

IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 27TH SEPTEMBER 2022 AT 7.45PM (FOLLOWING PLANNING) AT THE COMMUNITY CENTRE, FETTLIEDINE ROAD, NN9 5XF

PRESENT: Councillors P Boyer, S Boyer, C Cross, J Farrar, J Gray, E Hopkinson, C Kearns-Gray, R Powell and T Walton

ALSO PRESENT: 3 members of the public

The Mayor welcomed everybody to the Meeting of Irthlingborough Town Council and informed members and the public that the meeting was being recorded for minute taking purposes. He informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes. He asked if anyone wished to address the Council.

PUBLIC PARTICIPATION

A representative of I-Grow spoke in connection with agenda item 60.6 TO CONSIDER A REQUEST FOR A DONATION OF £1000-£1500 TOWARDS THE IGROW CHRISTMAS FEST EVENT BEING HELD ON SATURDAY 3RD DECEMBER 2022. He said the Council had kindly made donations to I-Grow in the past towards the Christmas Fest event which was appreciated. I-Grow were asking for the Councils support again. He explained that I-Grow also sought sponsorship from local businesses and raised money themselves for the event by holding fundraising events throughout the year. It was estimated the cost to put on the event this year would be approximately £5000.

The Mayor thanked him and indicated members would discuss the agenda item later in the evening.

Councillor E Hopkinson brought his attention to another possible source of donations – by applying to the areas North Northamptonshire Unitary Councillors for a donation from their empowerment funds.

AGENDA

54. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Councillor C Collis-Neale – Prior Commitment

Councillor J Powell – Prior Commitment

Councillor D Maxwell – Attending another meeting

Mayor:

Date:

RESOLVE ITC/09(22)/175 – that Councillors C Collis-Neale, J Powell and D Maxwell’s apologies be accepted

55. DECLARATIONS OF INTEREST

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA

Item 60.6 TO CONSIDER A REQUEST FOR A DONATION OF £1000-£1500 TOWARDS THE I-GROW CHRISTMAS FEST EVENT BEING HELD ON SATURDAY 3RD DECEMBER 2022. – Councillor C Cross is a member of I-Grow

Item 62.1 TO RECEIVE AN UPDATE TO **RESOLVE ITC/06(22)/127** – THAT AN ADVERTISING BLIMP BALLOON SPONSORED BY MARSH INDUSTRIES BE OBTAINED – Councillor P Boyer – Co Owner of Marsh Industries

Item 62.1 TO RECEIVE AN UPDATE TO **RESOLVE ITC/06(22)/127** – THAT AN ADVERTISING BLIMP BALLOON SPONSORED BY MARSH INDUSTRIES BE OBTAINED – Councillor S Boyer – Co Owner of Marsh Industries

Item 66. TO CONSIDER A REQUEST FOR DISPENSATION FOR NON-ATTENDANCE AT BOTH FULL COUNCIL AND COMMITTEE MEETINGS FOR A PERIOD OF SIX MONTHS FOR COUNCILLOR J POWELL – Councillor R Powell – related to requestee

56. MINUTES

56.1 TO RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 12TH JULY 2022

RESOLVE ITC/09(22)/176- that the minutes of the Full Town Council Meeting held on 12th July 2022 be approved and signed as a correct record of proceedings.

57. MATTERS ARISING

57.1 TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 12TH JULY 2022 NOT INCLUDED ON THIS AGENDA, FOR REPORT ONLY

Page 47 – Matters Arising – Page 30 – Matters arising - Page 14 Item 17 Matters Arising - Page 167 Item 135.3 **RESOLVE ITC/04(22)/481** – that the Council write to Davidson Homes to notify them of the litter problem in the area and request they take action to resolve the problem – Councillor C Cross asked if any response had been received from Davidson Homes. – The Clerk advised this was ongoing. Councillor C Cross asked if any response had been received yet. The Clerk stated she had chased them today (14.06.2022) as no response had been received. Councillor C Cross enquired as to whether there was any update.

Councillor C Cross informed members that one bin had been installed.

Page 48 - Matters Arising Page 40 - 38.4 TO RECEIVE AND CONSIDER SUGGESTIONS TOWARDS MEETING THE LOCALLY IDENTIFIED PRIORITIES: BURGLARY, VEHICLE CRIME AND ROAD SAFETY AS PER **RESOLVE ITC/05(22)/73:**

Mayor:

Date:

RESOLVE ITC/06(22)/102 – that the Council informs the JAG meeting of the following actions they are taking towards meeting the locally identified priorities: Burglary, vehicle crime and road safety.

1) they are currently investigating the possibility of purchasing 1 or 2 VAS or SID signs to reduce speeding within the town.

2) they are paying to have the High Street zebra crossings repainted

3) they are looking to obtain flyers from the police on crime prevention and Neighbourhood Watch to promote their schemes. –

Councillor C Cross asked if the police had supplied any flyers yet.

The Clerk had not received any material from the police yet, she would chase them at the JAG meeting scheduled for August. –

Councillor C Cross asked if the Clerk had received any flyers yet.

The Clerk responded that the request for flyers had been chased at the JAG meeting but the Police had advised they didn't have any flyers all their promotional material was now online.

Page 59 – Resolves 160 – 162

RESOLVE ITC/07(22)/160 - that the Council writes to the North Northants Highways regarding the residents' concerns about the excessive vibration and noise pollution created by HGV's crashing over the speed bumps in the High Street and their request for the speed bumps to be removed to protect the culverts underneath the High Street and alternative restrictive measures to be considered.

RESOLVE ITC/07(22)/161 - that the Council writes to North Northants Council regarding the adverse impact on the environment caused by noise/air pollution and the damage being caused to houses along the High Street, some of which are listed by the vibration.

RESOLVE ITC/07(22)/162 – that the Councils JAG representative Councillor J Gray raising the concerns of residents regarding the lack of enforcement of the 7.5 weight limit and noise pollution issues in Irthlingborough High Street at the next JAG meeting.

Councillor C Cross asked if the Clerk had had any response yet.

The Clerk stated that a meeting had been held with North Northamptonshire Councils (NNC) Highways Sarah Barnwell. Sarah Barnwell had advised that the Police were the enforcement officers of the 7.5 weight limit so any concerns relating to its non-enforcement would need to be taken up with them.

With regard to the damage being caused to houses along the High Street by the vibration caused by vehicles going over speed bumps. She suggested the property owners submitted details and evidence of the damage being caused to their property and proof the damage is being caused as a result of vehicles passing over the speed bumps along the High Street to NNC Highways who would consider any claims.

58. TOWN CLERK'S REPORT

TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST COUNCIL RESOLUTIONS UP TO 5TH SEPTEMBER 2022

Nothing was raised.

RESOLVE ITC/09(22)/177 – that the Town Clerk's report up to the 5th September 2022 is received and noted.

Mayor:

Date:

59. COMMITTEES AND WORKING PARTIES -TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEES:

59.1 THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON 5TH JULY 2022 – CLLR S BOYER

In Councillor S Boyer invited any questions.

Page 2 – item 8 REPORT ON DEBTORS – CONSIDER ANY ACTION ON AGED DEBTORS Line 5 - £620
- Councillor C Cross asked if this was the original sum owed or is the debt still accumulating.

Councillor S Boyer indicated it was the original debt and the committee would be looking at the debt again at the next meeting.

RESOLVE ITC/09(22)/178 - that the minutes of the Policy and Resources Committee meeting held on Tuesday 5th July 2022 were noted.

59.2 THE PLANNING COMMITTEE MEETING HELD ON 12TH JULY 2022 – CLLR S BOYER

Councillor S Boyer invited any questions.

Nothing was raised.

RESOLVE ITC/09(22)/179 - that the minutes of the Planning Committee meeting held on Tuesday 12th July 2022 were noted.

59.3 THE PLANNING COMMITTEE MEETING HELD ON 26TH JULY 2022 – CLLR T WALTON

In Councillor T Walton invited any questions

Nothing was raised.

RESOLVE ITC/09(22)/180 - that the minutes of the Planning Committee meeting held on Tuesday 26th July 2022 were noted.

59.4 THE PROPERTY AND SERVICES COMMITTEE MEETING HELD ON 26TH JULY 2022 – CLLR T WALTON

In Councillor T Walton invited any questions.

Page 6 Item 24. TO CONSIDER A QUOTE FOR REPLACEMENT PANELS ON BUS SHELTERS AS PER

RESOLVE P&S/05(22)/13. -

RESOLVE P&S/07(22)/22 – that the Council investigates further looking at other glazing and metal options for replacement panels. – Councillor S Boyer said he had forwarded information on two companies to the Clerk.

The Clerk confirmed she had received the company’s information but hadn’t contacted them yet.

Page 7 Item 27. COMMUNITY CENTRE

Mayor:

Date:

i) TO CONSIDER COMMUNITY CENTRE IMPROVEMENTS AND AGREE A SPECIFICATION FOR THE WORK – Councillor C Cross asked if the suggestions she had submitted to the meeting regarding the shrub bed to the front of the Community Centre had been discussed.

Councillor T Walton stated that no resolves had been made in regard to the exterior of the Community Centre apart from one to have a professional clean carried out on the Courtyard. Members had felt it would be better to survey the hirers and local residents initially to see what their views on what could be improved/changed were and then discuss their feedback and Councillors ideas.

RESOLVE ITC/09(22)/181- that the minutes of the Property and Services Committee meeting held on Tuesday 26th July 2022 were noted

59.5 THE PLANNING COMMITTEE MEETING HELD ON 30TH AUGUST 2022 – CLLR D MAXWELL

In Councillor D Maxwell's absence Councillor T Walton invited any questions

Page 18 D) NE/22/01044/FUL – CONVERSION OF BUILDING TO 4NO 1 BED ROOMED FLATS, TOGETHER WITH TWO STOREY REAR AND SIDE EXTENSION AND CHANGE OF USE FROM RETAIL/STORAGE TO RESIDENTIAL AT 37 HIGH STREET, IRTHLINGBOROUGH

RESOLVE PLN/08(22)/45 – that a response of **OBJECTION** on the following grounds: -

1. Loss of retail premises in a run of shops where the others are still used as businesses – computer consultants and café.
 2. Overdevelopment – If the building were to be converted into four flats, the flats would be very small and poorly designed with unit 1 having the former shop window in the bedroom.
 3. Replacement Windows – The proposed aluminium windows are not in keeping with the existing windows in the non-statutory historic terrace property within the Conservation area.
 4. Insufficient parking – the extension is proposed on the current parking area. This leaves no parking provision. The property is on the corner of the High Street/Spinney Road which is a busy junction with very limited visibility. There is no close on road parking provision.
 5. Conservation Area – the proposed development would have a detrimental impact on the Conservation Area
- should be submitted against planning application NE/22/01044/FUL

Councillor C Cross raised concerns that it looked like work had started at this location prior to a decision on the application,

Councillor J Farrar said work had started but it had been reported and they had been notified to stop work.

RESOLVE ITC/09(22)/182 - that the minutes of the Planning Committee meeting held on Tuesday 30th August 2022 were noted

60. FINANCE MATTERS



IRTHLINGBOROUGH TOWN COUNCIL

Mayor:

Date:

Cashbook Payments**July 2022**

| Bank No. | Supplier | Description | Total |
|-----------------|-------------------------|--|--------------|
| | | | £ |
| 103 | 2Commune | Web site hosting + 17 E-mail accounts - Year 9 | 1,194.00 |
| | | | £ |
| 104 | CS Plumbing | Plumbing R&M Pavilion | 111.97 |
| | | To supply and installation of Virtual Private | £ |
| 105 | Malcolm Thomas | Network | 1,770.00 |
| | | | £ |
| 106 | Efosa John Odigie | CC Refund of deposit | 50.00 |
| | | | £ |
| 107 | Royston Productions | QJ Magic Show At The Community Centre | 150.00 |
| | | | £ |
| 108 | North Northants Council | Grounds Maintenance April | 7,511.29 |
| | | | £ |
| 109 | North Northants Council | Works Maintenance April | 46.49 |
| | | | £ |
| 110 | Webb House | Payroll processing | 27.11 |
| | | | £ |
| 111-6 | Staff Wages | Monthly Salaries | 9,260.89 |
| | | | £ |
| 117 | HMRC | P32 PAYE & NI contributions | 3,090.78 |
| | | | £ |
| 118 | NCC Pensions Account | Pension Contributions | 3,794.28 |
| | | | £ |
| 119 | N Power | Office Electricity | 391.15 |
| | | | £ |
| 120 | Pear Technology | Preparation of digital asset map | 1,200.00 |
| | | | £ |
| 121 | Clean4Shaw | Cleaning of public toilets | 879.60 |
| | | | £ |
| 122 | Malcolm Thomas | Remote maintenance of network | 150.00 |
| | | | £ |
| 123 | Microshade | Hosting Rialtas & Pear mapping | 80.40 |
| | | | £ |
| 124 | Crimesecure | CCTV Monitoring August to October | 4,440.00 |
| | | | £ |
| 125 | Colemans | Stationery | 269.39 |
| | | | £ |
| 126 | Josh Superstars | Refund of Deposit | 50.00 |
| | | | £ |
| 127 | Hemaliy Patel | Refund of Deposit | 50.00 |
| | | | £ |
| 128 | Monica Mutsatsa | Refund of Deposit | 50.00 |

Mayor:

Date:

| | | | |
|-----------|-------------------------------|---|--------------------|
| | | | £ |
| 129 | Jade Jones | Refund of Deposit | 50.00 |
| | | | £ |
| 130 | PPL/PRS | Music Licence to July 2023 | 454.27 |
| | | | £ |
| 131 | Clarendon | Various Repairs & Maintenance | 1,494.30 |
| | | | £ |
| DD | Cheaper Waste | Cemetery 660 litre bin | 84.00 |
| | | | £ |
| DD | Cheaper Waste | CC 660 litre bin | 84.00 |
| | | | £ |
| DD | Gamma | Office Telephone Monthly Charges | 25.19 |
| | | | £ |
| DD | O2 | Office & CC Mobile Phone | 71.76 |
| | | | £ |
| DD | Pozitive Energy | Gas Community Centre - Previous month | 116.49 |
| | | | £ |
| DD | Swalec | Electric C.C. | 194.52 |
| | | | £ |
| DD | Nat West | Monthly bank charges for previous month | 17.56 |
| | | | £ |
| DD | Nat West | Monthly Bankline Charges | 12.80 |
| | | | £ |
| DD | NW Business Credit | Various - Postage & Zoom | 150.52 |
| | | Expenditure | £ 37,322.76 |
| | | | £ |
| Donations | Budget balance at 31/07/22 | N/C 4295 | 1,977.00 |



IRTLINGBOROUGH TOWN COUNCIL

Cashbook Payments

August 2022

| Bank No. | Supplier | Description | Total |
|----------|----------------|-------------------|-------|
| | | | £ |
| 132 | Jay Patel | Refund of Deposit | 50.00 |
| | | | £ |
| 133 | Simon Ruffles | Refund of Deposit | 50.00 |
| | | | £ |
| 134 | Tarryn Goode | Refund of Deposit | 50.00 |
| | | | £ |
| 135 | Jennifer Bragg | Refund of Deposit | 50.00 |

Mayor:

Date:

| | | | |
|-------|-------------------------|---------------------------------|----------|
| | | | £ |
| 136 | RF Blount | CC Boiler service | 165.00 |
| | | | £ |
| 137 | BT | Quarterly Telephone calls | 720.62 |
| | | | £ |
| 138 | North Northants Council | Grounds Maintenance May | 6,631.73 |
| | | | £ |
| 139 | North Northants Council | Works Maintenance May | 261.06 |
| | | | £ |
| 140 | Kamila Pinker | Refund of Deposit | 50.00 |
| | | | £ |
| 141 | Amazon | White board & Stationery | 155.02 |
| | | | £ |
| 142 | Colemans | Stationery | 76.46 |
| | | | £ |
| 143 | Webb House | Monthly Payroll Services July | 27.11 |
| | | | £ |
| 144 | Clean4Shaw | Cleaning of public toilets | 879.60 |
| | | | £ |
| 145 | Shayma Begum | Refund of Deposit | 49.50 |
| | | | £ |
| 146 | Lynx Security | Annual Intruder Alarm CC | 83.60 |
| | | | £ |
| 147 | Microshade | Hosting Rialtas & Pear mapping | 80.40 |
| | | | £ |
| 148 | Malcolm Thomas | Remote maintenance of network | 150.00 |
| | | | £ |
| 149 | N-Power | Unmetered Supplies | 395.89 |
| | | | £ |
| 150 | DATS Printing | Skatepark Event Sign | 108.00 |
| | | | £ |
| 151-6 | Staff Wages | Monthly Salaries | 9,273.69 |
| | | | £ |
| 157 | HMRC | P32 PAYE & NI contributions | 3,096.74 |
| | | | £ |
| 158 | NCC Pensions Account | Pension Contributions | 3,800.23 |
| | | | £ |
| 159 | Clarendon | Various R&M | 1,143.00 |
| | | | £ |
| 160 | Arrestapest | Rat Treatment in the Churchyard | 118.00 |
| | | | £ |
| 161 | ClIr C Cross | Geraniums for the town | 24.92 |
| | | | £ |
| 162 | NNC | Grounds Maintenance June | 7,940.12 |
| | | | £ |
| 163 | Lite | Street lighting | 5,896.80 |

Mayor:

Date:

| | | | |
|-----------|-------------------------------|---|--------------------|
| | | | £ |
| 164 | Streetwise | Agenda item 48.6. Donation | 1,000.00 |
| | | | £ |
| 165 | Mathew Stone | Refundable deposit CC Inv 6188 | 50.00 |
| | | | £ |
| 166 | Wave | Water Rates Toilets | 160.21 |
| | | | £ |
| 167 | Wave | Water Rates Community Centre | 302.19 |
| | | | £ |
| 168 | Wave | Water Rates Offices | 51.25 |
| | | | £ |
| 169 | April Limbert | Refundable deposit CC Inv 6182 | 50.00 |
| | | | £ |
| 170 | Elaine Bradley | Refundable deposit CC Inv 6204 | 50.00 |
| | | | £ |
| DD | British Gas | Electricity - Offices | 358.42 |
| | | | £ |
| DD | British Gas | Electricity - Public Conveniences | 600.53 |
| | | | £ |
| DD | British Gas | Electricity - Pavilion | 74.80 |
| | | | £ |
| DD | Cheaper Waste | Cemetery 660 litre bin | 84.00 |
| | | | £ |
| DD | Cheaper Waste | CC 660 litre bin | 84.00 |
| | | | £ |
| DD | Gamma | Office Telephone Monthly Charges | 25.19 |
| | | | £ |
| DD | O2 | Office & CC Mobile Phone | 71.76 |
| | | | £ |
| DD | Pozitive Energy | Gas Community Centre - Previous month | 2,947.60 |
| | | | £ |
| DD | Swalec | Electric Offices | 1,455.58 |
| | | | £ |
| DD | Swalec | Electric Pavilion | 10.02 |
| | | | £ |
| DD | Nat West | Monthly bank charges for previous month | 16.75 |
| | | | £ |
| DD | Nat West | Monthly Bankline Charges | 11.60 |
| | | | £ |
| DD | NW Business Credit | Various - Postage & Zoom | 166.84 |
| | | | £ |
| | | Expenditure | £ 48,898.23 |
| | | | £ |
| Donations | Budget balance at 31/08/22 | N/C 4295 | 977.00 |

Mayor:

Date:

60.1 TO APPROVE THE ACCOUNTS FOR PAYMENT FOR JULY AND AUGUST 2022

RESOLVE ITC/09(22)/183 - to approve the Accounts for payment for July and August 2022

60.2 TO APPROVE THE BANK ACCOUNT RECONCILIATIONS UP TO 31ST AUGUST 2022

RESOLVE ITC/09(22)/184 - to approve the Bank Account Reconciliations up to 31st August 2022.

60.3 TO APPROVE THE STATEMENT OF INCOME AND EXPENDITURE UP TO 31ST AUGUST 2022

RESOLVE ITC/09(22)/185 - to approve the Statements of Income and Expenditure up to 31st August 2022

60.4 TO RECEIVE THE EARMARKED RESERVES FOR 2022/23

RESOLVE ITC/09(22)/186 – that the Earmarked Reserves for 2022/23 are received and noted.

60.5 TO RECEIVE AND NOTE THE INTERNAL CONTROL AUDIT REPORTS DATED JULY AND AUGUST 2022

The August report had been circulated with the new agenda.

RESOLVE ITC/09(22)/187 - that the internal Control Audit Reports dated July and August 2022 are received and noted.

60.6 TO CONSIDER A REQUEST FOR A DONATION OF £1000-£1500 TOWARDS THE I-GROW CHRISTMAS FEST EVENT BEING HELD ON SATURDAY 3RD DECEMBER 2022

Members asked how much was left in the donations budget.

The Clerk indicated there was £977 left in general donations budget and £1326 in the Christmas donations budget.

A proposal that the Council make a donation of £1000 like last year was put forward and agreed.

RESOLVE ITC/09(22)/188 - that the Council make a donation of £1000 towards the I-Grow Christmas Fest event being held on Saturday 3rd December 2022

60.7 TO CONSIDER A REQUEST FOR A DONATION TO THE IRTHLINGBOROUGH HISTORICAL SOCIETY TOWARDS THE COST OF REPRINTING THE “DISCOVER IRTHLINGBOROUGH” LEAFLETS

Members felt that they needed more information regarding the costs of reprinting the “Discover Irthlingborough” leaflets and the number being printed before they could make a decision on an appropriate donation.

RESOLVE ITC/09(22)/189- that the Council do not make a donation to Irthlingborough Historical Society towards the cost of reprinting the “Discover Irthlingborough” leaflets until more information

Mayor:

Date:

is received.

RESOLVE ITC/09(22)/190 – that the Clerk writes to the Historical Society asking them for more information regarding the quantity of leaflets they wish to get printed and the costs of reprinting so the Council can make an informed decision.

61. AGENDA ITEMS

61.1 TO RECEIVE AN UPDATE REGARDING THE POST OFFICE

The Post Office have advertised for applicants to set up a brand new permanent Post Office in Irthlingborough the closing date for applications is the 17th November 2022.

The Clerk had been advised that if/when a suitable application had been received it would take 3-6 months to train someone them depending on experience and a similar time scale to set up their proposed premises.

She had been informed that the Post Office was still looking at the temporary option previously put forward. However, it was felt that having a temporary office may disrupt the process of getting a permanent office established so for the moment the temporary office was being put on hold.

Members felt strongly that some sort of post office provision should be available in the town and that a request for Irthlingborough to be served by a mobile Post Office should be made.

Members also raised concerns that the collection time from the post box in the High Street had been brought forward to 4pm from 5pm. It was felt this was a negative move and would like to know why it had been changed and request it be put back to 5pm.

RESOLVE ITC/09(22)/191 - that the update regarding the Post Office is received and noted.

RESOLVE ITC/09(22)/192 – that the Clerk writes to the Post Office requesting that whilst Irthlingborough is waiting for a brand new Post Office to open in the town that the Post Office provide the town with a mobile Post Office service.

RESOLVE ITC/09(22)/193 – that the Clerk writes to the Post Office to ask why the collection from the High Street post box has been brought forward to 4pm and to ask if it could revert back to the original time of 5pm.

61.2 TOWN CENTRE CAR PARK

I) AS PER **RESOLVE ITC/06(22)/99** – TO CONSIDER QUOTATIONS FOR AN ARCHAEOLOGICAL SURVEY TO BE CARRIED OUT WITHIN THE NEWLY PURCHASED AREA OF THE CAR PARK

Four responses received

A) £7009.54 + VAT – could increase if any/all stages take longer than quoted for ALSO -depending on findings could be additional requirements/costs

B) No total price or indication of days work required given just a list various charges.

C) unable to quote on this occasion – In pack issued new agenda

D) unable to quote on this occasion - in pack issued new agenda

Mayor:

Date:

Members had found it very hard to compare the two quotations as they had been submitted in different formats.

The Clerk stated that all the company's quotations had been sought from were firms approved by the Archaeological Society.

It was highlighted that there were some set costs in both quotations ie Written Scheme of Investigation (WSI), fees for Historic Environment Records (HER) and an hourly rate for Archaeological Supervisor it was suggested those could be used as a basis to do a comparison.

RESOLVE ITC/09(22)/194 - that quotation A to carry out an archaeological survey on the newly purchased area of the car park be accepted.

Two members abstained.

II) TO RECEIVE THE RESPONSE FROM NNC TO **RESOLVE ITC/07(22)/143** – REQUESTING REMEDIAL WORK AND SALE PRICE OF THE CAR PARK

A Community Asset Transfer – expression of interest in Community property and /or land form had been completed by Clerk and submitted to NNC dated 1.9.2022

A copy of the North Northamptonshire Community (NNC) Asset Transfer Policy May 2022 V1 against which the application would be considered had been supplied for information. This outlined the process and different steps that would be taken if NNC considered the land eligible for transfer.

This cannot be processed any further until a decision is received from NNC which as they are currently in the process of undertaking an Asset Mapping Project will probably not be until the New Year.

RESOLVE ITC/09(22)/195 - that the response from North Northants Council (NNC) regarding a request for remedial work and sale price of the NNC owned section of the town car park is received.

III) TO RECEIVE THE RESPONSE FROM ST. PETER'S CHURCH IN RELATION TO **RESOLVE ITC/07(22)/146** FOLLOWING EMAIL CORRESPONDENCE RELATING TO THE SALE OF THEIR LAND

St Peters Church have responded with a formal proposition to offer the land to the Town Council for rental. No price or Terms and Conditions had been outlined.

Members felt that until it was known whether North Northamptonshire Council were willing to transfer the section of the car park owned by them, there was no point in obtaining this section of land. However, it would be useful to obtain a valuation for the land now to use in any future discussions with the Church.

RESOLVE ITC/09(22)/196 - that the response from St Peter's Church in relation to **RESOLVE ITC/07(22)/146** is received.

RESOLVE ITC/09(22)/197 - that the Town Council write to St Peter's Church thanking them for their letter and notifying them that they are undertaking a valuation of the land.

Mayor:

Date:

RESOLVE ITC/09(22)/198 – That the Council obtain a valuation for the section of land adjacent to the Church Street car park owned by St Peters Church.

61.3 TO AGREE THE REQUIREMENT FOR CHRISTMAS TREES AND DELEGATE AUTHORITY TO THE TOWN CLERK TO PURCHASE UP TO AN AGREED FINANCIAL LIMIT

I) TO RECEIVE A LETTER FROM A RESIDENT REQUESTING THAT THE COUNCIL LOOK AT ALTERNATIVE IDEAS WHEN CONSIDERING THE PROCUREMENT OF CHRISTMAS TREES

The resident was suggesting the Council did not purchase any Christmas trees -both for environmental and financial reasons and suggested that alternative environmentally friendly decorations be sought instead.

Councillor C Cross reminded members that the town had introduced the second Christmas tree on Parsons' Green during COVID when other Christmas activities could not take place. She felt two trees now the restrictions were lifted was unnecessary. She also proposed the Council looked into purchasing an artificial Christmas tree. No seconder was received for the proposal.

The majority of the Councillors felt the town should continue to have two Christmas trees.

RESOLVE ITC/09(22)/199 - that the letter from a resident requesting that the Council look at alternative ideas when considering the procurement of Christmas trees is received and noted.

RESOLVE ITC/09(22)/200 - that the Council agree to purchase two Christmas trees and delegate the Clerk to purchase up an agreed limit of £1500.

One member voted against

RESOLVE ITC/09(22)/201 - that the Council write to the resident informing them of their decision and thanking her for her concern for the environment.

61.4 AS PER **RESOLVE ITC/07(22)/145** – TO FORM A WORKING PARTY ENTITLED ENVIRONMENTAL PROJECTS AND AGREE MEMBERSHIP AND TERMS OF REFERENCE

The Terms of Reference referred to Leader under the membership section and Chairman under Meeting section. It was requested the document be changed so both read Chairman.

RESOLVE ITC/09(22)/202 - that the amended Terms of Reference of the Environmental Projects Working Party are agreed and accepted.

RESOLVE ITC/09(22)/203 - that the membership of the Environmental Projects Working Party of Councillors C Cross, E Hopkinson, R Powell and T Walton be agreed for the Civic Year 2022/23

61.5 TO CONSIDER ADVERTISING COUNCILLOR DETAILS IN THE BUS SHELTER NOTICEBOARDS – CLLR D MAXWELL

Councillor D Maxwell was not present but as this item had already been deferred once and details of her proposal were known it was decided to discuss the item in her absence.

Mayor:

Date:

Cllr D Maxwell's proposal was that Councillors names addresses and private telephone numbers be displayed in the Council bus shelters noticeboards.

Members stated that there is a list of Councillors names in the town's noticeboards and on the Councils website. The current procedure is that if residents wish to contact a Councillor they make a request through the Council Offices.

It was felt that the current procedure was adequate and it was inappropriate to have private addresses and telephone numbers displayed in the bus shelters noticeboards.

RESOLVE ITC/09(22)/204 – that Councillor details are not advertised in the Council owned bus shelter noticeboards.

61.6 TO RECEIVE A SUGGESTION REGARDING THE ST PETER'S CHURCH NOTICEBOARD INSTALLED ON THE OUTER WALL OF THE PUBLIC CONVENIENCES – CLLR D MAXWELL

Councillor D Maxwell was not present but as this item had already been deferred once and details of her proposal were known it was decided to discuss the item in her absence.

Cllr D Maxwell was suggesting the Council charge St Peters Church for having their noticeboard on the outer wall of the public conveniences or alternatively that the church is asked to remove its noticeboard and a town council noticeboard be put up there instead.

Members didn't see any need to charge the church. The Church and the Council both serve the community and have a good working relationship. The Council already have a noticeboard in the High Street.

RESOLVE ITC/09(22)/205 – that the suggestion regarding the St Peter's Church noticeboard installed on the outer wall of the public conveniences is not pursued any further

61.7 TO RECEIVE AN UPDATE TO RESOLVE ITC/06(22)/127 – THAT AN ADVERTISING BLIMP BALLOON SPONSORED BY MARSH INDUSTRIES BE OBTAINED

The costs involved to purchase the blimp balloon and refill it have increased. Marsh Industries are still prepared to sponsor the purchase and the initial fill of the blimp balloon but were concerned that the Councils' costs to use it for future events would be higher than initially thought.

It had also come to light that a licence to fly a blimp balloon maybe required. It was felt more details regarding the licence should be sought before proceeding with a purchase.

RESOLVE ITC/09(22)/206 - that an update to **RESOLVE ITC/07(22)/127** - that the Recommendation that an advertising blimp balloon sponsored by Marsh Industries be obtained for the two skatepark events on the 4th August 2022 at the Central Recreation Ground 10am -3pm and the 16th August at the Crow Hill Recreation Ground 10am -3pm and future Irthingborough Town Council Events is resolved is received and noted

RESOLVE ITC/09(22)/207 – that a decision on whether to proceed with obtaining an advertising blimp

Mayor:

Date:

balloon sponsored by Marsh Industries is deferred whilst licence requirements are investigated.

RESOLVE ITC/09(22)/208 – that licence requirements for a blimp balloon are investigated and brought to a future Town Council meeting.

61.8 TO RECEIVE A PROGRESS UPDATE ON THE GROUNDS MAINTENANCE CONSORTIUM CONTRACT

The Clerk had provided a report “A Progress update on the Grounds Maintenance Consortium Contract” as part of which she had made four recommendations.

She informed members that she had today (27th September 2022) received details of the uplift costs to extend the existing contract by a year until 31st October 2023 whilst a new contract was raised. The additional cost for the year would be £19400.

The supply of this information meant the Council were now in a position to take a decision on whether to accept the interim measure to extend the existing contract by a year until 31st October 2023 which superseded two of the report’s recommendations.

RESOLVE ITC/09(22)/209 - that the report entitled “A Progress update on the Grounds Maintenance Consortium Contract” is received and noted.

RESOLVE ITC/09(22)/210 - that the Clerk in conjunction with the Unitary Councillors chase NNC to provide detailed information regarding the tender specification and procurement timetable.

RESOLVE ITC/09(22)/211 – that the Council agree to the interim measure of extending the Grounds Maintenance Consortium Contract for a year until 31st October 2023 and the additional uplift cost of £19400.

RESOLVE ITC/09(22)/212 – that the uplift costs information be taken to the Policy and Resources Committee meeting of the 28th September to be included in the 2023/2024 budget.

61.9 TO CONSIDER INTRODUCING A PUBLIC SPACE PROTECTION ORDER (PSPO) – CLLR D MAXWELL

Councillor R Powell had provided the Clerk with a Local Government Association document “Public Spaces Protection Order Guidance for Councils” which had been circulated to all members.

Councillor D Maxwell was not present and it was not clear what sort of order she was proposing be introduced for what public space so the item was deferred to the October meeting of the Full Town Council on the 11th October 2022.

RESOLVE ITC/09(22)/213 - that this item is deferred to the next Full Town Council meeting on the 11th October 2022.

The Mayor took this opportunity to remind Councillors that a “Request for an Agenda item form” should accompany any request to the Clerk for an item to be put on a full or Committee agenda.

61.10 IRTHLINGBOROUGH NEIGHBOURHOOD PLAN: -TO RECEIVE THE FOLLOWING MEETING NOTES:

Mayor:

Date:

I) NOTES OF MEETING HELD ON 28TH JUNE 2022 – CLLR C CROSS

RESOLVE ITC/09(22)/214 - that the notes from the Neighbourhood Plan Steering Group Meeting held on 28th June 2022 are received and noted.

II) TO RECEIVE A MEETING NOTE FROM THE MEETING HELD ON 8TH JULY 2022 WITH NORTH NORTHANTS COUNCIL – CLLR J FARRAR

Councillor S Boyer asked if Councillor J Farrar could supply a timescale for the completion of the Neighbourhood Plan.

Councillor J Farrar was unable to give a timescale.

Councillor R Powell asked if the current position could be described as in the home straight.

Councillor J Farrar indicated that the Steering Group weren't quite there yet, but they were in that sort of area.

Some members were concerned that the process was taking far too long and about the amount of money being spent on it.

Councillor J Farrar reminded members that it was not a Town Council run group, it is being driven by the Steering Group and funded by grants. Members of the Steering Group are working in conjunction with the consultant on different elements of the plan. All the different elements will then be incorporated into the plan by the consultant.

RESOLVE ITC/09(22)/215- that the notes from the Meeting held on 8th July 2022 with North Northants Council are received and noted.

Another meeting had been held on the 28th August and notes from that meeting would be brought to the October Full Town Council. It was explained that the meeting scheduled for the 20th September 2022 had had to be cancelled due to Her Majesty the Queen's death and no new date had been set for that meeting yet.

Councillor T Walton asked if an updated timeline could be included with the next report.

61.11 TO AGREE TO REMAIN OPTED IN TO THE SMALLER AUTHORITIES' AUDIT APPOINTMENTS (SAAA) EXTERNAL AUDITOR APPOINTMENT

RESOLVE ITC/09(22)/216- that it is agreed to remain opted in to the smaller authorities ' audit appointments (SAAA) external auditor appointment.

61.12 TO NOMINATE TWO DELEGATES TO ATTEND THE 75^H NORTHANTS CALC ANNUAL CONFERENCE BEING HELD ON SATURDAY 1ST OCTOBER AT THE KETTERING CONFERENCE CENTRE FROM 10:00 UNTIL 3:30PM

Unfortunately, this clashes with the Council run market so the Clerk and some members were

Mayor:

Date:

unavailable.

Councillor E Hopkinson agreed to attend.

RESOLVE ITC/09(22)/217- that Councillor E Hopkinson attends the 75th Northants CALC Annual Conference on Saturday 1st October 2022 at the Kettering Conference Centre 10am to 3pm.

61.13 TO CONSIDER OFFERING A “WARM BANK” FACILITY AT THE COMMUNITY CENTRE THROUGH THE WINTER MONTHS TO PROVIDE SUPPORT TO RESIDENTS TO ASSIST WITH THE ENERGY CRISIS

Members had a lot of questions and concerns among them: -

Was there a need for it?

Were North Northants Council providing anything in the town?

Would the large main hall or the smaller meeting room be used?

How would this affect regular hirers?

Would the provision be daily /set times and how would it be publicised?

Who would monitor/supervise it?

What facilities would be provided for user’s refreshments/entertainment?

RESOLVE ITC/09(22)/218 – that the Council write to North Northamptonshire Council asking what “Warm Bank “facilities they are looking to provide and if a provision in Irthlingborough was in their plans.

A vote was taken as to whether to look at this option further. 3 For 0 Against 4 Abstentions – the vote was passed.

RESOLVE ITC/09(22)/219 – that the Clerk raises a report outlining a proposal for the use of the Community Centre as a “Warm Bank “facility through the winter months.

61.14 TO CONSIDER FORMULATING THE TOWN PROJECTS INTO A PRIORITY ORDER LIST – CLLR J FARRAR

RESOLVE ITC/09(22)/220 – that the proposal to consider formulating the Town Projects into a priority order list is received

Members considered formulating the town projects into a priority order list was a good idea.

RESOLVE ITC/09(22)/221- that the Clerk formulates a list of council projects allocating each project a category - red-high amber-medium and green -low.

Councillor J Farrar raised concerns about the council owned fenced seating area in College Street which backed onto properties in Scarborough Street. The privately owned wall of one of the Scarborough Street properties was in a dangerous condition. This had already been raised at a Property and Services Committee meeting and was being looked into. Councillor J Farrar felt there was a very serious risk of the wall collapsing and endangering anyone sitting in the area.

He proposed that in light of the health and safety risk the fenced sitting area be barriered off

Mayor:

Date:

immediately.

RESOLVE ITC/09(22)/222 – that the council owned fenced seating area in College Street be barriered off with immediate effect due to a health and safety risk.

Councillor J Farrar also proposed that North Northamptonshire Council Building Control be asked to visit the location and assess the condition of the wall.

RESOLVE ITC/09(22)/223 – that the Council ask North Northamptonshire Council Building Control to carry out an assessment of the wall that the Town Council owned seating area in College Street backs onto and take action as appropriate.

62. CORRESPONDENCE & REQUESTS

62.1 TO RECEIVE AND CONSIDER A REVISED OFFER FROM THE LAND AGENTS ACTING ON BEHALF OF ANGLIAN WATER TO PURCHASE THREE TREES AND REPLACE THE FENCE AT PRESLAND WAY AS PER **RESOLVE ITC/07(22)/156**

The Clerk informed members that a revised offer had been received from the land agents acting on behalf of Anglian Water which was to provide three replacement trees and replace the fence at Presland Way.

It was felt the revised offer was an improved offer.

RESOLVE ITC/09(22)/224 - that a revised offer from the land agents acting on behalf of Anglian Water to provide three trees and replace the fence at Presland Way be accepted.

62.2 TO CONSIDER COMMENTS REGARDING THE “FLOWER” LIGHTS. POSITIONING OF THE CHRISTMAS LIGHTS AND CONSIDER QUOTATION FOR POSSIBLE ADDITIONAL SOCKETS FOR L2PGR AND L3PGR.

A tender to install Timeswitch and commando sockets on L2PGR and L3PGR was included in pack issued new agenda.

The Clerk updated members advising that one of the lights that a resident had complained about had been relocated to a different post the second one she had received a complaint about had been disconnected and would be removed when the Christmas lights were installed.

The Council had fifteen Christmas lights to install over the festive period. Due to the complaints raised by the two residents in regard to the flower lights it was suggested that two alternative lamp posts be fitted with timeswitch and commando sockets and the two posts complaints had been received in relation to were not used in the future.

RESOLVE ITC/09(22)/225 - that the comments regarding the “flower” lights in the High Street are received and noted.

RESOLVE ITC/09(22)/226 - that the quotation to install Timeswitch and Commando Sockets in lighting columns L2PGR and L3PGR at a cost of £940.74 plus VAT is accepted

Mayor:

Date:

RESOLVE ITC/09(22)/227 – that the meeting be extended until 10pm in accordance with Standing Orders Meetings 3W.

Councillor T Walton left the meeting at 9.30pm

Three members of the public left the meeting at 9.30pm.

62.3 TO RECEIVE AN UPDATE TO **RESOLVE ITC/07(22)/151** – TO DELEGATE AUTHORITY TO THE TOWN CLERK TO PURCHASE WINTER FLOWERS FOR THE VICTORIA STREET FLOWERBED, WITH UNDERLYING SPRING BULBS UP TO AN AGREED FINANCIAL LIMIT

The Clerk informed members that following the Councils **RESOLVE ITC/07(22)/151** – that the sponsor be asked to work in conjunction with the Wildlife Trust to draw up a detailed planting scheme and submit a plan to the Council. – The sponsor had indicated that due to time restraints they were not in a position to work in conjunction with the Wildlife Trust as requested and would therefore be ceasing their sponsorship of the Victoria Street flower bed with immediate effect. They would also be removing the sponsorship and memorial plaques from the site.

A quotation had been received for the purchase of winter plants, bulbs and the planting of the flower bed at a cost of £500.

RESOLVE ITC/09(22)/228 - that the Clerk be given delegated authority to arrange the purchase and planting of winter flowers for underlying spring bulbs at the Victoria Street flowerbed up to the agreed financial limit of £500.

62.4 TO NOMINATE COUNCILLORS TO ATTEND THE ASSET MAPPING PROJECT (AMP) LISTENING EVENT TO BE HELD VIA ZOOM ON MONDAY 17TH OCTOBER 2022 FROM 7 – 9PM

RESOLVE ITC/09(22)/229 - that the Clerk and Councillor R Powell attend the asset mapping project (AMP) listening Event to be held via zoom on Monday 17th October 2022 from 7 – 9pm

62.5 TO RECEIVE A LETTER OF THANKS FROM “STREETWISE GYM” FOLLOWING THE TOWN COUNCIL’S DONATION

RESOLVE ITC/09(22)/230- that the letter of thanks from “Streetwise Gym” following the Town Councils’ donation is received.

62.6 TO RECEIVE AN EMAIL FROM A RESIDENT REGARDING THE CONDITION OF THE LAND AROUND MARSH LANE

The Clerk advised members that this land belongs to the developer Davidson Homes. Davidson Homes have now installed a rubbish bin near the bus stop although there are still issues with rubbish in the area and the bin overflowing.

North Northamptonshire Council Environmental Services are currently in contact with Davidson Homes in regard to the lack of cleansing and maintenance of this area.

RESOLVE ITC/09(22)/231 - that the email from a resident regarding the condition of the land around

Mayor:

Date:

Marsh Lane is received.

RESOLVE ITC/09(22)/232 - that the Council write to the resident informing them that the land is privately owned and a request for the land to be cleared/maintained is currently being dealt with by North Northamptonshire Council Environmental Services.

63. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS

63.1 TO RECEIVE AND NOTE REPORTS FROM COUNCILLOR'S K HARRISON, D MAXWELL AND R POWELL

Councillor K Harrison was not present and no report had been received.

Councillor D Maxwell was not present and no report had been received.

Councillor R Powell informed members that he had as they had requested contacted Councillor K Harrison asking that he attends the Irthlingborough Town Council meetings or if unable to submits his apologies and a written report.

North Northamptonshire Council had secured funding to introduce Family Hubs, In phase one they are looking at establishing Family Hubs for ages 0 -19 in Wellingborough, Rushden, Corby and Kettering. In phase two other areas were likely to be included and he had requested Irthlingborough be considered.

A North Northamptonshire survey had been undertaken in regard to Garden Waste Collections. Prior to the change to a Unitary Council, different arrangements had been in place for garden waste collections in different areas. The old East Northamptonshire Council had been the only area to charge for their garden waste collection and residents were still being charged for the service. The survey had been undertaken to establish what residents felt the new Council wide policy should be. It was understood the Executive Committee would be discussing a proposal to introduce a charge to all areas at their next meeting.

Some members felt the surveys findings were being disregarded.

63.2 TO RECEIVE THE "LEADERS UPDATE" JULY AND AUGUST NEWSLETTERS

RESOLVE ITC/09(22)/233 - that the "Leaders Update" newsletters dated 22nd July and the 19th August 2022 are received and noted.

63.3 TO RECEIVE AN UPDATE FROM CLLR MAXWELL IN RELATION TO RESOLVE ITC/04(22)/463 – TO REQUEST THE REPLACEMENT OF MISSING BOLLARDS AND REPAIRS TO DAMAGED BOLLARDS IN THE HIGH STREET DEFERRED FROM JULY MEETING

Councillor D Maxwell was not present and no update had been received.

RESOLVE ITC/09(22)/234 – that this item be deferred to the October Town Council meeting 11th October 2022.

64. POLICE/PUBLIC ORDER MATTERS

Mayor:

Date:

64.1 JAG:

I) TO RECEIVE A VERBAL REPORT FROM THE JAG REPRESENTATIVE FOLLOWING A JAG MEETING HELD ON 10TH AUGUST 2022 – CLLR J GRAY

Councillor J Gray reported that he had taken everything requested by the Council to the meeting. Burglary in the area was on the rise. Anti social behaviour in Irthlingborough and Higham Ferrers had declined since the introduction of the Streetwise Gym. Unfortunately, the representative the Police had sent to the meeting had been unhelpful. This had been brought to the attention of the Sgt Goodwin following the meeting and members had been assured that that representative would not be attending future meetings.

Councillor C Cross requested that anti social behaviour being experienced in regard to mopeds and scramble bikes be taken to the next JAG meeting.

RESOLVE ITC/09(22)/235- that the verbal report from the JAG Representative Councillor J Gray from the meeting held on the 10th August 2022 is received and noted.

II) TO RECEIVE AN EMAIL FROM SERGEANT GOODWIN RE: ISSUES RAISED AT JAG

RESOLVE ITC/09(22)/236 - that the email from Sergeant Goodwin responding to issues raised by the Clerk/JAG representative at the JAG meeting held on the 10th August 2022 is received and noted.

64.2 TO RECEIVE THE LATEST CRIME FIGURES FROM WWW.STREETCHECK.CO.UK AND WWW.POLICE.UK

The Streetcheck and Police UK July Crime Figures were tabled at the meeting

RESOLVE ITC/09(22)/237 - that the crime figures for June and July 2022 sourced from the Streetcheck and Police.UK websites were received and noted.

64.3 TO RECEIVE THE CRIME AND POLICING UPDATES

RESOLVE ITC/09(22)/238 - that the Crime and Policing updates were received and noted.

64.4 TO RECEIVE THE NORTHAMPTONSHIRE PFCC AUGUST 2022 NEWSLETTER

RESOLVE ITC/09(22)/239 - that the Northamptonshire PFCC August 2022 Newsletter was received and noted

64.5 TO RECEIVE THE EAST NORTHANTS NEIGHBOURHOOD TEAM LOCALLY IDENTIFIED PRIORITIES SURVEY OUTCOME APRIL – JULY 2022

Councillor J Gray emphasized that the locally identified priorities were raised from the survey of the East Northamptonshire as a whole. These were not necessarily the priorities identified in Irthlingborough, he urged residents of Irthlingborough to respond to the future surveys.

RESOLVE ITC/09(22)/240 - that the outcome of the East Northants Neighbourhood Team Locally Identified Priorities Survey Outcome April – July 2022 is received and noted.

Mayor:

Date:

RESOLVE ITC/09(22)/241 - that is noted that as a result of the East Northants Neighbourhood Team Locally Identified Priorities Survey April – July 2022 the adopted priorities for the period August – November 2022 will be: - Road Safety and Traffic Offences, Burglary and Drug dealing and Drug Misuse.

64.6 TO RECEIVE THE CCTV REPORTS FROM CRIMESECURE FOR JUNE, JULY AND AUGUST 2022

The reports were included on the pack issued with the new agenda.

RESOLVE ITC/09(22)/242 - that the CCTV reports for June, July and August 2022 are received.

65. CONCLUSION OF THE EXTERNAL AUDIT FOR FINANCIAL YEAR 2021/22

65.1 TO RECEIVE THE EXTERNAL AUDIT FOR FINANCIAL YEAR 2021/22 RETURNED FROM PKF LITTLEJOHN LLP AND NOTE THAT THE NOTICE OF CONCLUSION OF AUDIT HAS BEEN DISPLAYED ON THE NOTICEBOARDS AND WEBSITE AS REQUIRED

RESOLVE ITC/09(22)/243 - that the return of the external audit for the Financial Year 2021/22 from PKF Littlejohn LLP was noted. It was confirmed that the Conclusion of Audit had been displayed on the Town Council noticeboards and website as required.

PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE ROOM DURING CONSIDERATION OF THE FOLLOWING ITEM:

RESOLVE ITC/09(22)/244 – that the press and public be excluded from the meeting due to the confidential nature to be transacted

66. AGENDA ITEMS

The Mayor brought forward Agenda Item 66.2

66.2 DISPENSATION REQUEST

66.2 TO CONSIDER A REQUEST FOR DISPENSATION FOR NON-ATTENDANCE AT BOTH FULL COUNCIL AND COMMITTEE MEETINGS FOR A PERIOD OF SIX MONTHS FOR COUNCILLOR J POWELL

RESOLVE ITC/09(22)/245 - that Councillor J Powell is granted dispensation for non-attendance at both Full Town Council and Committee Meetings for a six month period September 2022 – March 2023 due to a further education commitment.

66.1 STAFF MATTERS

66.1 TO RECEIVE A REPORT REGARDING CONTINUED HOME-WORKING AND LATEST COVID ADVICE AND CONSIDER FUTURE WORKING PRACTICE

Councillor J Farrar felt that in light of the fact Public Health warning that there is expected to be a COVID -19 wave in the Autumn and Winter, the fact there had been no complaints resulting from the current working arrangements and no adverse effect on the running of the office the current

Mayor:

Date:

arrangements should be continued.

Councillor C Cross considered hybrid working was the future, she had never experienced any problem contacting staff.

Councillor S Boyer strongly disagreed and wished to see a full return to the office of all staff on a full time basis inline with the majority of offices.

Councillor P Boyer was concerned from a Health and Safety aspect of a lone worker in the offices.

The Clerk advised that the insurance company had assessed the risks and were happy with the current arrangements. She also outlined the procedures the staff had in place for keeping in contact and checking safety of colleagues.

Councillor J Gray felt the officers should continue with the current arrangements.

Councillor C Kearns-Gray felt hybrid working should be continue.

Councillor R Powell raised two issues. One the health and safety of lone workers in the offices and two the reports statements with regard to the current arrangements cost saving and the reports indication that a return to non flexible working would incur a significant increase in staff costs. Councillor R Powell would like to see full details of the savings being made under the current arrangements and of the increase in staff costs that would be incurred if flexible working was withdrawn before a decision was taken.

A proposal to accept the report and its four recommendations was made.

A vote was taken - 4 for, 3 against ,1 abstention - the vote was passed.

RESOLVE ITC/09(22)/246 - that the report titled "An update to hybrid office working" is received and noted.

RESOLVE ITC/09(22)/247 - that the office continues to operate a hybrid working model consisting of a blend of flexible working, including working from home (WFH) and ensuring the public facing office is manned during working hours by a member of staff but not all staff are required to work from the office on a daily basis.

RESOLVE ITC/09(22)/248 - that the council recognises that the current hybrid working arrangements have no detrimental impact on the day to day office operations and achievements and agrees to continue with the current arrangements to both reduce costs and promote the need for flexible working to achieve a healthy work/life balance.

RESOLVE ITC/09(22)/249 - that the advice on the email from the Interim Directors of Public Health in west Northamptonshire and North Northamptonshire regarding COVID-19 sent to all Councillors on 28th June 2022 regarding the expected COVID-19 wave in the Autumn and Winter is noted.

Mayor:

Date:

PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, FOLLOWING THE TRANSACTION OF THE ABOVE BUSINESS THE MEETING IS OPENED TO THE PRESS AND PUBLIC.

RESOLVE ITC/09(22)/250 – that the meeting is opened as the confidential business has been transacted

Date of the next meeting is 11th October 2022 at 7.30pm at the Community Centre, Fettleline Road, NN9 5XF

There being no further business the meeting closed at 10pm.

Mayor:

Date: