were raised about health and safety issues raised by the footfall to the van if located within the public car park.

Other areas were suggested but were not owned by the Town Council so permission could not be given to use them.

**RESOLVED 12/33** - that permission is refused for Jessie’s Kebabs to use the Town Council car park as a location to trade from. Ask the proprietor to suggest an alternative location and approach the Town or District Council as appropriate.

### 93. FINANCE MATTERS

A) **TO APPROVE THE ACCOUNTS FOR PAYMENT UP TO 30\textsuperscript{TH} NOVEMBER 2015**

**RESOLVED 12/34** - that the accounts for payment up to 30\textsuperscript{th} November 2015 be accepted

B) **TO APPROVE THE BANK ACCOUNT RECONCILIATIONS AS AT 31\textsuperscript{ST} OCTOBER 2015**

**RESOLVED 12/35** - that the bank reconciliations as at 31\textsuperscript{st} October 2015 be accepted

C) **STATEMENT OF INCOME AND EXPENDITURE TO 30\textsuperscript{TH} NOVEMBER 2015**

Mayor: ____________________

Date: ____________________
RESOLVED 12/36 – that the statement of income and expenditure to 30th November 2015 be accepted

D) REQUEST FOR RENEWAL OF SLCC/ILCM ANNUAL SUBSCRIPTION

RESOLVED 12/37 - that the Annual Subscription to renew membership of the SLCC/ILCM of £285.00 for 2016 be paid.

E) REQUEST FROM WATERLOO ACADEMY AND RANGER CADETS FOR A 6 MONTH EXTENSION TO CURRENT AGREED REDUCED RATES

RESOLVED 12/38 – that the reduced rate be extended for a further six months to follow on from each groups already agreed three month at reduced rates Jan – Jun 2016. The rates to be discussed by the Crow Hill Community Centre Working Party.

F) LETTER OF REQUEST FROM THE EVENTS COMMITTEE FOR SPONSORSHIP OF £450 PRIZE MONEY FOR SHOP WINDOW DISPLAYS – CLLR J FARRAR

RESOLVED 12/39 - that the sum of £450.00 be donated to the Events Committee for sponsorship of the prize money for the shop window display competition.

94. PLANNING APPLICATIONS –

A) EN/15/02011/VAR – VARIATION OF CONDITION 3 TO INCREASE OPENING HOURS PURSUANT TO APPLICATION 09/01749/FUL: CHANGE OF USE TO CLASS A5 HOT FOOD TAKEAWAY AND NEW SHOP FRONT AT GROUND FLOOR LEVEL WITH FIRST FLOOR FLAT DATED 12.03.10 AT 33 HIGH STREET, IRTHLINGBOROUGH, NORTHANTS. NN9 5TE

Councillor R Powell informed members this application had been discussed by the Planning Committee and they had seen no reason to object.

No Objection

The date of the next meeting is Tuesday 12th January 2016 at 7.30pm at Crow Hill Community Centre, Fettledine Road, Irthlingborough NN9 5XF

There being no further business the meeting closed at 8.55pm