

IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 10th MAY 2022 AT 8.21PM FOLLOWING ON FROM THE ANNUAL MEETING AT THE COMMUNITY CENTRE, FETTLINEDINE ROAD, NN9 5XF

PRESENT: Councillors P Boyer, S Boyer, J Bragg, C Collis-Neale, C Cross, J Farrar, J Gray, E Hopkinson, C Kearns-Gray, D Maxwell and T Walton

ALSO PRESENT: 3 Members of the public

The Mayor welcomed everybody to the Meeting of Irthlingborough Town Council and informed members and the public that the meeting was being recorded for minute taking purposes. He informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes. He asked if anyone wished to address the Council.

PUBLIC PARTICIPATION

One resident addressed the meeting in connection with Agenda item 24.4 To receive a complaint regarding littering and anti-social behaviour in the Rest Gardens and agree a response.

The resident had submitted the complaint, he indicated that he regularly litter picked the Rest Gardens and had brought the problem to the Council on previous occasions. He highlighted the main points of his complaint and his request for the Council to take action/secure prosecutions to resolve the litter problem, the anti-social behaviour problems and to secure the rear boundary of the Rest Gardens.

The Mayor thanked him for litter picking the area and his comments and advised the item would be discussed later in the meeting.

The resident said he was willing to support the Council in any way he could to help resolve the problems.

14. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Councillor R Powell – Personal reasons

RESOLVE ITC/05(22)/16 – that Councillor R Powell's apology be accepted

Mayor:

Date:

15. DECLARATIONS OF INTEREST

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations were made.

16. MINUTES

16.1 TO RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 12TH APRIL 2022

RESOLVE ITC/05(22)/17- that the minutes of the Full Town Council Meeting 12th April 2022 be approved and signed as a correct record of proceedings.

17. MATTERS ARISING

17.1 TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 12TH APRIL 2022 NOT INCLUDED ON THIS AGENDA, FOR REPORT ONLY

Page 157 Item 131.4 Councillor D Maxwell asked Councillor C Cross if she could provide her with a list of all the planned events – Councillor C Cross said she would- Councillor C Cross apologised to Councillor D Maxwell because she hadn't to date supplied the list.

The Clerk advised that Councillor D Maxwell had been provided with a list by the Assistant Clerk.

Page 167 Item 135.3 **RESOLVE ITC/04(22)/481** – that the Council write to Davidson Homes to notify them of the litter problem in the area and request they take action to resolve the problem – Councillor C Cross asked if any response had been received from Davidson Homes.

The Clerk advised this was ongoing.

Page 168 Item 136.4 TO RECEIVE A VERBAL REPORT FROM THE JAG REPRESENTATIVE – The police are working behind the scenes and making progress in evidence gathering to take steps to prosecute. – Councillor C Cross asked if the police had now gathered enough evidence as she had again witnessed youths on the roof of 13-19 High Street.

The Clerk stated that she, along with Councillor J Gray, had submitted a Community Impact Statement on behalf of the Council as **RESOLVE ITC/04(22)/487** – that the Clerk and Councillor J Gray raise and submit a Community Impact Statement on behalf of Irthlingborough Town Council. She added the Police were still gathering evidence and that residents can give evidence independently if they wish when they witness incidents.

18. TOWN CLERK'S REPORT

TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST COUNCIL RESOLUTIONS UP TO 3RD MAY 2022

Nothing was raised

RESOLVE ITC/05(22)/18 – that the Town Clerk's report up to the 3rd May 2022 is received and noted.

Mayor:

Date:

19. COMMITTEES AND WORKING PARTIES - TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEES:

19.1 THE PLANNING COMMITTEE MEETING HELD ON 12TH APRIL 2022 – CLLR R POWELL

In Councillor R Powell's absence Councillor D Maxwell invited any questions.

Nothing was raised.

Councillor D Maxwell informed members that she, in her role as a Unitary Councillor was in discussions with North Northamptonshire Planning Department as to whether it is necessary for Irthlingborough Town Council to be consulted on some categories of applications relating to Irthlingborough.

Councillor T Walton was confused as to why Councillor D Maxwell felt Irthlingborough Town Council shouldn't be consulted on all applications relating to Irthlingborough.

Councillor D Maxwell felt consultation was unnecessary for some applications.

Councillor S Boyer considered it would be useful if all Councillors could be given guidance on building regulations/policies.

Councillor T Walton indicated there were planning courses available which Councillors could register for, she had attended and had found them useful.

RESOLVE ITC/05(22)/19 - that the minutes of the Planning Committee meeting held on Tuesday 12th April 2022 were noted.

19.2 THE PLANNING COMMITTEE MEETING HELD ON 26TH APRIL 2022 – CLLR R POWELL

In Councillor R Powell's absence Councillor D Maxwell invited any questions.

Nothing was raised.

RESOLVE ITC/05(22)/20 - that the minutes of the Planning Committee meeting held on Tuesday 26th April 2022 were noted.

19.3 THE EVENTS COMMITTEE MEETING HELD ON 26TH APRIL 2022 – CLLR C CROSS

Councillor C Cross had received an email from a participant in the Town Run who wished for their thanks to be passed on to all involved in the organising of the event.

The Mayor felt the Town Run had been a success, there had been a good response and congratulated all those who had been involved.

Councillor C Cross brought members attention to **RESOLVE EVE/04(22)/171** – that the Clerk and Councillor C Cross (Chair Events Committee) are delegated to make a decision as to whether to accept the quotation for the supply and fitting of light covers for the Queens Platinum Jubilee Weekend Thursday 2nd June to Sunday 5th June 2022.

Mayor:

Date:

Due to the quotation being higher than expected the Clerk and Councillor C Cross had wished to consult members for their opinion before accepting or declining the quotation. The quotation had been emailed to all Councillors prior to the meeting but not enough responses had been received to date to give a majority view. Further quotations had been sought but one company had not responded and the other was unable to help as the work involved was quite specialist.

Members generally felt that due to the short timescale it was not possible to obtain any further quotations. The Queen's Platinum Jubilee was a one off occasion and that the quotation should be accepted.

One member disagreed.

The Clerk and Councillor C Cross thanked members for their opinions, it was agreed to accept the quotation as **RESOLVE EVE/04(22)/171**

The Assistant Clerk informed members she had obtained a quotation for the provision of a 17 seater Mini bus/coach as per **RESOLVE EVE/03(22)/149** – To investigate the cost of a 17-seat mini bus to take residents to the community centre for the play and magic show. The quotation was £70 to take up to 16 people one way she asked members for their thoughts.

The consensus was that the price was too high. The Assistant Clerk was asked to pursue additional quotations but unless a considerably cheaper quotation was received, they should not proceed with the hire.

RESOLVE ITC/05(22)/21 - that the minutes of the Events Committee meeting held on Tuesday 26th April 2022 were noted.

19.4 TO NOTE THAT THE PLANNING COMMITTEE MEETING DUE TO BE HELD ON 3RD MAY 2022 WAS INQUORATE

RESOLVE ITC/05(22)/22 - that it was noted that the Planning Committee Meeting due to be held on 3rd May 2022 was inquorate.

19.5 TO RECEIVE AN UPDATE REPORT FROM THE COMMUNITY BUILDING WORKING PARTY - CLLR R POWELL

In Councillor R Powell's absence, Councillor E Hopkinson informed members that the Community Building Working Party had met once and had requested that Councillor R Powell writes a report on his vision of a future Community Provision in Irthlingborough and submits it to the June Full Town Council meeting.

RESOLVE ITC/05(22)/23 - that the update report from the Community Building Working Party is received and noted.

Mayor:

Date:

20. FINANCE MATTERS


**IRTLINGBOROUGH TOWN
COUNCIL**
Cashbook Payments
April 2022

Bank No.	Supplier	Description	Total
			£
389	Emily Brunsdon - Orbit	Refund Deposit Invoice 6035 16.03.22	50.00
			£
1	North Northants Council	Rent of Land at Crouch Road to 31.3.2023	72.00
			£
2	Onyx Security	Annual Intruder alarm contract to 31.3.2023	432.00
			£
3	UK Town Apps	Town App Annual Fee to 31.3.2023	3,000.00
			£
4	ACRE Membership	Annual membership 2022-23	35.00
			£
5	CPRE Membership	Annual membership 2022-23	36.00
			£
6	Pear Technology	Cemetery IT for 2022-23	312.00
			£
7	Ellis Whittam	Annual H&S/HR Professional Fees 2022-23	3,547.00
			£
8	E-On Energy	Quarterly Street lighting to March 22	162.02
			£
9	Clean4Shaw	Cleaning of public toilets March	879.60
			£
10	North Northants Council	Works Maintenance Valuation March	46.49
			£
11	N-Power	Unmetered supplies January to March	1,578.79
			£
12	Malcolm Thomas	Remote maintenance of network April	150.00
			£
13	Smiths Fire	CC Fire alarm R&M malicious activations	240.00
		March Payroll & Year End processing 2021-	£
14	Webb House	22	231.11
			£
15	Mr Biddle	Refund of Invoice 6063	50.00
			£
16	Colemans	Stationery	68.96
			£
17	Bob Kirk	Swing bin liners	101.46

Mayor:

Date:

			£
18	Wave	Annual Water Rates Cemetery to 31.3.2023	266.40
			£
19	Crimesecure	CCTV Monitoring May to July	4,440.00
			£
20	Wilson Brown Solicitors	Persimmon Homes Professional Fees	684.00
			£
21-26	Staff Wages	Monthly Salaries	11,526.89
			£
27	HMRC	P32 PAYE & NI contributions	5,493.12
			£
28	NCC Pensions Account	Pension Contributions	5,060.00
			£
29	Microshade	Hosting Rialtas & Pear mapping	80.40
			£
30	Clarendon	Various	710.40
			£
31	Cricket Club	Sponsor Family Fun Day	970.00
			£
32	Amazon	5K Running medals	159.98
			£
33	North Northants Council	Grounds Maintenance March 22	6,817.38
			£
34	Zephyr	Halyard stuck at Parsons Green	60.00
			£
35	BT	Quarterly phone bill	995.64
			£
36	County Fire Services	Fire alarm service Council Offices	98.40
			£
37	Beat Route Radio	Donation	50.00
			£
38	CS Plumbing & Heating	Office Legionella Test	192.00
			£
39	World Mandate	Refund of Invoice 6080	50.00
			£
40	Robert Oxby	Refund of Invoice 6110	50.00
			£
DD	Cheaper Waste	Cemetery 660 litre bin	84.00
			£
DD	Cheaper Waste	CC 660 litre bin	84.00
			£
DD	Gamma	Office Telephone Monthly Charges	25.19
			£
DD	O2	Office Mobile Phone	54.14
			£
DD	O2	CC Mobile Phone	12.00

Mayor:

Date:

			£
DD	Pozitive Energy	Gas Community Centre - Previous month	86.30
			£
DD	Pozitive Energy	Gas Community Centre - Previous month	308.87
			£
DD	Swalec	Electric Offices	269.59
			£
DD	Swalec	Electric Pavilion	160.46
			£
DD	Swalec	Electric Offices	40.41
			£
DD	Nat West	Monthly bank charges for previous month	16.12
			£
DD	Nat West	Monthly Bankline Charges	12.80
			£
DD	NW Business Credit	Various - Postage & Zoom	505.19
			£
		Expenditure	50,356.11
			£
Donations	Budget balance at 30/04/22	N/C 4295	<u>2,477.00</u>
			<u><u> </u></u>

20.1 TO APPROVE THE ACCOUNTS FOR PAYMENT FOR APRIL 2022

Councillor D Maxwell requested more information about entries where abbreviations are used and a breakdown of payment 30 – Clarendon - Various - £710.40.

Councillor D Maxwell felt the Council needed to be more transparent. The Clerk responded that all Financial information could be found on the website, they were fully transparent and met the standards expected under the audit regulations.

Finance Officer Paul Smith agreed to meet Councillor D Maxwell to provide the information requested.

Councillor D Maxwell queried the need for two 660 litre bins.

The Clerk stated that the two contracts for 660 litre bins (Community Centre and Wellingborough Road Cemetery) had been discussed and approved by Full Council at previous Council meetings.

RESOLVE ITC/05(22)/24 - to approve the Accounts for payment for April 2022

20.2 TO APPROVE THE BANK ACCOUNT RECONCILIATIONS UP TO 30TH APRIL 2022

RESOLVE ITC/05(22)/25 - to approve the Bank Account Reconciliations up to 30th April 2022.

Mayor:

Date:

20.3 TO APPROVE THE STATEMENT OF INCOME AND EXPENDITURE UP TO 30TH APRIL 2022

RESOLVE ITC/05(22)/26 - to approve the Statements of Income and Expenditure up to 30th April 2022

20.4 TO RECEIVE AND NOTE THE INTERNAL CONTROL AUDIT REPORT DATED MARCH 2022

An internal control audit had not been carried out in March 2022. The Clerk explained that nominations for further Councillors willing to carry out the monthly internal control audits were being sought under Agenda Item 23.5.

20.5 TO APPROVE THE DIRECT DEBIT PAYMENTS FOR THE FINANCIAL YEAR 2022/23

RESOLVE ITC/05(22)/27 - to approve the Direct Debit payments for the Financial Year 2022/23

20.6 TO RECEIVE THE BUDGET FOR THE FINANCIAL YEAR 2022/23

RESOLVE ITC/05(22)/28 - to receive the budget for the Financial Year 2022/23

20.7 TO CONSIDER A LETTER OF REQUEST FROM THE CROUCH ROAD ALLOTMENT ASSOCIATION FOR SPONSORSHIP OF THEIR ANNUAL HORTICULTURAL SHOW

RESOLVE ITC/05(22)/29 - that the request from the Crouch Road Allotment Associations for sponsorship of their Annual Horticultural Show being held on the 20th August 2022 is received.

RESOLVE ITC/05(22)/30 - that the Council make a donation of £250 to sponsor the Crouch Road Allotment Associations Annual Horticultural Show being held on the 20th August 2022.

20.8 TO CONSIDER A DONATION REQUEST FROM THE IRTHLINGBOROUGH OLD PEOPLES WELFARE ASSOCIATION FOR THE QUEEN'S PLATINUM JUBILEE CELEBRATORY LUNCH BEING HELD ON MONDAY 30TH MAY

RESOLVE ITC/05(22)/31 - that a request from Irthlingborough's Old Peoples Welfare Association for a donation towards their Queens' Platinum Jubilee Celebratory Lunch being held on Monday 30th May is received.

RESOLVE ITC/05(22)/32 - that the Council make a donation of £250 to the Irthlingborough Old Peoples Welfare Association towards their Queens' Platinum Jubilee Celebratory Lunch being held on Monday 30th May 2022

Two members abstained.

21. NCALC INTERNAL AUDIT REPORT

21.1 TO RECEIVE AND APPROVE THE NCALC INTERNAL AUDIT REPORT FOR 2021/22

RESOLVE ITC/05(22)/33 – that the NCALC Internal Audit Report 2021/22 is received and approved

22. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22

Mayor:

Date:

22.1 TO RECEIVE THE ATTACHED DOCUMENTATION AND TO RESOLVE:

I) THAT THIS COUNCIL FORMALLY NOTES ITS CONSIDERATION AND CONFIRMATION THAT IT HAS MAINTAINED AN ADEQUATE SYSTEM OF INTERNAL CONTROL THROUGHOUT THE YEAR IN ACCORDANCE WITH ASSERTIONS 2 AND 6 OF THE GOVERNANCE STATEMENT CONTAINED IN SECTION 1 OF THE ANNUAL GOVERNANCE RETURN

RESOLVE ITC/05(22)/34– that the Annual Governance and Accountability Return 2021/2022 is received

RESOLVE ITC/05(22)/35 - that the Council confirms that it has maintained an adequate system of internal control throughout the financial year in accordance with assertions 2 and 6 of the Governance Statement contained in section 1 of the Annual Governance Return.

II) THAT SECTION 1 OF THE ANNUAL GOVERNANCE STATEMENT FOR 2021/22 BE APPROVED AND SIGNED

RESOLVE ITC/05(22)/36 - that Section 1 of the Annual Governance Statement for 2021/2022 be approved and signed. Answers to Section 1 were noted as boxes 1-8 Yes and Box 9 N/A

III) THAT SECTION 2 OF THE ACCOUNTING STATEMENTS FOR 2021/22 BE APPROVED AND SIGNED

Councillor S Boyer queried that for section K on the annual internal audit report on page 3 the 'Not Covered' box was ticked.

Finance Officer Paul Smith confirmed that was correct as Irthlingborough Town Council is required to have a full review.

RESOLVE ITC/05(22)/37 - that Section 2 of the Accounting Statements for 2021/2022 be approved and signed.

IV) THAT FOLLOWING CONSIDERATION OF ALL THE ABOVE DOCUMENTS, APPROVAL BE GIVEN FOR THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN TO BE SIGNED BY THE TOWN MAYOR AND THE TOWN CLERK/RESPONSIBLE FINANCIAL OFFICER

RESOLVE ITC/05(22)/38 - that after consideration of all the documents the Annual Governance and Accountability Return is approved and signed by the Town Mayor, and Town Clerk/Responsible Financial Officer.

Members witnessed the Mayor and the Town Clerk/Responsible Financial Officer signing the documents.

23. AGENDA ITEMS

23.1 IRTHLINGBOROUGH NEIGHBOURHOOD PLAN:

I) TO RECEIVE A VERBAL REPORT OF THE NEIGHBOURHOOD PLAN STEERING GROUP MEETING HELD ON 27TH APRIL 2022 – CLLR J FARRAR

Councillor J Farrar asked Councillor C Cross to give an update.

Mayor:

Date:

Councillor C Cross reported that the Steering Group had welcomed some new members. The Steering Group were planning to carry out another Public Consultation as it was felt that due to the COVID pandemic people's views/priorities might have changed.

RESOLVE ITC/05(22)/39 - that the verbal report of the Neighbourhood Plan Steering Group Meeting held on 27th April 2022 is received and noted.

II) TO AGREE THE REVISED NEIGHBOURHOOD PLAN – NEXT STEPS PROPOSALS

RESOLVE ITC/05(22)/40 - that the revised Neighbourhood Plan next steps proposals are received and agreed.

III) TO AGREE THE REVISED FEE PROPOSAL OF £21,030 TO UNDERTAKE STEPS 7-12 AS AMENDED

RESOLVE ITC/05(22)/41 - that the revised Neighbourhood Plan fee proposal of £21,030 to undertake steps 7 -12 as amended is received and agreed.

One Abstention

23.2 ALLOTMENT LAND – ADDINGTON ROAD:

I) TO RECEIVE A RESPONSE FROM THE LANDOWNER OF THE ALLOTMENT LAND ON ADDINGTON ROAD FOLLOWING **RESOLVE ITC/04(22)/460**

RESOLVE ITC/05(22)/42 - that the response from the landowner of the allotment land on Addington Road following **RESOLVE ITC/04(22)/460** is received and noted.

The Mayor proposed that as the landowner had indicated they would not remediate the land prior to transferring ownership to the Council, the Council would as discussed at the April meeting not accept the allotment land.

RESOLVE ITC/05(22)/43 – that the Irthlingborough Town Council do not accept the land owners of the Addington Road allotments offer to transfer the ownership of the allotments in there current condition to the Town Council.

II) TO RECEIVE AN EMAIL FROM THE IRTHLINGBOROUGH ALLOTMENT ASSOCIATION

RESOLVE ITC/05(22)/44 - that the email from the Crouch Road Allotment Association is received and noted.

23.3 TO CONSIDER REQUIREMENTS FOR THE CAR PARK NOW UNDER THE TOWN COUNCIL'S OWNERSHIP – CLLR J FARRAR

The Mayor proposed that Irthlingborough's North Northants Unitary Councillors approach North Northants Councillor Lawman to request that they consider providing the machinery and an operative to scrape the loose stones/surface off of the recently purchased section of the Car park to enable it to be fully utilised for both car parking and the monthly town market.

Mayor:

Date:

Unitary Councillor D Maxwell felt that it would be inappropriate to ask North Northants Council to clear the car park due to their heavy workload.

RESOLVE ITC/05(22)/45 – that Irthlingborough’s Unitary Councillors are asked to contact North Northants Councillor Lawman to request that provision of machinery and driver to scrap the loose stones/surface off of the section of the car park in Church Street recently purchased by the Town Council.

Councillor J Gray brought members attention to the fact that the Church and surrounding area currently has a rat problem. He felt this needed dealing with as a priority.

The Assistant Clerk notified members that she had requested and had received a quotation yesterday (9th May 2022) for pest control boxes. The firm had indicated that as the area was a vast area of open Space, bordered by open countryside on one side, the problem would not be easy to resolve.

Other things that needed attention as a priority were the car park wall and the weeds.

It was proposed that the Clerk seek quotes to weed the car park and make repairs as required to the stone walling.

RESOLVE ITC/05(22)/46 – that the Clerk seek quotes to weed the car park and make repairs as required to the stone walling at the recently purchased section of the Car Park Church Street for consideration at the June meeting.

23.4 TO RECEIVE SUGGESTED DATES FOR **RESOLVE ITC/04(22)/477** - THAT PERMISSION IS GIVEN FOR FREEDOM LEISURE TO RUN TURN UP AND PLAY AND FAMILY XPLORER EVENTS

RESOLVE ITC/05(22)/47 - that the suggested dates of Friday 29th July 2022 from 10:00 – 12:00 at the Crow Hill Recreation ground and Friday 5th August 2022 from 10:00 – 12:00 at the Central Recreation Ground for Freedom Leisure to run Turn Up and Play events are received and agreed. Also on Thursday 11th August 2022 from 2:00 – 4:00 at the Central Recreation Ground for Freedom Leisure to run a Family Xplorer Event is received and agreed.

23.5 TO REQUEST NOMINATIONS FROM COUNCILLORS TO CARRY OUT THE MONTHLY INTERNAL CONTROL AUDIT CHECKING

RESOLVE ITC/05(22)/48 - that Councillors P Boyer, C Collis-Neale and E Hopkinson are nominated to carry out the Monthly Internal Control Audit checking.

23.6 TO RECEIVE AND CONSIDER A SUGGESTED RESPONSE FROM CO-OPTED PLANNING MEMBER TO THE NORTH NORTHAMPTONSHIRE STRATEGIC PLAN SCOPE AND ISSUES CONSULTATION

RESOLVE ITC/05(22)/49- that the suggested response from Co-opted Planning Committee member to the North Northamptonshire Strategic Plan Scope and Issues Consultation is received.

Members opinions were split in relation to the construction of the Oxford-Cambridge Arc, with concerns being raised about its impact on wildlife/habitat.

Mayor:

Date:

It was also felt that the importance of community's having access to adequate provision of vital services such as schools, medical facilities, shops and a Post Office should be emphasised.

RESOLVE ITC/05(22)/50 - that the Clerk submits a response to the North Northamptonshire Strategic Plan Scope and Issues Consultation based on the suggested responses from co-opted Planning Committee member and additional suggestions from Councillor's.

24. CORRESPONDENCE & REQUESTS

24.1 TO RECEIVE CORRESPONDENCE FROM STAGECOACH REGARDING CHANGES TO FARES & TICKETING

Councillor D Maxwell felt the letter should have been forwarded to all Councillors immediately as well as being put onto the Full Town Council meeting.

Councillor S Boyer was disappointed with the level of information provided. It provided a few of the new prices but not many, it didn't give details of previous prices or percentage increases in prices. It also didn't indicate what percentage of customers will be paying less, the same or more due to the reduced number of fare options for singles and return tickets.

RESOLVE ITC/05(22)/51 - that the correspondence from Stagecoach regarding changes to fares & ticketing from 24th April 2022 is received and noted.

RESOLVE ITC/05(22)/52 - that the meeting be extended until 10pm in accordance with Standing Orders Meetings 3W.

24.2 TO RECEIVE A RESPONSE FROM POST OFFICE LTD IN RELATION TO THE REQUEST FOR A TEMPORARY POST OFFICE

RESOLVE ITC/05(22)/53 - that the response from Post Office Ltd in relation to the request for a temporary Post Office is received and noted.

Councillor D Maxwell informed members she had raised the town's Post Office closure and the continued loss of Post Office facilities in the town with MP Tom Pursglove who was going to challenge the situation.

Councillor S Boyer felt that the Council needed to escalate its efforts to resolve the current situation by writing to a person in higher authority.

RESOLVE ITC/05(22)/54 - that the Council writes to the CEO of the Post Office in connection with its concerns about the continuing lack of Post Office Services provision in Irthlingborough.

24.3 TO CONSIDER BECOMING A PAID MEMBER OF THE RURAL MARKET TOWN GROUP (RMTG) OF THE RURAL SERVICES NETWORK AT A COST OF £85 FOR THE PERIOD 1ST JULY 2022 TO 31ST MARCH 2023

It was proposed the Council became a paid member until 31st March 2023 when the benefits of membership would be re-assessed.

Mayor:

Date:

RESOLVE ITC/05(22)/55- that the invitation to become a paid member of the Rural Market Town Group (RMTG) of the Rural Services Network at a cost of £85 for the period 1st July 2022 to 31st March 2023 following a period of free trial membership is received.

RESOLVE ITC/05(22)/56 - that the Council agree to become a paid member of the Rural Market Town Group (RMTG) of the Rural Services Network at a cost of £85 for the period 1st July 2022 to 31st March 2023

24.4 TO RECEIVE A COMPLAINT REGARDING LITTERING AND ANTI-SOCIAL BEHAVIOUR IN THE REST GARDENS AND AGREE A RESPONSE

RESOLVE ITC/05(22)/57 - that the complaint regarding littering and anti social behaviour in the Rest Gardens is received and noted.

The Mayor reminded members they had heard from the gentleman earlier tonight and felt the Council should take some action to try and resolve the issues raised.

He stated that the Council was already working with other agencies in regard to the amount of litter arising from a nearby fast food restaurant and CCTV footage of littering and anti-social behaviour in the Rest Garden continued to be supplied to the police.

He proposed that the Council replaced the Litter Free Zone notices, sought quotations for fencing to the rear of the Rest Gardens along its boundary with the Salvation Army land and wrote to the complainant to inform them what action was being taken.

RESOLVE ITC/05(22)/58 – that the Council replace the Litter Free Zone signage at the Rest Gardens.

RESOLVE ITC/05(22)/59 – that quotations be sought for fencing to secure the rear boundary of the Rest Gardens.

RESOLVE ITC/05(22)/60 – that the Council writes to the complainant advising him of all the measures the Council are taking to prevent/resolve the issues of littering and anti-social behaviour in the Rest Gardens.

24.5 TO CONSIDER A REQUEST FROM ST. PETER’S PARISH CHURCH TO REMOVE THE YEW TREE IN THE CHURCHYARD FOLLOWING A VISIT FROM THEIR STRUCTURAL ENGINEER

RESOLVE ITC/05(22)/61 - that the request from St Peter’s Parish Church to remove the yew tree in the churchyard following a visit from their Structural Engineer is received and noted.

Members felt that in light of the structural engineer’s findings there was no option but to remove the yew tree.

RESOLVE ITC/05(22)/62 - that quotations be sought for the removal of the yew tree in St Peter’s Churchyard.

Mayor:

Date:

RESOLVE ITC/05(22)/63 – that permission be sought for the removal of the yew tree which stands within the towns conservation area.

RESOLVE ITC/05(22)/64 – that the Council plants a replacement tree after consultation with the Church and North Northamptonshire’s Tree Officer as to what variety of tree they would like and at what location within St Peter’s churchyard.

24.6 TO RECEIVE A REQUEST FROM THE LAND AGENTS ACTING ON BEHALF OF ANGLIAN WATER SERVICES TO ARRANGE A MEETING TO DISCUSS ACCESS TO THE PUMPING STATION OFF PRESLAND WAY TO PROVIDE A NEW SEWER CONNECTION

RESOLVE ITC/05(22)/65 - that a request from the land agents acting on behalf of Anglian Water Services to arrange a meeting to discuss access to the pumping station off Presland Way to provide a new sewer connection is received and noted.

RESOLVE ITC/05(22)/66 – that the Clerk arranges a meeting to discuss terms for access to the pumping station off Presland Way to provide a new sewer connection. The Clerk and Councillors E Hopkinson and D Maxwell are to represent Irthlingborough Town Council.

25. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS

25.1 TO RECEIVE THE “LEADERS UPDATE” APRIL NEWSLETTER

RESOLVE ITC/05(22)/67 - that the “Leaders Update” dated 29TH April 2022 newsletter is received and noted.

25.2 TO RECEIVE AN UPDATE FROM CLLR MAXWELL IN RELATION TO **RESOLVE ITC/04(22)/463** – TO REQUEST THE REPLACEMENT OF MISSING BOLLARDS AND REPAIRS TO DAMAGED BOLLARDS IN THE HIGH STREET

Councillor D Maxwell informed members she was still pursuing this with North Northamptonshire Council.

RESOLVE ITC/05(22)/68 - that the update from Councillor D Maxwell in relation to **RESOLVE ITC/04(22)/463** – to request the replacement of missing bollards and repairs to damaged bollards in the High Street is received and noted.

26. POLICE/PUBLIC ORDER MATTERS

26.1 TO RECEIVE THE LATEST CRIME FIGURES FROM WWW.STREETCHECK.CO.UK AND WWW.POLICE.UK

No crime figures for March 2022 had been available on the streetcheck and police.UK websites

26.2 TO RECEIVE THE CCTV REPORTS FROM CRIMESECURE FOR APRIL 2022

The report was tabled at the meeting.

RESOLVE ITC/05(22)/69 - that the CCTV reports for April 2022 were received and noted.

Mayor:

Date:

26.3 TO RECEIVE THE CRIME AND POLICING UPDATES

RESOLVE ITC/05(22)/70 - that the Crime and Policing updates are received and noted.

26.4 TO RECEIVE A VERBAL REPORT FROM THE JAG REPRESENTATIVE FOLLOWING A JAG MEETING HELD ON 20TH APRIL 2022 – CLLR J GRAY

Councillor J Gray reported that the town's PCSO Nadia Norman had left the Police Service on the 10th May 2022 and he had been advised that at the present time there was no replacement. Her departure was a great loss to the town.

One person had been arrested and taken to court in connection with the anti-social behaviour in the town.

The current locally identified priorities (LIPs) were burglary, vehicle crime and road traffic safety. The Council needed to provide information at the next JAG meeting in August as to what they as a Town Council were doing/ had done towards these targets.

Councillor J Gray reported that the boxing club opened in Higham Ferrers was proving to be a success.

RESOLVE ITC/05(22)/71- that the verbal report from Joint Action Group (JAG) representative Councillor J Gray is received and noted.

Members were very concerned about the escalation of anti-social and violent behaviour within the town. The PCSO has now left, the PC dedicated to the town last July is not visible, this lack of Policing leaves residents feeling vulnerable and unsafe.

The main issues being experienced in the town are not related to burglary, vehicle crime and road traffic they are anti-social behaviour and violence.

It was felt that it was not appropriate to wait until the next JAG meeting in August to raise concerns, these need to be raised with the Chief Constable as a priority.

RESOLVE ITC/05(22)/72 – that Councillor S Boyer drafts a letter to be sent on behalf of the Town Council to Chief Constable Nick Adderley expressing the Councils concerns about the policing provision for the town, the increase in anti-social behaviour /violence in the town and residents' safety.

RESOLVE ITC/05(22)/73 – that Councillors bring their proposals of what the Council can do to meet the police locally identified priorities – burglary, vehicle crime and road traffic safety to the next full council meeting in June for discussion.

26.5 TO RECEIVE THE NORTHAMPTONSHIRE PFCC APRIL 2022 NEWSLETTER

RESOLVE ITC/05(22)/74 - that the Northamptonshire PFCC April 2022 Newsletter is received and noted.

27. NUMBER NOT USED

Mayor:

Date:

PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE ROOM DURING CONSIDERATION OF THE FOLLOWING ITEM:

RESOLVE ITC/05(22)/75 – that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

28. AGENDA ITEMS

28.1 TO RECEIVE DETAILS OF THE NEW RATES FOR THE APPOINTED LEGAL REPRESENTATIVE IN CONNECTION WITH THE S106 AGREEMENT FOR EBBW VALE ROAD

RESOLVE ITC/05(22)/76 - that the details of the new rates for the appointed legal representative in connection with the S106 Agreement for Ebbw Vale Road are received and noted.

28.2 TO RECEIVE AN UPDATE FROM THE APPOINTED LEGAL REPRESENTATIVE IN CONNECTION WITH THE S106 AGREEMENT FOR EBBW VALE ROAD

No response from the developer had been received to date following the legal representative's latest correspondence.

RESOLVE ITC/05(22)/77 - that the update from the appointed legal representative in connection with the S106 agreement for Ebbw Vale Road is received and noted.

PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, FOLLOWING THE TRANSACTION OF THE ABOVE BUSINESS THE MEETING IS OPENED TO THE PRESS AND PUBLIC.

RESOLVE ITC/05(22)/78 – that the meeting is opened as the confidential business has been transacted

Date of the next meeting is 14th June 2022 at 7.30pm at the Community Centre, Fettleline Road, NN9 5XF

There being no further business the meeting closed at 9.55pm.

Mayor:

Date: