

## IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 13<sup>TH</sup> JULY 2021 AT 7.35PM AT THE COMMUNITY CENTRE, FETTLINEDINE ROAD, NN9 5XF

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PRESENT: Councillors P Boyer, S Boyer, J Bragg, C Collis-Neale, C Cross, J Farrar, J Gray, E Hopkinson, C Kearns-Gray, D Maxwell, R Powell and T Walton

ALSO PRESENT: Sgt Leigh Goodwin, PC Ryan Warren and 5 Member of the public

The Mayor welcomed everybody to the Meeting of Irthlingborough Town Council and informed members and the public that the meeting was being recorded for minute taking purposes. She informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes in connection with an item on the agenda. She asked if anyone wished to address the Council.

### PUBLIC PARTICIPATION

One gentleman wished to address the meeting in connection with Item 46.2 - To consider and recommend action on the volume of lorries and traffic on the High Street – Cllr J Gray

The gentleman brought members attention to the deteriorating condition of the roads. He informed members that over the last 8 months he had repeatedly reported the condition of the road outside his house through the County Council/Unitary Councils online reporting system Fix My Street. He reported that on one occasion someone did come out and mark the road but nothing had been done. He believed the vibrations were starting to damage his property, which being an old property does not have any foundations. He asked what was going to be done about it.

Unitary Councillor D Maxwell informed the gentleman that maintenance of the road was the responsibility of the North Northamptonshire Unitary Council. Unfortunately, they had inherited poorly maintained roads from Northamptonshire County Council and also very little budget. This meant, at the present time, there was no money available to carry out repairs. She suggested he emailed Graham Norman at North Northamptonshire Unitary Council, saying she too would email him to see if his concerns could be resolved.

One lady wished to address the meeting in regard to charges made in Irthlingborough for brown garden waste bins but, unfortunately as this was not on the agenda the topic could not be discussed.

Mayor:

Date:

Two members of the public left the meeting.

**38. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

No apologies were received.

**39. DECLARATIONS OF INTEREST**

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA

Item 47.2 - To consider a request from a local business to put hanging baskets on the public toilets or lamp posts by the zebra crossing to promote their flower business. – Councillor J Farrar – friend of requestee

Item 47.2 - To consider a request from a local business to put hanging baskets on the public toilets or lamp posts by the zebra crossing to promote their flower business. – Councillor J Gray – business contact and friend of requestee.

Item 47.2 - To consider a request from a local business to put hanging baskets on the public toilets or lamp posts by the zebra crossing to promote their flower business. – Councillor E Hopkinson – friend of requestee

Item 47.2 - To consider a request from a local business to put hanging baskets on the public toilets or lamp posts by the zebra crossing to promote their flower business. – Councillor C Kearns Gray – business contact and friend of requestee.

**40. MINUTES**

40.1 TO RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 8<sup>TH</sup> JUNE 2021

The Clerk informed members that a typing error on page 23 had already been corrected.

**RESOLVE ITC/07(21)/104-** that the minutes of the Full Town Council Meeting 8<sup>th</sup> June 2021 be approved and signed as a correct record of proceedings

**41. MATTERS ARISING**

41.1 TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 8<sup>TH</sup> JUNE 2021 NOT INCLUDED ON THIS AGENDA, FOR REPORT ONLY

Page 24 Item 31.2 Matters arising – Councillor C Cross informed members she had recently attended a flood warden course and raised the issues regarding drains/flooding High Street/Cross monument roundabout with them.

Page 26 Item 33.1 To receive and note reports from Unitary Councillors K Harrison, D Maxwell and R Powell. – Councillor C Cross asked if the letter had been sent to the unitary Councillors asking them for details of North Northants Councils Policy on littering.

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The Clerk had written to the Unitary Councillors but to date no responses had been received.

Page 35 Item 35.10 – Neighbourhood Plan – to consider next steps - **RESOLVE ITC/06(21)/89** – that the Neighbourhood Plan Consultants DLP be invited to attend a future Full Town Council meeting to share details of the progress to date in regard to the Neighbourhood Plan – had a meeting been arranged.

The Clerk advised that DLP were unable to attend the Full Town Council meeting but a meeting had been arranged for the 28<sup>th</sup> July 2021.

Councillor D Maxwell requested that all councillors see the 2 reports raised by DLP to date prior to the meeting to familiarise themselves with the plan.

Page 30 Item 36.3 – To discuss complaints received regarding Spinney Brook medical Centre and lack of access to doctors - **RESOLVE ITC/06(21)/95** – that the Council writes to the Spinney Brook Medical Centre detailing the concerns that have been brought to our attention – had any response been received?

The Clerk advised that due to annual leave, the letter had been sent today (13<sup>th</sup> July 2021).

Councillor D Maxwell said she had been in touch with the surgery and had contacted Tom Pursglove MP to ask him to become involved in resolving the issues.

The Clerk asked Councillor D Maxwell if she had taken this action in her role of a Unitary Councillor?

The Clerk reminded Councillor D Maxwell that in her Town Councillor role she was obliged to act in accordance with Town Council resolutions, in this case that the Clerk would write to the Doctors Surgery.

#### **42. POLICE/PUBLIC ORDER MATTERS**

42.1 TO RECEIVE THE LATEST CRIME FIGURES FROM [WWW.STREETCHECK.CO.UK](http://WWW.STREETCHECK.CO.UK) AND [WWW.POLICE.UK](http://WWW.POLICE.UK)

Sgt Leigh Goodwin was invited to address the meeting. She introduced herself and her colleague PC Ryan Warren who became the designated Police Constable for Irthlingborough from the 12th July 2021 and would be working with Irthlingborough's designated PCSO Nadia Norman. Members were advised the Police website was in the process of being updated with details of the new members of the local team.

Sgt Goodwin stated that the neighbourhood team were looking for long term solutions. They would be working in the community as much as possible, with a target of 75 % of PC Warren's time being spent on the streets. They would be using an intelligence led reactive approach to any incidents reported. It was hoped that with a greater presence on the streets, the number of crimes/incidents would reduce. Use would be made of the Criminal Behaviour Order where appropriate. The Criminal Behaviour order has replaced the Anti Social Behaviour Order and is more restrictive with the option to make an arrest.

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It was stressed how important it was for people to talk to the police. The intention is for regular surgeries to be held, where people can drop in to speak to the police. These will be well publicised, through the police media sites and through a leaflet drop. Although there is not a local counter facility, appointments to see someone can be made. Residents are encouraged to call 101 and use Crimestoppers. Sgt Goodwin felt it would be beneficial if a base could be made available for members of the police team to use within Irthlingborough. She asked the Council if they could provide a base or suggest a location. The option of a regular slot in the Community Centre was put forward for further discussion.

A Mobile Station Beat Bus – a community engagement bus which could be taken to events to increase police interaction in the communities is soon to be made available.

Sgt Goodwin stated that the towns CCTV provision was very useful and an invaluable asset to the police.

Members raised the fact that the percentage of violence and sexual offences crime figures as percentage of crimes in Irthlingborough has increased dramatically and also the number of crimes where the police have been unable to prosecute.

The increase was in part down to reclassification of crimes and the improvement in recording crimes. However, it was acknowledged there had been a significant increase in this category of crime and the police were working to reduce those crimes. It was explained, that not all victims for whatever reason, were willing to proceed with court action. In these cases, the police are unable to prosecute.

**RESOLVE ITC/07(21)/105** - that the crime figures for May 2021 sourced from the streetcheck and police.UK websites were received and noted

**RESOLVE ITC/07(21)/106** – that the Clerk contacts Sgt Goodwin to discuss further the possibility of a regular police drop in centre session at the Community Centre.

42.2 TO RECEIVE THE CCTV REPORTS FROM CRIMESECURE FOR JUNE 2021.

No report was available this month, the June report would be brought to the September meeting.

42.3 TO RECEIVE THE CRIME AND POLICING UPDATES.

Sgt Goodwin was unable to provide an update on whether, those responsible for the two incidents on the Irthlingborough crime notice dated 1<sup>st</sup>/2<sup>nd</sup> June 2021, had been identified.

**RESOLVE ITC/07(21)/107** - that the Crime and Policing updates were received and noted

42.4 TO ORGANISE A MEETING WITH THE FIRE, POLICE AND CRIME COMMISSIONER FOR SEPTEMBER – CLLR D MAXWELL

Councillor D Maxwell informed members that she was currently in the process of arranging a meeting with the Fire, Police and Crime Commissioner Stephen Mold for Irthlingborough and the 5 parishes she covers. She asked if Irthlingborough Town Council Councillors would like to be included in any

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meeting she arranged.

Councillor R Powell felt it would be more productive for the Council to have a meeting with the Chief Constable, Nick Adderley.

**RESOLVE ITC/07(21)/108** - that Irthlingborough Town Councillors have the opportunity to attend a meeting with the Fire, Police and Crime Commissioner Stephen Mold that Councillor D Maxwell is organising in conjunction with other parishes.

**RESOLVE ITC/07(21)/109** - that the Clerk arranges a meeting for the Council with the Chief Police Constable, Nick Adderley.

Sgt Goodwin and PC Warren left at 8.20pm, the Mayor thanked them for their attendance.

#### **43. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS**

##### **43.1 TO RECEIVE AND NOTE REPORTS FROM COUNCILLOR'S K HARRISON, D MAXWELL AND R POWELL**

Councillor K Harrison was not present, no report had been received.

Councillor R Powell reported that he had attended several training sessions.

He had attended a strategic planning meeting and he was due to attend an Area Planning Meeting on the 19<sup>th</sup> July 2021 when local Planning Application NE/21/00421 - Demolition of existing first floor ancillary retail area and erection of two floors containing 8 residential units with associated car and cycle parking and refuse store | 13 - 19 High Street Irthlingborough Northamptonshire was due to be discussed.

Councillor D Maxwell had attended numerous meetings and is on several committees and panels:- Police Panel – the police are aiming for a more visible approach moving forwards.

Licensing Committee – need to merge several areas/systems into one.

Councillor D Maxwell had concerns over the method of contacting Trading Standards to report concerns which was via the Citizens Advice Bureau, of which there were very few, she intended to flag that up at a future meeting.

Complaints Committee –

Education Panel – Councillor D Maxwell brought members attention to the fact Children's Services were still in Special Measures and there was a shortage of Social Workers. She also had concerns that there was insufficient provision to cope with the long-term problems being experienced following the long period of time children spent out of school and in particular the effect on their ability to interact again.

Councillor D Maxwell also wished to highlight to members the fact the Unitary Council had inherited a poorly maintained road network – potholes are a major issue but, the Unitary Council also inherited no money to rectify the problems, so are having to look at ways to generate income.

#### **44. TOWN CLERK'S REPORT**

##### **TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST COUNCIL RESOLUTIONS UP TO 6<sup>TH</sup> JULY 2021**

Page 12 Resolve ITC/06(21)/93 – that providing the local organisation wishing to hire the Central

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Recreation Ground for a Fun Day Event adhere to all the conditions detailed in the Conditions of Use In Irthlingborough Town Councils Recreation Grounds Policy that permission be granted. – date to be advised. - Councillor C Cross asked if the reason the local organisation had decided not to go ahead and hire the Central Recreation Ground was due to the conditions of hire.

The Clerk stated it was due to a change of the local organisations plans and not the Councils Conditions of Hire.

**RESOLVE ITC/07(21)/110**– that the Town Clerk’s report up to the 6<sup>th</sup> July 2021 is received and noted

**45. COMMITTEES AND WORKING PARTIES** -TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEES:

45.1 THE PLANNING COMMITTEE MEETING HELD ON 8<sup>TH</sup> JUNE 2021 – CLLR R POWELL

Councillor R Powell informed members that since the meeting planning Application EN/20/01666/FUL -Proposed first floor extension with flat roof balcony, and rear dormer to existing loft conversion at 5 Clarke Close Irthlingborough Wellingborough Northamptonshire NN9 5XD had been refused.

He invited questions in connection with the minutes.

Nothing was raised

**RESOLVE ITC/07(21)/111** - that the minutes of the Planning Committee meeting held on Tuesday 8<sup>th</sup> June 2021 were noted.

45.2 THE EVENTS COMMITTEE MEETING HELD ON 15<sup>TH</sup> JUNE 2021 – CLLR C CROSS

Councillor C Cross invited questions in connection with the minutes.

Nothing was raised.

**RESOLVE ITC/07(21)/112** - that the minutes of the Events Committee meeting held on Tuesday 15<sup>th</sup> June 2021 were noted.

45.3 THE PLANNING COMMITTEE MEETING HELD ON 22<sup>ND</sup> JUNE 2021 – CLLR R POWELL

Councillor R Powell invited questions in connection with the minutes.

Nothing was raised.

**RESOLVE ITC/07(21)/113**- that the minutes of the Planning Committee meeting held on Tuesday 22<sup>nd</sup> June 2021 were noted.

45.4 THE PROPERTY & SERVICES COMMITTEE MEETING HELD ON 22<sup>ND</sup> JUNE 2021 – CLLR T WALTON

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Councillor T Walton brought members attention to a RECOMMENDATION put forward by the Property and Services Committee to Full Council to consider:

**RECOMMEND** - that Option B quotation ii) to remove and replace the existing fence with a stock fence that encloses the whole playground area at a cost of £2800 be accepted.

**RESOLVE ITC/07(21)/114** – that Option B quotation ii) to remove and replace the existing fence with a stock fence that encloses the whole playground area at a cost of £2800 be accepted.

Councillor T Walton invited questions in connection with the minutes.

Councillor J Farrar wished it to be noted that he was disappointed no-one found it in their heart to second Councillor J Gray's nominations as Chair or Vice Chair of the committee.

**RESOLVE ITC/07(21)/115** - that the minutes of the Planning Committee meeting held on Tuesday 22<sup>nd</sup> June 2021 were noted.

I) TO CONSIDER AND AGREE A QUOTE TO CLEAR THE OVERGROWN PATH AT LES ODELL PARK

Councillor C Cross stated that the Friends of Irth group had previously voluntarily helped to clear an area of the car park of overgrowth. It was asked if this could be done here.

It was felt in this instance the clearance work was not possible to be carried out by Friends of Irth on a voluntarily basis but they could assist with the clearance of undergrowth underneath the trees and around the perimeter fence.

**RESOLVE ITC/07(21)/116** - that the quotation to clear the overgrown path at entrance to Les O'Dell Park at a cost of £180.00 is accepted.

A quotation had also been submitted for work on the area of trees -to take out all the undergrowth and branches up to six feet from ground level so vision can be maintained behind the trees to prevent anti-social behaviour – the quote includes a 2 day hire of a wood chipper. - £1100.00

**RESOLVE ITC/07(21)/117** - that the quotation to take out all undergrowth and branches up to six feet from ground level in area planted with trees at Les O'Dell Park at a cost of £1100.00 is accepted

#### **46. AGENDA ITEMS**

46.1 COVID-19: ACTION TAKEN BY IRTHLINGBOROUGH TOWN COUNCIL

I) TO RECEIVE AN UPDATE ON ACTIONS BEING TAKEN BY IRTHLINGBOROUGH TOWN COUNCIL IN THE LIGHT OF CORONAVIRUS AND TO CONSIDER ANY FURTHER ACTIONS REQUIRED

Councillor J Gray suggested that the Council should continue to require proof of a negative lateral flow test when attending a Full Town Council or Council Committee meeting and continue to wear a mask after the 19<sup>th</sup> July 2021 as high rates of infection were still being experienced.

Some members supported the continued requirement for a negative lateral flow test but felt masks should be a matter of choice.

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Some members felt as the government had set out the guidelines from 19<sup>th</sup> July the Council should move forward in line with those proposals.

The Clerk reminded members that proof of a negative lateral flow test and the wearing of masks at meetings was part of the Councils Risk Assessment for meetings. If a change to those conditions was to be made, the risk assessment would need to be brought to council for amendment at the September meeting.

**RESOLVE ITC/07(21)/118** - that the update on actions being taken by Irthlingborough Town Council in the light of Coronavirus is received and noted

**RESOLVE ITC/07(21)/119** – that the Risk Assessment for holding meetings should be brought to the September meeting for consideration.

#### 46.2 TO CONSIDER AND RECOMMEND ACTION ON THE VOLUME OF LORRIES AND TRAFFIC ON THE HIGH STREET – CLLR J GRAY

Councillor J Gray raised concerns about the continuing problem of the high numbers of lorries travelling through the town along the High Street. There is a 7.5T limit on vehicles through the town, with signs both ends of the town stipulating the limit. This was put in place due to the risk of damage to the culverts under the High Street.

A couple of years ago the Council had asked the CCTV provider to monitor vehicles travelling along the High Street, it was felt that although this data was available it was now too out of date to provide any meaningful data.

In the past, the Council has met with Whitworths to ask them to remind lorry drivers travelling to and from their site, that they should not approach, or leave the site, via the High Street. This reduced the numbers for a while, but numbers steadily increased again.

Members felt that prior to contacting any firms a survey should be carried out to establish where the lorries are actually going, be that somewhere within the town or to a different location.

**RESOLVE ITC/07(21)/120** – that the Council seek confirmation that the 7.5T weight limit on the High Street is still in force under North Northants Unitary Council.

**RESOLVE ITC/07(21)/121** – that Councillors undertake a study of how many of the lorries travel along the High Street. Where the lorries travelling the High Street are destined to go, how many are connected with business at Whitworths.

**RESOLVE ITC/07(21)/122** – that the CCTV providers are asked to monitor lorries going through the town.

#### 46.3 TO DISCUSS THE PROVISION OF A TRAFFIC ENFORCEMENT OFFICER

The Clerk explained that the previous Council had funded additional Traffic Enforcement Officer hours, requesting the main focus of the additional hour provision be on the areas around the schools

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and the High Street. However, the additional hours contract had been terminated by Northamptonshire County Council as they had insufficient staff to cover the additional hours.

The Clerk had emailed the officer who had dealt with the traffic enforcement provision under Northamptonshire County Council when this agenda item was requested, asking if circumstances had Changed, but to date had received no response.

It was noted that the Council still receives the basic traffic enforcement provision in the town as is provided across the County.

Concerns were raised about the regular misuse of the disabled parking bays in the High Street.

**RESOLVE ITC/07(21)/123** – that the council awaits the response from the traffic enforcement provider and the item is brought back to the Council on receipt of their response for further discussion.

**RESOLVE ITC/07(21)/124** – that Councillor J Gray as the Police Liasion Officer asks P C Warren to patrol around the schools.

#### 46.4 TO RE-ESTABLISH THE COMMUNITY BUILDING WORKING PARTY IN ORDER FOR OPTIONS FOR A TOWN COMMUNITY FACILITY TO BE EXPLORED

There were mixed feelings about exploring a new Town Community Facility at this time. Some felt it was a good idea, some felt it was a good idea in principle but not the right time, whilst others felt better use should be made of the existing Community Centre before investigating a second facility.

It was suggested a working party that represented a cross section of views should be set up.

**RESOLVE ITC/07(21)/125** - that the Community Building Working Party is re-established in order for options for a town community facility to be explored.

**RESOLVE ITC/07(21)/126** – that the Community Building Working Party membership consists of Councillors S Boyer, J Bragg, J Farrar, E Hopkinson and R Powell.

#### 46.5 TO ASCERTAIN THE PLANS FOR FUTURE MEDICAL FACILITIES FOR IRTHLINGBOROUGH – CLLR R POWELL

Councillor R Powell felt that with an ever-growing population Irthlingborough needed to ascertain what the Nene Commissioning Group Northamptonshire plans were for additional medical facilities in Irthlingborough, to meet that demand.

**RESOLVE ITC/07(21)/127** – that the Council writes to the Nene Commissioning Group, Northamptonshire, to ascertain what their plans for future medical facilities for Irthlingborough are.

#### 46.6 TO DISCUSS THE LACK OF TRANSPORT FOR SCHOOL CHILDREN FROM THE CROW HILL AREA AND CONSIDER POSSIBLE IDEAS

A survey had been carried out by Irthlingborough Nursery Infant and Junior School as to how many

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parents would be interested in a school bus service. There had been 28 responses across 8 year groups. The majority of those 28 were in favour of a school bus provision.

Currently, the situation was that senior school children could take advantage of a school bus provision but nursery, infant and junior school children did not have access to a school bus provision.

It was noted there was a stagecoach bus that leaves Woodford at 8.15 and travels via Crow Hill but parents and younger siblings are not allowed to travel on that bus.

**RESOLVE ITC/07(21)/128** – that the Council writes to Stagecoach and asks whether parents and siblings not being able to travel on this bus is due to current COVID restrictions and whether this can be changed in light of future COVID government guidelines.

Councillor D Maxwell informed members that North Northants Unitary Council were looking at bus provision for schools, but the results of the report will not be made public until April 2022.

It was proposed that the cost of a private coach be investigated to establish if it was a viable option to put forward for discussion at a later date.

**RESOLVE ITC/07(21)/129** – that the Council looks into the cost of hiring a private coach 3 times a day each way.

**RESOLVE ITC/07(21)/130** – that the meeting be extended until 10pm in accordance with Standing Orders Meetings 3W.

Councillors J Gray and C Kearns-Gray left the meeting at 9.28pm.

#### 46.7 TO CONSIDER THE PLACEMENT OF A NEW LITTER BIN ON THOMAS FLAWN ROAD AT THE ENTRANCE TO THE ADITT

The proposal was for a new litter bin to be placed on the footpath along Thomas Flawn Road. The footpath was the property of North Northamptonshire Unitary Council Highways, so their permission would need to be sought before an application could be made for a new litter bin.

**RESOLVE ITC/07(21)/131** – that permission be sought from North Northamptonshire Highways for Irthlingborough Town Council to install a litter bin on the footpath along Thomas Flawn Road, next to the entrance to the Aditt.

**RESOLVE ITC/07(21)/132** – that once permission has been obtained from North Northamptonshire Highways for Irthlingborough Town Council to install a litter bin on the footpath along Thomas Flawn Road next to the entrance to the Aditt, Irthlingborough Town Council submit an application for a new litter bin to be installed.

#### 46.8 TO APPOINT A COUNCILLOR TO BE FIRST POINT OF CONTACT TO DEAL WITH OFFICE ALARM CALLS

The Clerk informed members that previously Ex Councillor A Short had fulfilled the role.

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Councillor J Farrar put himself forward, as he lived in the vicinity of the Council Offices.

**RESOLVE ITC/07(21)/133** - that Councillor J Farrar is appointed to be the first point of contact to deal with office alarm calls.

46.9 TO DISCUSS THE PROBLEM WITH LITTERING IN THE TOWN AND CONSIDER OPTIONS – CLLR S BOYER

It was noted that there was a second agenda item 47.5 regarding a litter poster campaign.

Members proposed that both items be passed to the Property and Services Committee for further consideration.

**RESOLVE ITC/07(21)/134** – that the problem with littering in the town and consideration of options to deal with it be passed to the Property and Services Committee for further consideration.

46.10 TO APPOINT REPRESENTATIVES TO ATTEND A MEETING AT HIGHAM FERRERS TOWN COUNCIL TO DISCUSS THE FUTURE OF THE GROUNDS MAINTENANCE CONTRACT

The Clerk advised members that the current contract operated by East Northamptonshire Council was due to run out in approximately 18 month's time.

East Northamptonshire Council now part of North Northants Unitary Council had to date been unable to advise whether there is an intention to continue with the contract.

Higham Ferrers Town Council who are also part of the current consortium, are hosting a meeting to discuss the future of the Grounds Maintenance Contract and have invited the Clerk and two Councillors from Irthlingborough to attend the meeting.

**RESOLVE ITC/07(21)/135** - that the Clerk and Councillors R Powell and T Walton are appointed representatives of Irthlingborough Town Council, to attend a meeting at Higham Ferrers Town Council to discuss the future of the Grounds Maintenance Contract.

46.11 TO ACCEPT THE RESIGNATION OF COUNCILLORS C KEARNS-GRAY AND J GRAY FROM THE PROPERTY AND SERVICES COMMITTEE AND RECEIVE ANY NOMINATIONS FOR MEMBERS WISHING TO JOIN THE COMMITTEE

**RESOLVE ITC/07(21)/136** - that the resignations of Councillors J Gray and C Kearns-Gray from the Property and Services Committee are accepted.

**RESOLVE ITC/07(21)/137** - that no replacement members are elected.

**RESOLVE ITC/07(21)/138** – that the Terms of refence for the Property and Services Committee are amended to read: -

- 1.0** Membership shall comprise five members of the Council. The Town Mayor will be ex-officio
- 2.0** Three members shall constitute a quorum

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#### **47. CORRESPONDENCE & REQUESTS**

##### **47.1 QUEEN'S PLATINUM JUBILEE – 3<sup>RD</sup> – 6<sup>TH</sup> JUNE 2022**

I) TO CONSIDER AN INVITE TO “PLANT A TREE FOR THE JUBILEE” AS PART OF A NATIONWIDE CELEBRATION

Members proposed this item be considered by the Events Committee and added to the next Agenda.

**RESOLVE ITC/07(21)/139** – that the invitation to “Plant a tree for the Jubilee” as part of the nationwide celebration of the Queen’s Platinum Jubilee 3<sup>rd</sup> to 6<sup>th</sup> June 2022 is passed to the Events Committee.

II) TO CONSIDER A REQUEST FROM THE IRTHLINGBOROUGH SCOUT GROUP TO TAKE PART IN THE ABOVE EVENT

Members felt that the Council should accept the request from the Irthlingborough Scout Group to take part in the Plant a tree for the jubilee event and also invite other groups and the local schools to take part too.

**RESOLVE ITC/07(21)/140** – that the Irthlingborough Scout Group are invited to take part in the “Plant a tree for the Jubilee” Event to mark the Queens Platinum Jubilee 3<sup>rd</sup> to 6<sup>th</sup> June 2022.

**RESOLVE ITC/07(21)/141** – that Irthlingborough Town Council invite local groups and schools to take part in the “Plant a tree for the Jubilee” Event to mark the Queens Platinum Jubilee 3<sup>rd</sup> to 6<sup>th</sup> June 2022.

**47.2 TO CONSIDER A REQUEST FROM A LOCAL BUSINESS TO PUT HANGING BASKETS ON THE PUBLIC TOILETS OR LAMP POSTS BY THE ZEBRA CROSSING TO PROMOTE THEIR FLOWER BUSINESS.**

The Clerk proposed that should the proposal be successful, as the brackets would be on Council property and fall under the Councils insurance, the Council should install the brackets.

The requestee would be responsible for provision, public liability and maintenance of the hanging baskets themselves.

**RESOLVE ITC/07(21)/142** - that permission is granted to a local business to put hanging baskets on brackets installed by the Council on the Council owned Public Conveniences to promote their flower business. The following conditions to be adhered to: - the business is responsible for the provision, public liability and maintenance of the hanging baskets and only a small advertising logo is displayed.

**47.3 TO CONSIDER A REQUEST FROM THE SPONSOR OF THE VICTORIA STREET FLOWER BED TO ERECT A PLAQUE**

The Clerk was asked if permission had been given for the planting of the Cherry Tree in the flowerbed owned by the Council currently sponsored by the local business.

The Clerk stated permission had not been sought.

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Members felt the cost of regular tree inspections and of any tree works required should therefore be the responsibility of the sponsor even after cessation of sponsorship of the flowerbed.

**RESOLVE ITC/07(21)/143** - that permission is granted to erect a plaque under the cherry tree in the Victoria Street flower bed by the sponsor, on the condition that it is removed on cessation of the sponsorship of the flowerbed.

**RESOLVE ITC/07(21)/144** – that the cost of regular tree inspections and of any tree works required on the cherry tree be the responsibility of the local business currently sponsoring the flowerbed even after cessation of sponsorship of the flowerbed.

47.4 TO CONSIDER A REQUEST FROM IRTHLINGBOROUGH SCOUTS TO USE PARSONS GREEN ON 7<sup>TH</sup> AUGUST 2021

**RESOLVE ITC/07(21)/145** - that permission is given for the 1<sup>st</sup> Irthlingborough Scout Group to use Parsons' Green on Saturday 7<sup>th</sup> August between 10am and 2pm for a barbeque, get together and recruitment drive.

47.5 TO CONSIDER THE PLACEMENT OF LITTER POSTERS – CLLR C CROSS

This item was considered alongside Agenda item 46.9

**RESOLVE ITC/07(21)/146** – that the placement of litter posters in the town is passed to the Property and Services Committee for consideration.

47.6 TO RECEIVE A PROPOSAL FOR THE CHANGE OF TIMES FOR THE SCHOOL DAY FROM IRTHLINGBOROUGH JUNIOR SCHOOL (FOR INFO)

**RESOLVE ITC/07(21)/147** - that the proposal for the suggested staggered times for the school day From Irthlingborough Junior School is received and noted.

#### 48.FINANCE MATTERS



#### IRTHLINGBOROUGH TOWN COUNCIL

##### Cashbook Payments

June 2021

Bank No.	Supplier	Description	Total
54	E-On Highways	Street Lighting Repair	£ 37.97
55	Cheaper Waste Roberts	CC 660 litre bin & Landfill tax	£ 58.40
		<b>Buildings</b>	
56	Contractors	Car Park submission of plans	£ 3,259.00
57	Malcolm Thomas	Remote maintenance of network	£ 150.00
58	E-On UK PLC	Un metered supplies	£ 459.90

Mayor:

Date:

59	Webb House	Payroll processing	£	27.11
61	Rialtas	Annual Support invoice	£	464.40
62	Colemans	Stationery	£	166.63
63	Clean4Shaw	Cleaning of public toilets	£	879.60
60	British Gas	RG Electricity	£	8.13
64	North Northants Council	Waster Management Charges April	£	97.00
65	North Northants Council	Grounds Maintenance April	£	7,132.13
66	Wave	Water rates Council offices	£	53.01
67	Microshade	Hosting Rialtas & Pear mapping	£	80.40
68	2Commune	Web site hosting + 17 E-mail accounts	£	1,194.00
69	Malcolm Thomas	Remote maintenance of network	£	150.00
70	Peter Thomas	CC Roller Shutter Service	£	186.00
71-76	Staff Wages	Monthly Salaries	£	8,451.90
77	HMRC	P32 PAYE & NI contributions	£	2,725.61
78	NCC Pensions Account	Pension Contributions	£	3,471.15
79	LGSS Law	Car Park Legal Costs	£	21.00
80	E-On UK PLC	Un metered supplies	£	491.57
81	Northamptonshire Acre	Annual Membership Fee	£	35.00
82	CS Plumbing	Pavilion Legionella Test	£	192.00
83	C Donaghy	Deposit Refund	£	50.00
DD	SSE	CC Electricity	£	661.52
DD	SSE	Office Electricity	£	972.06
DD	O2	Office Mobile Phone	£	54.14
DD	CNG	Gas Community Centre - Previous month	£	129.81
DD	Nat West	Monthly bank charges for previous month	£	9.45
DD	Nat West	Monthly Bankline Charges	£	8.80
DD	NW Business Credit	Various	£	10.19
		<b>Expenditure</b>	<b>£</b>	<b>31,687.88</b>
<b>Donations</b>	<b>Budget balance at 30/06/21</b>	<b>N/C 4295</b>	<b>£</b>	<b>3,379.00</b>

48.1 TO APPROVE THE ACCOUNTS FOR PAYMENT UP TO 30<sup>TH</sup> JUNE 2021

**RESOLVE ITC/07(21)/148** - to approve the Accounts for payment up to 30<sup>th</sup> June 2021

48.2 TO APPROVE THE BANK ACCOUNT RECONCILIATIONS UP TO 30<sup>TH</sup> JUNE 2021

**RESOLVE ITC/07(21)/149** - to approve the Bank Account Reconciliations up to 30<sup>th</sup> June 2021

48.3 TO APPROVE THE STATEMENT OF INCOME AND EXPENDITURE UP TO 30<sup>TH</sup> JUNE 2021

Councillor D Maxwell wished it to be noted that the Community centre makes a loss.

Mayor:

Date:

**RESOLVE ITC/07(21)/150-** to approve the Statements of Income and Expenditure up to 30th June 2021.

**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE ROOM DURING CONSIDERATION OF THE FOLLOWING ITEM:**

**RESOLVE ITC/07(21)/151** – that the press and public be excluded from the meeting due to the confidential nature to be transacted

**49.AGENDA ITEMS**

49.1 TO RECEIVE AND CONSIDER A LEGAL REPORT IN THE MATTER OF EBBW VALE ROAD SECTION 106 AGREEMENT

**RESOLVE ITC/07(21)/152** - that the legal report in the matter of Ebbw Vale Road Section 106 agreement is received and noted.

Councillor D Maxwell urged all Councillors to undertake a site visit and familiarise themselves with all the related paperwork.

**RESOLVE ITC/07(21)/153** - that a letter of complaint is sent to North Northants Unitary Council.

**RESOLVE ITC/07(21)/154** – that an Extraordinary Town Council meeting is arranged to discuss the Ebbw Vale Road Section 106 agreement further.

**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, FOLLOWING THE TRANSACTION OF THE ABOVE BUSINESS THE MEETING IS OPENED TO THE PRESS AND PUBLIC.**

**RESOLVE ITC/07(21)/155** – that the meeting is opened as the confidential business has been transacted

Date of the next scheduled meeting is 14<sup>th</sup> September 2021 at 7.30pm at the Community Centre, Fettleline Road, NN9 5XF

There being no further business the meeting closed at 10pm.

Mayor:

Date: