

IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 14TH
SEPTEMBER 2021 AT 7.30PM AT THE COMMUNITY CENTRE, FETTLIEDINE ROAD, NN9 5XF

PRESENT: Councillors J Bragg, P Boyer, S Boyer, C Cross, J Farrar, E Hopkinson, C Kearns-Gray, D Maxwell, R Powell and T Walton

ALSO PRESENT: 3 Member of the public

The Mayor welcomed everybody to the Meeting of Irthlingborough Town Council and informed members and the public that the meeting was being recorded for minute taking purposes. She informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes in connection with an item on the agenda. She asked if anyone wished to address the Council.

PUBLIC PARTICIPATION

A representative of iGrow wished to address the Council in connection with Item 61.4 To consider a request for a donation of £1000 - £1500 to iGrow to provide free rides and visits to Father Christmas for the Christmas Fest event on 4th December 2021

He thanked the Council for their donations in previous years. iGrow were asking for a donation, explaining that the donation would help them once again to be able to provide free rides and free visits to Father Christmas to all children. Irthlingborough are the only local town to offer this and they believe it means that more families are able to attend and enjoy the event. Approximately 400 children benefited from the free visit to Father Christmas in 2019. It also benefits the stallholders and local shops as people have more money to spend with them. He thanked members for listening and for considering supporting them.

The Mayor thanked him and stated the request would be discussed later.

50. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Councillor C Collis-Neale – prior commitment

Councillor J Gray – Ill Health

RESOLVE ITC/09(21)/156 – that Councillors C Collis-Neale and J Gray's apologies be accepted.

Mayor:

Date:

51. DECLARATIONS OF INTEREST

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA

Item 61.4 TO CONSIDER A REQUEST FOR A DONATION OF £1000 - £1500 TO IGROW TO PROVIDE FREE RIDES AND VISITS TO FATHER CHRISTMAS FOR THE CHRISTMAS FEST EVENT ON 4TH DECEMBER 2021
Councillor C Cross - member of iGrow
Councillor J Farrar - has donated to and is a personal acquaintance of many members.

Item 61.5 TO CONSIDER A REQUEST FOR A DONATION TO THE HISTORICAL SOCIETY OF £450 TO PROVIDE A RE-ENACTMENT GROUP FOR THE RE-DEDICATION OF THE WAR MEMORIAL EVENT -
Councillor J Farrar – has contributed to the Historical Society

52. MINUTES

52.1 TO RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 13TH JULY 2021

RESOLVE ITC/09(21)/157- that the minutes of the Full Town Council Meeting 13th July 2021 be approved and signed as a correct record of proceedings

53. MATTERS ARISING

53.1 TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 13TH JULY 2021 NOT INCLUDED ON THIS AGENDA, FOR REPORT ONLY

Page 35 Item 41.1 TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 8TH JUNE 2021 NOT INCLUDED ON THIS AGENDA, FOR REPORT ONLY

Page 24 Item 31.2 Matters arising – Councillor C Cross informed members she had recently attended a flood warden course and raised the issues regarding drains/flooding High Street/Cross monument roundabout with them.

Councillor C Cross had not heard anything back from report. Asked if Clerk could write to Joanne Maddams and ask that the ongoing flooding issues be investigated and fixed.

Page 36 42. POLICE/PUBLIC ORDER MATTERS

Sgt Leigh Goodwin was invited to address the meeting. She introduced herself and her colleague PC Ryan Warren who became the designated Police Constable for Irthlingborough from the 12th July 2021 and would be working with Irthlingborough's designated PCSO Nadia Norman. They would be working in the community as much as possible, with a target of 75 % of PC Warren's time being spent on the streets.

Councillor C Cross asked if PC Ryan Warren had been spending his time in Irthlingborough walking around and if anyone had seen him.

Councillor C Kearns-Gray had seen him once with a female Police Officer.

The intention is for regular surgeries to be held, where people can drop in to speak to the police. These

Mayor:

Date:

will be well publicised, through the police media sites and through a leaflet drop.
The option of a regular slot in the Community Centre was put forward for further discussion.

Councillor C Cross asked if any surgeries had been arranged.

The Clerk indicated that a slot once a month on a Saturday between 10am and 12pm at the Community Centre, Fettleline Road, NN9 5XF had been agreed.

The dates agreed to the end of the year are – September 11th, October 9th, November 6th and December 4th

A Mobile Station Beat Bus – a community engagement bus which could be taken to events to increase police interaction in the communities is soon to be made available.

An update was requested.

Members were advised that the Mobile Station Beat Bus had not yet been rolled out they were currently undertaking training.

Page 38 - **43. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS**

43.1 TO RECEIVE AND NOTE REPORTS FROM COUNCILLOR'S K HARRISON, D MAXWELL AND R POWELL
Councillor D Maxwell also wished to highlight to members the fact the Unitary Council had inherited a poorly maintained road network – potholes are a major issue but, the Unitary Council also inherited no money to rectify the problems, so are having to look at ways to generate income.

It was asked if the Unitary Council had found a way to generate some income to enable the major problem of potholes to be addressed.

Councillor D Maxwell indicated this was ongoing.

Page 42 – Item 46.4 TO RE-ESTABLISH THE COMMUNITY BUILDING WORKING PARTY IN ORDER FOR OPTIONS FOR A TOWN COMMUNITY FACILITY TO BE EXPLORED

RESOLVE ITC/07(21)/125 - that the Community Building Working Party is re-established in order for options for a town community facility to be explored.

Councillor C Cross wished to remind members that the library is a Community Centre centrally located hub, with rooms to hire etc.

Page 42 – Item 46.5 TO ASCERTAIN THE PLANS FOR FUTURE MEDICAL FACILITIES FOR IRTHLINGBOROUGH – CLLR R POWELL

RESOLVE ITC/07(21)/127 – that the Council writes to the Nene Commissioning Group, Northamptonshire, to ascertain what their plans for future medical facilities for Irthlingborough are.

The Clerk was asked if a response had been received.

The Clerk stated the item was ongoing.

46.6 TO DISCUSS THE LACK OF TRANSPORT FOR SCHOOL CHILDREN FROM THE CROW HILL AREA AND

Mayor:

Date:

CONSIDER POSSIBLE IDEAS

RESOLVE ITC/07(21)/128 – that the Council writes to Stagecoach and asks whether parents and siblings not being able to travel on this bus is due to current COVID restrictions and whether this can be changed in light of future COVID government guidelines.

Councillor D Maxwell informed members that she had spoken to Stagecoach. She had been told that all parents and children are allowed to get any bus from Crow Hill regardless of the time of day.

Page 44 – Item 46.9 TO DISCUSS THE PROBLEM WITH LITTERING IN THE TOWN AND CONSIDER OPTIONS – CLLR S BOYER

RESOLVE ITC/07(21)/134 – that the problem with littering in the town and consideration of options to deal with it be passed to the Property and Services Committee for further consideration.

An update was requested.

The Clerk notified members the item was to be put on the next Property and Services agenda scheduled for the 28th September 2021

Page 47 – Item 48.3 TO APPROVE THE STATEMENT OF INCOME AND EXPENDITURE UP TO 30TH JUNE 2021

Councillor D Maxwell wished it to be noted that the Community Centre makes a loss.

Councillor C Cross asked - Is it the case that the Community Centres fortunes have improved.

The Clerk stated that there had been an increase in the number of bookings.

54. POLICE/PUBLIC ORDER MATTERS

54.1 TO RECEIVE THE LATEST CRIME FIGURES FROM WWW.STREETCHECK.CO.UK AND WWW.POLICE.UK

Members were very disappointed in the standard of the reports the police currently made available via Streetcheck.co.uk and police.uk.

The information available has no real content and means very little. It does not provide ongoing information of crimes recorded previously, neither do they provide outcomes of the investigations/prosecutions.

Councillor T Walton stated that the method of reporting prior to the introduction of Streetcheck.co.uk and Police.uk had been of a slightly better standard.

RESOLVE ITC/09(21)/158 - that the crime figures for June and July 2021 sourced from the streetcheck and police.UK websites were received and noted

RESOLVE ITC/09(21)/159 - that the Council prepares a brief in regard to their dissatisfaction with the standard of information on crime figures, crimes committed and outcomes sourced from the streetcheck and police.UK websites to present at their meeting with the Fire, Police and Crime Commissioner, Stephen Mold.

Mayor:

Date:

54.2 TO RECEIVE THE CCTV REPORT FROM CRIMESECURE FOR JUNE, JULY AND AUGUST 2021

Discussions took place around concerns that the empty property on the corner of Church Street seemed to have become the latest area of focus for anti social behaviour.

Councillor S Boyer informed members he was in the process of raising a proposal in regard to this empty property which he intended to bring to the October Full Town Council meeting for consideration.

RESOLVE ITC/09(21)/160 - that the CCTV report for June July and August 2021 was received and noted.

RESOLVE ITC/09(21)/161 – that the Clerk contacts the leasing agent of the empty property on the corner of Church Street to arrange a date, time for Councillor C Cross to remove posters currently displayed there.

54.3 TO RECEIVE THE CRIME AND POLICING UPDATES

RESOLVE ITC/09(21)/162 - that the Crime and Policing updates were received and noted

54.4 TO RECEIVE A RESPONSE FROM THE CHIEF CONSTABLES' OFFICE IN REGARDS TO THE TOWN COUNCILS REQUEST FOR A MEETING

Members were disappointed that the Chief Constable was unwilling to arrange a meeting with the Council.

However, at least there was an opportunity to speak to him during the Northamptonshire online forum - parish councillor meetings held six weekly.

RESOLVE ITC/09(21)/163 - that the response from the Chief Constables office in regard to the Town Councils request for a meeting is received and noted.

54.5 TO RECEIVE AN UPDATE TO THE REQUEST FOR A MEETING WITH THE FIRE, POLICE AND CRIME COMMISSIONER – CLLR D MAXWELL

Councillor D Maxwell updated members. To date a venue at Thrapston had been agreed and they were looking to set a date. A Thursday evening had been suggested. She would let all Councillors know when a date and time had been set.

Councillor E Hopkinson thanked Councillor D Maxwell for arranging a meeting.

RESOLVE ITC/09(21)/164 - That the update to the request for a meeting with the Fire, Police and Crime Commissioner is received and noted. Councillor D Maxwell to let members know of the arrangements.

55. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS

55.1 TO RECEIVE AND NOTE REPORTS FROM COUNCILLOR'S K HARRISON, D MAXWELL AND R POWELL

Mayor:

Date:

A report from Councillor K Harrison was tabled at the meeting.

Councillors appreciated his report, but would like future reports to also contain more information on what Councillor K Harrison is doing i.e. committees attending, what he is undertaking on behalf of Irthlingborough as well as the generic information about North Northamptonshire Council as a whole.

Councillor D Maxwell gave a verbal report.

She had been to an education meeting, Irthlingborough schools are currently in special measures and there were discussions on how they could move forward and out of special measures. It had also been noted the need for speech therapy throughout the area was far greater than the current provision which needed to be addressed.

One of the items raised at the police meeting she had attended was the suggestion that all year 12 and 13 students should have an alarm system on them at all times. This followed the murder of Sarah Everard. This was something the Home Office were going to look into.

Councillor D Maxwell informed members that the planning application for Addington Road Irthlingborough had been refused. The planning appeal for the application 28 College Street had been rejected and the developer was now obliged to rebuild the wall he had unlawfully removed.

North Northants Unitary Council were to house 10 families from Afghanistan. They were to be housed in temporary accommodation until permanent locations can be found. It was noted that there was not enough social housing generally, but it was stressed that that supply would not be affected by the housing of the Afghanistan families.

Councillor R Powell was on two committees, Area Planning and Strategic Planning.

He informed members that two Irthlingborough Planning applications - one for 8 houses in Nene View and the one Councillor Maxwell had mentioned, the 54 houses in Addington Road had been refused. He reported that the application for 8 flats on two floors above 13 – 21 High Street had been granted.

Councillor R Powell had submitted his interest to be part of a group to work with outside bodies at Stanwick Lakes, Chester Farm and the Northampton Records Office.

In regard to more general North Northants news he reported that the budget was challenging. A Consultation on the Corporate Plan was underway he advised members that they could submit responses.

56. TOWN CLERK'S REPORT

TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST COUNCIL RESOLUTIONS UP TO 6TH SEPTEMBER 2021

Councillor T Walton thanked the Clerk and team on the good progress made against resolutions.

Mayor:

Date:

Page 1 – Item 64.7 TO CONSIDER AN EMAIL REQUESTING MOTORCYCLE INHIBITING BARRIERS AT MEREFIELDS

RESOLVE ITC/09(20)/211 – that the Clerk contacts the land owner and requests that they replace the current bollards with staggered barriers to prevent the dangerous riding of motorcycles at the location

Action – Email sent to planning requesting details of land ownership after failed search on land registry site.

Response - 15.06.2021 – Planning not able to give any information as they don't have details.

Councillor C Cross asked for update.

Clerk said unfortunately until ownership of the land is established there is nothing further that can be done.

Page 2 – 125.3 TO RECEIVE AN UPDATE REGARDING THE GARAGE LEASE AT ALLEN ROAD
ii) TO CONSIDER QUOTATIONS TO PRODUCE AN ANNUAL TENANCY AGREEMENT

RESOLVE ITC/03(21)/406 – that quote 2 to produce an annual tenancy agreement for the garages in Allen Road at a fixed cost of £825 plus VAT be accepted.

Action – Tenancy agreement received back from solicitors and garages advertised on website and noticeboards

Response – new tenants secured in August

It was asked how many garages had been let?

Clerk advised both garages had been let.

Page 3 - 139.5 TO CONSIDER AN EMAIL FROM A SUPPLIER OFFERING WEEKLY HOLIDAY CLUBS FOR CHILDREN AT A COST OF £1500 AND AGREE A RESPONSE

RESOLVE ITC/04(21)/462 – that the weekly holiday club organisers should be contacted to see if it is possible for children per day to attend therefore providing an opportunity for 100 children to participate in one week's activities. If the club can be organised on that basis the Council apply to take part in the weekly holiday scheme at a cost of £1500.

Action – Email sent to supplier

Response received

Councillor C Cross asked if the holiday club had been successful

Clerk advised that it didn't take place. They were booked for the week requested and they never came back with any alternative dates.

Page 11 - 35.6 TO CONSIDER A REQUEST FOR THE TOWN COUNCIL TO JOIN THE RURAL/MARKET TOWNS GROUP AS PART OF A TRIAL MEMBERSHIP UNTIL THE END OF SEPTEMBER 2021

RESOLVE ITC/06(21)/85 – that a representative of the Rural/Market Town Group be invited to give a presentation to the Council at a future Full Town Council meeting.

Action – The representative was invited but too far away Derbyshire to attend a Council Meeting.

They have offered to sign the Council up for free for a free trial period which we can review in

Mayor:

Date:

December which has been accepted – nothing to lose.

Councillor C Cross asked if anything had been received

Assistant Clerk had received one item.

Page 12 - 36.1 TO CONSIDER RE-INSTATING THE BENCH AT THE CHURCH STREET CEMETERY
RESOLVE ITC/06(21)/92 – that the Council owned bench be reinstated in the Church Street cemetery. The bench is to be monitored for 3 months and if it becomes a site for anti social behaviour it is to be removed again without coming back to Council for approval.

Action – Request to reinstate bench sent to Outside Maintenance and the church to reinstate their bench to.

Councillor C Cross asked if the bench had been reinstated now.

This was still on the Ad-hoc maintenance contractors list to do.

RESOLVE ITC/09(21)/165– that the Town Clerk’s report up to the 6th September 2021 is received and noted

57. COMMITTEES AND WORKING PARTIES - TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEES:

57.1 EVENTS COMMITTEE MEETING HELD ON 6TH JULY 2021 – CLLR C CROSS

Councillor C Cross thanked Nicki Joynes, committee members and supporters for helping to get the market established.

Councillor E Hopkinson thanked Councillor C Cross and Hanneke Soans for all their hard work.

Councillor C Cross invited questions in connection with the minutes.

Councillor D Maxwell asked if there was going to be money from the Council for the Queens Jubilee Event 2022 and are the Council going to plant trees.

Councillor C Cross indicated that money would be available from the events budget and that the scouts were going to plant some trees.

Councillor J Farrar questioned the **RESOLVE EVE/07(21)/34** – that Mr R Langley a descendant of Mr William Langley JP is invited to take part in the re-dedication ceremony of the War Memorial on Sunday 14th November 2021 at 11 am.

He advised that Mr R Langley was not a direct descendant of Mr William Langley JP, the only living direct descendant was his wife Mrs Dorothy Farrar.

With this information it was agreed to revisit this resolve at the next Events Meeting.

RESOLVE ITC/09(21)/166 - that the minutes of the Events Committee, meeting held on Tuesday 6th July 2021 were noted.

Mayor:

Date:

57.2 THE PLANNING COMMITTEE MEETING HELD ON 13TH JULY 2021 – CLLR R POWELL

Councillor R Powell invited questions in connection with the minutes.

Nothing was raised.

RESOLVE ITC/09(21)/167 - that the minutes of the Planning Committee meeting held on Tuesday 13th July 2021 were noted.

57.3 THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON 27TH JULY 2021 – CLLR E HOPKINSON

Councillor E Hopkinson brought members attention to a couple of the resolutions and invited questions in connection with the minutes.

Nothing was raised.

RESOLVE ITC/09(21)/168 - that the minutes of the Policy and Resources Committee meeting held on Tuesday 27th July 2021 were noted.

57.4 THE PLANNING COMMITTEE MEETING HELD ON 24TH AUGUST 2021 – CLLR R POWELL

Councillor R Powell invited questions in connection with the minutes.

Nothing was raised.

RESOLVE ITC/09(21)/169 - that the minutes of the Planning Committee meeting held on Tuesday 24th August 2021 were noted.

57.5 THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON 1ST SEPTEMBER 2021 – CLLR E HOPKINSON

Councillor E Hopkinson highlighted that the committee had asked for a preliminary budget to be prepared based on 2% and invited questions in connection with the minutes.

Nothing was raised.

RESOLVE ITC/09(21)/170 - that the minutes of the Policy and Resources Committee meeting held on Wednesday 1st September 2021 were noted.

58. NEIGHBOURHOOD PLAN UPDATE

58.1 TO RECEIVE THE NEIGHBOURHOOD PLAN PROGRESS UPDATE REPORT FROM DLP PLANNING

Councillor E Hopkinson wished it to be noted that Councillors thanked DLP for coming to meet them.

Councillor D Maxwell asked how much had been spent on DLP to date over how many years.

The Clerk advised to date £15,400 had been paid over a period of 3-4 years.

Mayor:

Date:

RESOLVE ITC/09(21)/171 - that the Neighbourhood Plan progress update report from DLP planning is received and noted.

58.2 TO RECEIVE A VERBAL UPDATE FOLLOWING A MEETING OF THE NEIGHBOURHOOD PLAN STEERING GROUP ON 28TH JULY 2021 – CLLR J FARRAR

Councillor J Farrar said how disappointed he was by the low number of Councillors in attendance at the meeting with DLP. This had been a meeting organised at the request of many new members who expressed interest in the progress of the NP Group, yet only a few attended and no apologies had been received. Unfortunately, it did not reflect well on the Council.

Councillor S Boyer agreed it was a golden opportunity missed by the majority of Councillors.

Councillor J Farrar reported that it is the intention of the Steering Group to appeal to people and businesses in the town for more members. They are hoping to invite interested parties to their next meeting.

RESOLVE ITC/09(21)/172 - that the verbal update following a meeting of the Neighbourhood Plan Steering Group on the 28th July 2021 is received and noted.

58.3 TO RECEIVE NOMINATIONS FROM COUNCILLORS WISHING TO BE MEMBERS OF THE NEIGHBOURHOOD PLAN STEERING GROUP

Councillor J Farrar stated that the Council currently had two members Councillors C Cross and R Powell on the Steering Group. He was not on the Steering Group as a Council member but as a member of the Salvation Army with a business in the High Street. Prior to the elections there had been four Councillors.

Nominations were received for Councillors J Bragg and S Boyer.

RESOLVE ITC/09(21)/173 - that the nomination from Councillors J Bragg and S Boyer to be Council Members of the Neighbourhood Plan Steering Group alongside existing Council members Councillors C Cross and R Powell are received.

59. AGENDA ITEMS

59.1 COVID-19: ACTION TAKEN BY IRTHLINGBOROUGH TOWN COUNCIL

i) TO RECEIVE AN UPDATE ON ACTIONS BEING TAKEN BY IRTHLINGBOROUGH TOWN COUNCIL IN THE LIGHT OF CORONAVIRUS AND TO CONSIDER ANY FURTHER ACTIONS REQUIRED

RESOLVE ITC/09(21)/174 - that the update on actions being taken by Irthlingborough Town Council in the light of Coronavirus is received and noted

No further actions required.

ii) TO AGREE TO UPDATE THE COVID RISK ASSESSMENT FOR MEETINGS IN LINE WITH THE LATEST GOVERNMENT ADVICE

Mayor:

Date:

The Clerk had suggested three amendments and that three items be removed.

Councillor D Maxwell stated that on the 19th July the Government had said we should be going back to normal, masks indoors aren't compulsory nor is a need to provide a negative lateral flow test to attend a meeting.

It was proposed that the suggested amendments and removals be accepted.

RESOLVE ITC/09(21)/175 - that the COVID Risk Assessment for Council meetings is updated in line with the latest Government guidelines and the proposed amendments and removals are made.

1 Objection

iii) TO AGREE VENUES FOR FUTURE TOWN COUNCIL MEETINGS

Prior to COVID the Council had met at two locations, the Community Centre Fettleline Road and The Day Centre in College Street.

It was proposed the Full Town Council meeting going forward alternated between the two venues with the October meeting being held at the Community Centre.

RESOLVE ITC/09(21)/176 – that the Full Town Council meeting going forward alternated between the two venues with the October meeting being held at the Community Centre. Committee meetings continue to be held at the Community Centre.

59.2 CAR PARK – UPDATE:

I) TO RECEIVE A LETTER FROM CARNELL'S WITHDRAWING FROM THE PROJECT

Councillor J Farrar said the decision was very disappointing.

RESOLVE ITC/09(21)/177 - that the letter from Carnell's withdrawing from the Car Park Project is received and noted.

Councillor D Maxwell informed the meeting that she had been in contact with Tom Pursglove MP, the Chief Executive of North Northants Council, George Chandler and the Deputy Chief Executive Rob Bridges, regarding this project to try and get the project reinstated.

They were going to investigate and see if they could find a solution which would enable the project to move forward.

RESOLVE ITC/09(21)/178 – that Councillor D Maxwell continues to investigate the possibility of an arrangement between North Northants Unitary Council and Carnell's to tarmac the new area of the car park recently purchased by the Town Council. Councillor D Maxwell to keep the Clerk informed at all times.

RESOLVE ITC/09(21)/179 - that the meeting be extended until 10.30pm in accordance with Standing Orders Meetings 3W.

Mayor:

Date:

II) TO AGREE A RESPONSE TO THE PLANNING OFFICER'S EMAIL REQUESTING PLANNING DESIGN CHANGES TO THE ORIGINAL APPLICATION

Members felt that the black tarmac/ white line design submitted which would match the existing two sections of the car park should be retained.

RESOLVE ITC/09(21)/180 - that a response of Irthlingborough Town Council do not wish to consider design changes to the original planning design be sent in response to the Planning Officer's email requesting planning design changes to the original planning application.

Councillor J Bragg left the meeting at 9.36pm.

59.3 TO RECEIVE A REPORT REGARDING THE FUTURE OF THE GROUNDS MAINTENANCE CONSORTIUM AND CONSIDER THE NEXT STEP

RESOLVE ITC/09(21)/181 - that a report regarding the future of the Grounds Maintenance Consortium, is received and noted.

RESOLVE ITC/09(21)/182 – that Irthlingborough Town Councils preferred option would be to continue to be part of a North Northamptonshire run Grounds Maintenance Consortium for a three or five year period.

59.4 TO RECEIVE CONFIRMATION THAT THE 7.5T WEIGHT LIMIT ON THE HIGH STREET IS STILL IN FORCE AND RECEIVE AN UPDATE TO **RESOLVE ITC/07(21)/121** AND **RESOLVE ITC/07(21)/122**

RESOLVE ITC/09(21)/183 - that confirmation that the 7.5T weight limit on the High Street is still in force is received and noted.

RESOLVE ITC/09(21)/184 - that updates on :-

RESOLVE ITC/07(21)/121 – that Councillors undertake a study of how many of the lorries travel along the High Street. Where the lorries travelling the High Street are destined to go, how many are connected with business at Whitworths.

and

RESOLVE ITC/07(21)/122 – that the CCTV providers are asked to monitor lorries going through the town.

are received and noted

RESOLVE ITC/09(21)/185 – that Councillor E Hopkinson is to liaise with all Councillors to arrange for the study **RESOLVE ITC/07(21)/121** to be undertaken.

59.5 TO RECEIVE A RESPONSE FROM NORTH NORTHANTS COUNCIL REGARDING THE TOWN COUNCILS REQUEST FOR THE PROVISION OF A TRAFFIC ENFORCEMENT OFFICE

RESOLVE ITC/09(21)/186 - that the response received from North Northants Council regarding the Town Councils request for the provision of a Traffic Enforcement Officer is received and noted.

59.6 TO RECEIVE A LETTER FROM SPINNEY BROOK MEDICAL CENTRE IN RESPONSE TO **RESOLVE**

Mayor:

Date:

ITC/06(21)/95

RESOLVE ITC/09(21)/187- that the letter received from Spinney Brook Medical Centre in response to **RESOLVE ITC/06(21)/95** – that the Council writes to the Spinney Brook Medical Centre detailing the concerns that have been brought to our attention. – is received and noted.

RESOLVE ITC/09(21)/188 – that the Clerk writes to the Nene Commissioning Group to ask if they can help resolve the issues being experienced by patients at the Spinney Brook Medical Centre.

59.7 TO CONSIDER PLANNING PROCEDURES AND PROTOCOL WITH REGARDS TO TOWN COUNCIL/UNITARY REPRESENTATION IE., PLANNING APPLICATION NE/21/00421/FUL – CLLR J FARRAR

RESOLVE ITC/09(21)/189 – that an item is put onto the next Planning Committee Meeting Agenda to nominate a committee representative to attend Unitary Area Planning Committee meetings at which an Irthlingborough Town Council application is to be discussed.

59.8 TO CONSIDER AN EXTENSION TO THE CURRENT AD-HOC MAINTENANCE CONTRACT

RESOLVE ITC/09(21)/190 – that the current Ad-hoc Maintenance Contract is extended for a further 6 months.

59.9 TO AGREE THE REQUIREMENT FOR CHRISTMAS TREES AND DELEGATE AUTHORITY TO THE TOWN CLERK TO PURCHASE UP TO AN AGREED FINANCIAL LIMIT

RESOLVE ITC/09(21)/191 - that delegated authority is given to the Town Clerk to purchase two 24 foot Christmas trees up to an agreed financial limit of £2500.

59.10 TO CONSIDER THE INTRODUCTION OF A TOWN COUNCIL ENVIRONMENTAL POLICY – CLLR R POWELL

RESOLVE ITC/09(21)/192 – that this item be moved to the 12th October 2021 Full Town Council meeting.

59.11 TO CONSIDER A NEEDS SURVEY TO BE CARRIED OUT FOR A SPORTS/COMMUNITY FACILITY IN THE TOWN IN ORDER TO DETERMINE IF RESIDENTS ARE IN FAVOUR OF SUCH A PROJECT – CLLR R POWELL

RESOLVE ITC/09(21)/193 - that this item be moved to the 12th October 2021 Full Town Council meeting.

59.12 TO AGREE TO REQUEST DETAILS FROM NORTH NORTHANTS COUNCIL OF THEIR COMMUNITY HUB PROJECT FOR NORTH NORTHANTS IN ORDER TO INFORM OUR COMMUNITY BUILDING WORKING PARTY – CLLR R POWELL

RESOLVE ITC/09(21)/194 – that the Clerk requests details from North Northants Council of their Community Hub Project.

Mayor:

Date:

60. CORRESPONDENCE & REQUESTS

60.1 TO NOMINATE MEMBERS TO ATTEND THE 74TH NORTHANTS CALC AGM TO BE HELD ON 2ND OCTOBER 2021

RESOLVE ITC/09(21)/195 - that Councillor E Hopkinson is nominated to attend the 74th Northants CALC AGM on 2nd October 2021.

60.2 TO RECEIVE AN EMAIL REQUESTING CONSIDERATION OF TRAFFIC CALMING MEASURES ON EBBW VALE ROAD – CLLR E HOPKINSON

RESOLVE ITC/09(21)/196 - that this item be moved to the 12th October 2021 Full Town Council meeting.

60.3 TO CONSIDER A COMPLAINT REGARDING THE TREES/VEGETATION BETWEEN THE HIGH STREET AND THE ENTRANCE TO THE SCOUT HUT (MAP HEREWITH) – CLLR J FARRAR

North Northants Fix my Street report 2899671 email response 10.08.2021 stated these were programmed to be cut in month under their maintenance programme.

60.4 TO CONSIDER COMPLAINTS FROM RESIDENTS REGARDING THE LACK OF SERVICE/MAINTENANCE PROVISIONS FROM THE VARIOUS HOUSING ASSOCIATIONS – CLLR C CROSS

The meeting was informed that Unitary Councillor A Mercer had been appointed Councillor for Community and Housing.

RESOLVE ITC/09(21)/197 – that the Clerk writes to all the housing Associations that have properties in Irthlingborough. Advising them of the Councils concerns and requesting that they drive round all their locations to identify issues and make contact with all their tenants.

RESOLVE ITC/09(21)/198 – that if complaints continue to be brought to the Councils attention regarding lack of service/maintenance provisions from the various housing associations the Council contacts Unitary Councillor A Mercer.

61. FINANCE MATTERS

**IRTHLINGBOROUGH TOWN
COUNCIL**

Cashbook Payments**July 2021**

Bank No.	Supplier	Description	Total
84	Amazon	Ink cartridges	£ 72.44
85	E-On Energy Solutions	Street Lighting Maintenance	£ 162.02

Mayor:

Date:

			£
86	E-On UK PLC	Un metered supplies February to April	1,430.00
			£
87	NCalc	Chairmanship Course - P Boyer	44.00
			£
88	British Gas	Parsons Road	23.30
			£
89	Clarendon	R&M Various sites	871.50
			£
90	Webb House	Payroll processing	27.11
			£
91-6	Staff Wages	Monthly Salaries	8,541.80
			£
97	HMRC	P32 PAYE & NI contributions	2,731.49
			£
98	NCC Pensions Account	Pension Contributions	3,501.03
			£
99	Clean4Shaw	Cleaning of public toilets	879.60
			£
100	North Northants Council	Grounds Maintenance May	5,719.26
			£
101	North Northants Council	Works Maintenance May	97.00
			£
102	Malcolm Thomas	Remote maintenance of network	150.00
			£
103	NCalc	Councillor Training S & P Boyer	88.00
			£
104	Microshade	Hosting Rialtas & Pear mapping	80.40
			£
105	Bosworths Garden Centre	Town Plants	322.23
			£
106	LGSS Law	Car Park Legal Costs	21.00
			£
107	Crimesecure	CCTV Monitoring August to October	4,440.00
			£
108	Amazon	I-Phone Charger/Ipad speaker	50.96
			£
109	Irthlingborough Library	ITC/05(21)/51 Printing Costs Donation	180.00
			£
110	E-On UK PLC	Un metered supplies	475.70
			£
111	NALC	Registration Fee Foundation Award	60.00
			£
112	RICOH	3 Months Printing costs	466.66
			£
113	BT	Quarterly Telephone calls	956.48

Mayor:

Date:

[64]

			£
DD	British Gas	Public Toilets Electricity	1,016.51
			£
DD	Cheaper Waste	Cemetery 660 litre bin	70.20
			£
DD	O2	Office Mobile Phone	54.14
			£
DD	CNG	Gas Community Centre - Previous month	14.57
			£
DD	Nat West	Monthly bank charges for previous month	16.45
			£
DD	Nat West	Monthly Bankline Charges	12.00
			£
DD	NW Business Credit	Various - Postage & Zoom	109.65
			£
		Expenditure	32,685.50
			£
Donations	Budget balance at 31/07/21	N/C 4295	3,229.00



IRTLINGBOROUGH TOWN COUNCIL

Cashbook Payments

August 2021

Bank No.	Supplier	Description	Total
			£
114	E-On UK PLC	Un metered supplies September 20	492.55
			£
115	Clarendon	R&M Various sites	1,357.50
			£
116	NCalc	Finance For Councillors Course JB/PS	60.00
			£
117	British Gas	Parsons Road	7.74
			£
118	Cheaper Waste	C.C. 660 litre bin	33.20
			£
119	Outdoor Gym Company	Energy Spinning Bike	1,800.00
			£
120	DLP	Professional costs - High Street	1,538.76
			£
121	Webb House	Monthly Payroll Services July	27.11

Mayor:

Date:

			£
122	Clean4Shaw	Cleaning of public toilets	879.60
			£
123	Colemans	Stationery	66.85
			£
124	Microshade	Hosting Rialtas & Pear mapping	80.40
			£
125	Malcolm Thomas	Remote maintenance of network	150.00
			£
126	LGSS Law	Car Park Legal Costs	97.50
			£
127	Cimex Lectularius	Office Pest Control	144.00
			£
128	E-On UK PLC	Unmetered Supplies July	491.57
			£
129	S Pack	Refund of deposit Inv 5911	50.00
			£
130	K Slaughter	Refund of deposit Inv 5892	50.00
			£
131-6	Staff Wages	Monthly Salaries	8,526.52
			£
137	HMRC	P32 PAYE & NI contributions	2,749.95
			£
138	NCC Pensions Account	Pension Contributions	3,501.45
			£
139	DLP	Neighbourhood Plan Fees	4,320.00
			£
140	Anglian Water	Water Rates Toilets, Offices Community Centre	148.21
			£
141	Cheaper Waste	Community Centre 660 litre Bin	58.40
			£
DD	Swalec	Pavilion RG Electricity (4 months)	245.87
			£
DD	O2	Office Mobile Phone	54.14
			£
DD	CNG	Gas Community Centre - Previous month	13.06
			£
DD	Nat West	Monthly bank charges for previous month	13.93
			£
DD	Nat West	Monthly Bankline Charges	12.00
			£
DD	NW Business Credit	Various - Postage & Zoom	18.74
			£
		Expenditure	26,989.05
			£
Donations	Budget balance at 31/08/21	N/C 4295	3,229.00

Mayor:

Date:

61.1 TO APPROVE THE ACCOUNTS FOR PAYMENT FOR JULY AND AUGUST 2021

RESOLVE ITC/09(21)/199 - to approve the Accounts for payment up to 31st July and 31st August 2021

61.2 TO APPROVE THE BANK ACCOUNT RECONCILIATIONS UP TO 31ST AUGUST 2021

RESOLVE ITC/09(21)/200 - to approve the Bank Account Reconciliations up to 31st August 2021

61.3 TO APPROVE THE STATEMENT OF INCOME AND EXPENDITURE UP TO 31ST AUGUST 2021

RESOLVE ITC/09(21)/201- to approve the Statements of Income and Expenditure up to 31st August 2021

61.4 TO CONSIDER A REQUEST FOR A DONATION OF £1000 - £1500 TO IGROW TO PROVIDE FREE RIDES AND VISITS TO FATHER CHRISTMAS FOR THE CHRISTMAS FEST EVENT ON 4TH DECEMBER 2021

RESOLVE ITC/09(21)/202 - that a donation of £1000 be made to iGrow to provide free rides and visits to Father Christmas for the Christmas Fest Event on the 4th December 2021

61.5 TO CONSIDER A REQUEST FOR A DONATION TO THE HISTORICAL SOCIETY OF £450 TO PROVIDE A RE-ENACTMENT GROUP FOR THE RE-DEDICATION OF THE WAR MEMORIAL EVENT

This item was withdrawn as no formal request had been received.

PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE ROOM DURING CONSIDERATION OF THE FOLLOWING ITEM:

RESOLVE ITC/09(21)/203 – that the press and public be excluded from the meeting due to the confidential nature to be transacted

62. DISPENSATION REQUEST

62.1 TO CONSIDER A DISPENSATION REQUEST FOR NON-ATTENDANCE AT BOTH FULL COUNCIL AND COMMITTEE MEETINGS FOR COUNCILLOR J GRAY

RESOLVE ITC/09(21)/204- that Councillor J Gray is granted dispensation for non-attendance at both Full Town Council and Committee Meetings for a six month period September 2021 – March 2022 due to ill health.

62.2 TO APPOINT A TEMPORARY JAG MEMBER TO COVER A SIX-MONTH PERIOD FROM SEPTEMBER 2021 TO MARCH 2022

RESOLVE ITC/09(21)/205- that Councillor J Farrar is appointed as the Joint Action Group (JAG)

Mayor:

Date:

member to cover a six month period from September 2021 to March 2022.

62.3 TO APPOINT A TEMPORARY POLICE LIAISON REPRESENTATIVE TO COVER A SIX-MONTH PERIOD FROM SEPTEMBER 2021 TO MARCH 2022

RESOLVE ITC/09(21)/206- that Councillor J Bragg is appointed as the temporary police liaison representative to cover a six month period from September 2021 to March 2022.

63. AGENDA ITEMS

63.1 TO RECEIVE AND CONSIDER A REPORT REGARDING EBBW VALE ROAD SECTION 106 AGREEMENT

RESOLVE ITC/09(21)/207- that a report regarding Ebbw Vale Road Section 106 Agreement is received and noted.

RESOLVE ITC/09(21)/208 – that Irthlingborough Town Council seeks independent legal advice.

63.2 TO RECEIVE AND AGREE A RESPONSE TO AN EMAIL RE: S106 AGREEMENTS – EBBW VALE ROAD

RESOLVE ITC/09(21)/209 - that a response to an email regarding Ebbw Vale Road section S106 Agreements from Persimmons Homes is received and noted.

RESOLVE ITC/09(21)/210- that a response of Irthlingborough Town Council is currently seeking independent legal advice in connection with this matter, be sent to Persimmons Homes regarding Ebbw Vale Road Section S106 agreements is agreed

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, following the transaction of the above business the meeting is opened to the press and public.

RESOLVE ITC/09(21)/211 – that the meeting is opened as the confidential business has been transacted

Date of the next scheduled meeting is 12th October 2021 at 7.30pm at the Community Centre, Fettleline Road, NN9 5XF

There being no further business the meeting closed at 10.30pm.

Mayor:

Date: