

## IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 12<sup>TH</sup>  
OCTOBER 2021 AT 7.30PM AT THE COMMUNITY CENTRE, FETTLINEDINE ROAD, NN9 5XF

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PRESENT: Councillors P Boyer, S Boyer, C Collis-Neale, C Cross, J Farrar, E Hopkinson, D Maxwell, R Powell and T Walton

ALSO PRESENT:

The Mayor welcomed everybody to the Meeting of Irthlingborough Town Council and informed members and the public that the meeting was being recorded for minute taking purposes. She informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes in connection with an item on the agenda. She asked if anyone wished to address the Council.

PUBLIC PARTICIPATION

No one wished to address the meeting.

### **64. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Councillor J Bragg – Ill Health  
Councillor C Kearns-Gray – Work Commitment

**RESOLVE ITC/10(21)/212**– that Councillors J Bragg and C Kearns-Gray apologies be accepted.

### **65. DECLARATIONS OF INTEREST**

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA

Item 72.5 - TO AGREE TWO ADDITIONAL CO-OPTED MEMBERS FOR THE EVENTS COMMITTEE NICKI JOYNES AND A MEMBER OF I GROW – Councillor C Cross – Member of iGrow

Item 72.5 - TO AGREE TWO ADDITIONAL CO-OPTED MEMBERS FOR THE EVENTS COMMITTEE NICKI JOYNES AND A MEMBER OF I GROW – Councillor J Farrar – has donated and is a personal acquaintance of many members.

Mayor:

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## 66. MINUTES

66.1 TO RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 14<sup>TH</sup> SEPTEMBER 2021

Page 52 Paragraph starting page 47 – second line *Councillor D Maxwell asked for an update on bookings for this year* should be replaced with *Councillor C Cross asked - Is it the case that the Community Centres fortunes have improved.*

**RESOLVE ITC/10(21)/213-** that the amended minutes of the Full Town Council Meeting 14<sup>th</sup> September 2021 be approved and signed as a correct record of proceedings

## 67. MATTERS ARISING

67.1 TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 14<sup>TH</sup> SEPTEMBER 2021 NOT INCLUDED ON THIS AGENDA, FOR REPORT ONLY

Page 50 - Item 53 - Page 24 - Item 31.2 Matters arising – Councillor C Cross informed members she Had recently attended a flood warden course and raised the issues regarding drains/flooding High Street/Cross monument roundabout with them.

Councillor C Cross had not heard anything back from report. Asked if Clerk could write to Joanne Maddams and ask that the ongoing flooding issues be investigated and fixed. – Councillor C Cross asked if the Clerk had had a response from Joanne Maddams.

The Clerk responded that she had not and that she would chase this.

Page 51 - Page 38 - **43. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS**

43.1 TO RECEIVE AND NOTE REPORTS FROM COUNCILLOR'S K HARRISON, D MAXWELL AND R POWELL  
Councillor D Maxwell also wished to highlight to members the fact the Unitary Council had inherited a poorly maintained road network – potholes are a major issue but, the Unitary Council also inherited no money to rectify the problems, so are having to look at ways to generate income.

It was asked if the Unitary Council had found a way to generate some income to enable the major problem of potholes to be addressed. Councillor D Maxwell indicated this was ongoing Councillor C Cross was concerned that the potholes were still not fixed and with the bad weather on the way, she asked Councillor D Maxwell if North Northants Council had grit lorries covered.

Councillor D Maxwell responded that Northamptonshire was one of the worst counties affected by potholes. In 2020/2021 they received additional money to deal with the potholes but no additional money had been received this year. She has flagged the issue up with Tom Pursglove MP. Regarding grit lorries she said the fleet is now divided into two, North Northants and West Northants. North Northants Council would control the grit lorries for this area – she said she would contact Jason Smithers regarding this.

Page 51 - Page 42 – Item 46.5 TO ASCERTAIN THE PLANS FOR FUTURE MEDICAL FACILITIES FOR IRTHLINGBOROUGH – CLLR R POWELL

**RESOLVE ITC/07(21)/127** – that the Council writes to the Nene Commissioning Group, Northamptonshire, to ascertain what their plans for future medical facilities for Irthlingborough are. The Clerk was asked if a response had been received, she stated the item was ongoing. Councillor R Powell asked the Clerk for an update.

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The Clerk had written to them, but to date, had received no response.

Page 53 – Item 54.2 **RESOLVE ITC/09(21)/161** – that the Clerk contacts the leasing agent of the empty property on the corner of Church Street to arrange a date, time for Councillor C Cross to remove posters currently displayed there. – Councillor C Cross – asked if the posters had been disposed of.

The Clerk replied, she assumed the posters had been removed by Councillor C Cross. The empty property was now in the hands of a new agent, if Councillor Cross hadn't removed the posters, it would have to be assumed the new agent had done so and had probably disposed of them.

Page 56 Page 12 - 36.1 TO CONSIDER RE-INSTATING THE BENCH AT THE CHURCH STREET CEMETERY **RESOLVE ITC/06(21)/92** – that the Council owned bench be reinstated in the Church Street cemetery. The bench is to be monitored for 3 months and if it becomes a site for anti social behaviour it is to be removed again without coming back to Council for approval. Action – Request to reinstate bench sent to Outside Maintenance and the church to reinstate their bench to. Councillor C Cross asked if the bench had been reinstated now. This was still on the Ad-hoc maintenance contractors list to do. – Councillor C Cross asked if it was known when the bench would be reinstated.

The Clerk said no date was known at present.

Page 59 Item 59.2 CAR PARK – UPDATE:

I) TO RECEIVE A LETTER FROM CARNELL'S WITHDRAWING FROM THE PROJECT

Councillor D Maxwell informed the meeting that she had been in contact with Tom Pursglove MP, the Chief Executive of North Northants Council, George Chandler and the Deputy Chief Executive Rob Bridges regarding this project, to try and get the project reinstated. They were going to investigate and see if they could find a solution, which would enable the project to move forward.

**RESOLVE ITC/09(21)/178** – that Councillor D Maxwell continues to investigate the possibility of an arrangement between North Northants Unitary Council and Carnell's to tarmac the new area of the car park recently purchased by the Town Council. Councillor D Maxwell to keep the Clerk informed at all times. - Councillor J Farrar asked if there was any update.

Councillor D Maxwell was still waiting to hear back. She had received conflicting reports of past events but it is hoped that Highways England will reconsider this as a good will gesture.

Page 62 – Item 60.1 TO NOMINATE MEMBERS TO ATTEND THE 74<sup>TH</sup> NORTHANTS CALC AGM TO BE HELD ON 2<sup>ND</sup> OCTOBER 2021

**RESOLVE ITC/09(21)/195** - that Councillor E Hopkinson is nominated to attend the 74<sup>th</sup> Northants CALC AGM on 2<sup>nd</sup> October 2021.

Councillor E Hopkinson said it had been agreed to give all Councils the Council of the Year Award due to their collective response to COVID-19. Councils could put the award onto their websites.

Page 62 Item 60.4 TO CONSIDER COMPLAINTS FROM RESIDENTS REGARDING THE LACK OF SERVICE/MAINTENANCE PROVISIONS FROM THE VARIOUS HOUSING ASSOCIATIONS – CLLR C CROSS **RESOLVE ITC/09(21)/197** – that the Clerk writes to all the housing Associations that have properties in Irthlingborough advising them of the Councils concerns and requesting that they drive round all

Mayor:

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their locations to identify issues and make contact with all their tenants. – Councillor C Cross asked if any responses had been received.

The Clerk hadn't to date received any responses.

Page 64 - Item 61 - Finance Matters payment 87 Ncalc - Chairmanship Course – P Boyer £44.00 – Councillor C Cross asked Cllr P Boyer if she had found the course useful.

Councillor P Boyer had unfortunately been unable to attend.

Page 64 - Item 61 - Finance Matters payment 139 DLP - Neighbourhood Plan Fees £4320.00 – Councillor D Maxwell enquired as to what payment for.

Clerk stated the payment referred to the Desk-based housing needs assessment draft report.

#### **68. TOWN CLERK'S REPORT**

TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST COUNCIL RESOLUTIONS UP TO 4<sup>TH</sup> OCTOBER 2021

Page 1 Item 35.6 TO RECEIVE THE RESULTS OF THE PREFERRED SITE FOLLOWING THE PUBLIC CONSULTATION REGARDING SUPPORTING A COMMUNITY ORCHARD AND AGREEMENT OF THE NEXT STEPS **RESOLVE ITC/06(20)/88** - that the public consultation be undertaken again spring /summer 2021. Action - On June 2021 Full Council Agenda

And page 11 item 35.5 TO CONSIDER UNDERTAKING A FURTHER PUBLIC CONSULTATION EVENT IN RELATION TO SUPPORT FOR A COMMUNITY ORCHARD – AS PER **RESOLVE ITC/06(20)/88** **RESOLVE ITC/06(21)/83** – that the Clerk drafts a new consultation document to include an explanatory introduction, details of the 4 possible sites and questions and circulates to members for approval.

**RESOLVE ITC/06(21)/84** – that once the new consultation document has been approved a Consultation is undertaken through the council website.

Action- New document drafted and put on website. Details also sent Scouts, Allotment Society and *Headway* for circulation. – Councillor C Cross asked if any more responses had been received.

The Clerk had not received any additional responses.

Page 13 Item 42.4 TO ORGANISE A MEETING WITH THE FIRE, POLICE AND CRIME COMMISSIONER FOR SEPTEMBER – CLLR D MAXWELL

**RESOLVE ITC/07(21)/108** - that Irthlingborough Town Councillors have the opportunity to attend a meeting with the Fire, Police and Crime Commissioner Stephen Mold that Councillor D Maxwell is organising in conjunction with other parishes. – Councillor C Cross asked for clarification on which other parishes would be involved.

Councillor D Maxwell responded that the other parishes involved would be Denford, Great Addington, Little Addington, Ringstead and Woodford.

**RESOLVE ITC/10(21)/214**– that the Town Clerk's report up to the 4<sup>th</sup> October 2021 is received and noted

Mayor:

Date:

**69. COMMITTEES AND WORKING PARTIES - TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEES:**

**69.1 EVENTS COMMITTEE MEETING HELD ON 7<sup>TH</sup> SEPTEMBER 2021 – CLLR C CROSS**

Councillor C Cross invited questions in connection with the minutes.

Nothing was raised.

**RESOLVE ITC/10(21)/215** - that the minutes of the Events Committee, meeting held on Tuesday 7<sup>th</sup> September 2021 were noted.

**TO RESOLVE THE FOLLOWING RECOMMENDS:**

Councillor C Cross asked members to resolve the two recommendations from the meeting.

**A) RECOMMEND** – THAT THE MARKET IS EXTENDED BY HAVING STALLS IN THE REST GARDENS IN THE HIGH STREET AS WELL AS ON PARSON’S GREEN IN THE FUTURE.

**RESOLVE ITC/10(21)/216** - that the market is extended by having stalls in the Rest Gardens in the High Street as well as on Parsons’ Green in the future.

**B) RECOMMEND** – THAT IRTHLINGBOROUGH TOWN COUNCIL REQUESTS TWO SKATEPARK EVENTS IN 2022. THE FIRST AT CENTRAL REC ON THURSDAY 4<sup>TH</sup> AUGUST 2022 AND THE SECOND AT THE CROW HILL RECREATION GROUND SKATEPARK ON TUESDAY 16<sup>TH</sup> AUGUST 2022 AT A COST OF £920 PLUS VAT PER EVENT.

**RESOLVE ITC/10(21)/217** - that Irthlingborough Town Council requests two skatepark events in 2022. The first at the Central Recreation Ground 4<sup>th</sup> August 2022 and the second at the Crow Hill Recreation Ground on Tuesday 16<sup>th</sup> August 2022 at a cost of £920 plus VAT per event.

**69.2 THE PLANNING COMMITTEE MEETING HELD ON 14<sup>TH</sup> SEPTEMBER 2021 – CLLR R POWELL**

Councillor R Powell stated there had been three resolves in response to planning applications, he invited questions in connection with the minutes.

Councillor D Maxwell – brought members attention to the fact there was currently a backlog of applications at North Northants Council, therefore it could be some time before these applications came before the Area Planning Committee.

**RESOLVE ITC/10(21)/218** - that the minutes of the Planning Committee, meeting held on Tuesday 14th September 2021 were noted.

**69.3 THE PROPERTY AND SERVICES COMMITTEE MEETING HELD ON 21<sup>ST</sup> SEPTEMBER 2021 – CLLR E HOPKINSON**

Mayor:

Date:

Councillor E Hopkinson highlighted two items they had discussed, the litter problem in the town and making improvements at the Community Centre as bookings increase, he invited questions in connection with the minutes.

Councillor D Maxwell asked if the light fittings at the Community Centre could be cleaned/repaired.

Page 8 – Page 3 Item 54 TO RECEIVE AN UPDATE FROM THE OUTSIDE MAINTENANCE CONTRACTOR ON THE AREA BEHIND THE PAVILION AS PER **RESOLVE P&S/01(21)/77**.

**RESOLVE P&S/03(21)/94** – that a meeting be arranged between the outside maintenance contractor, Assistant Clerk and John Comont at the Central Recreation Ground to clarify the location of the agreed designated environmentally friendly wildflower area and maintenance required. -

Councillor S Boyer asked for more information.

The Clerk explained for those members that had only joined the Council in May, that the Council had agreed to trial an area of land behind the pavilion at the Central Recreation Ground as a wildflower area to encourage bees and other wildlife. The meeting hasn't taken place yet.

Page 8 – Page 4 Item 10 - Page 4 10) TO ACCEPT A QUOTE FOR REPAIRS TO REPLACE MISSING AND BROKEN SLATES ON THE LYNCH GATE ROOF AND REPAIR THE HOLE IN THE LOWER STONEMWORK WHERE THE RAILINGS WERE REMOVED AT ST PETERS CHURCH.**RESOLVE P&S/06(21)/08** - that the quotation to supply one slab and 7 red clay tiles and to repair Lynch Gate roof and re bed new and loose slabs on the path at a cost of £220.00 net be accepted – Councillor C Cross – whilst she was at the Church recently she had noticed the slabs were still loose and hazardous.

The Clerk informed members the quotation to carry out the work had been agreed, they were waiting for the work to be completed.

Page 11 - **RESOLVE P&S/09(21)/28** – that 3 quotations should be sought for a pair of heavy duty football nets along with net clips and metal pegs to replace the existing worn out nets. – Councillor D Maxwell asked for an update.

Councillor E Hopkinson indicated the committee had felt more than just the one quotation provided was required. The quotations would be considered at the next meeting.

Councillor D Maxwell asked if the goalposts could be painted.

The Clerk said they were currently undertaking some other playground maintenance, she would look into repainting the goalposts after that work had been carried out.

Page 12 - **RESOLVE P&S/09(21)/34** – that the watering agreement remains as it is. – Councillor C Cross wished to clarify the agreement is that she waters the planters as and when required.

**RESOLVE ITC/10(21)/219** - that the minutes of the Property and Services Committee, meeting held on Tuesday 21st September 2021 were noted.

69.4 THE PLANNING COMMITTEE MEETING HELD ON 28<sup>TH</sup> SEPTEMBER 2021 – CLLR R POWELL

Mayor:

Date:

Councillor R Powell brought members attention to the two planning applications that had been discussed and invited questions in connection with the minutes.

Nothing was raised.

**RESOLVE ITC/10(21)/220** - that the minutes of the Planning Committee, meeting held on Tuesday 28th September 2021 were noted.

#### 69.5 THE EVENTS COMMITTEE MEETING HELD ON 28<sup>TH</sup> SEPTEMBER 2021 – CLLR C CROSS

Councillor C Cross invited questions in connection with the minutes.

Members were disappointed that the Your Town - Town Run scheduled for 10<sup>th</sup> October had unfortunately had to be cancelled due to the lack of participants.

It was stressed that when a new date had been agreed a marketing plan was needed and the event should be promoted further in advance.

Councillor T Walton offered to help the Events Committee with guidance on marketing the event.

Members thanked her.

Councillor C Cross was seeking information from an acquaintance who is a runner as to where they found out about local running events.

Councillor D Maxwell suggested the Council could consider getting Tom Pursglove MP involved as he is a runner, having recently completed the London Marathon.

**RESOLVE ITC/10(21)/221** - that the minutes of the Events Committee, meeting held on Tuesday 28<sup>th</sup> September 2021 were noted.

#### 70. FINANCE MATTERS



### IRTLINGBOROUGH TOWN COUNCIL

#### Cashbook Payments

#### September 2021

Bank No.	Supplier	Description	Total
			£
142	Kulwinder Kaur	Refund of cancellation Invoice 5920	50.00
			£
143	Miss A M Patel	Refund of deposit Invoice 5939	50.00
			£
144	Ash Parmer	Refund of deposit Invoice 5899	50.00

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			£
145	NCalc	Finance For Councillors Course JB/PS	460.00
			£
146	Crime Secure	Replace CCTV Camera	1,140.00
			£
147	Ronak Trivedi	Refund of deposit Invoice 5918	50.00
			£
148	Rushden & Diamonds	Refund of overpayment	192.00
			£
149	Seagrave Inspections	Playground equipment annual service	336.00
			£
150	Webb House	Monthly Payroll Services July	27.11
			£
151	Clean4Shaw	Cleaning of public toilets	879.60
			£
152	Clarendon	Various R&M	337.50
			£
153	Lynx Fire	Annual Alarm inspection CC	81.56
			£
154	Malcolm Thomas	Remote maintenance of network	150.00
			£
155	British Gas	Parsons Green	7.54
			£
156	Microshade	Hosting Rialtas & Pear mapping	80.40
			£
157	LGSS Law	Car Park Legal Costs	31.50
			£
158	Bob Kirk	Black sacks & bin liners	125.16
			£
159	Cheaper Waste	Community Centre 660 litre Bin	188.48
			£
160	PKF Littlejohn	Auditing costs 2021	1,560.00
			£
161-6	Staff Wages	Monthly Salaries	8,601.33
			£
167	HMRC	P32 PAYE & NI contributions	2,797.42
			£
168	NCC Pensions Account	Pension Contributions	3,538.43
			£
169	E-On UK PLC	Unmetered Supplies August	491.57
			£
170	North Northants Council	Grounds Maintenance June	7,306.82
			£
171	North Northants Council	Grounds Maintenance July	7,764.23
			£
172	North Northants Council	Bin emptying Recharge June	46.49

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			£
173	North Northants Council	Bin emptying Recharge July	46.49
			£
DD	Cheaper Waste	Cemetery 660 litre bin	133.92
			£
DD	SSE	CC Electricity	593.91
			£
DD	SSE	Office Electricity	873.87
			£
DD	SSE	Toilets Electricity	2,606.87
			£
DD	O2	Office Mobile Phone	54.14
			£
DD	CNG	Gas Community Centre - Previous month	19.32
			£
DD	Shire Leasing	Photocopier Lease - 1st Payment	475.20
			£
DD	Nat West	Monthly bank charges for previous month	22.78
			£
DD	Nat West	Monthly Bankline Charges	11.20
			£
DD	NW Business Credit	Various - Postage & Zoom	57.64
			<b>£</b>
		<b>Expenditure</b>	<b>41,238.48</b>
	Budget balance at		£
Donations	30/09/21	N/C 4295	3,229.00

#### 70.1 TO APPROVE THE ACCOUNTS FOR PAYMENT FOR SEPTEMBER 2021

Councillor S Boyer queried the direct debit payment to SSE for Electricity at the public Conveniences.

The Clerk stated that it had been an estimated reading. The Finance Officer had requested an actual reading be made. She noted that the meter readers did have problems accessing the meter.

It was noted there were two payments to Cheaper Waste one a direct debit for a 660 litre bin at the cemetery the other payment 159 for a 660 litre bin at the Community Centre but the amounts were different – why

The Clerk said the contracts had been taken out at different times.

**RESOLVE ITC/10(21)/222** - to approve the Accounts for payment up to the 30<sup>th</sup> September 2021

#### 70.2 TO APPROVE THE BANK ACCOUNT RECONCILIATIONS UP TO 30<sup>TH</sup> SEPTEMBER 2021

**RESOLVE ITC/10(21)/223** - to approve the Bank Account Reconciliations up to 30<sup>th</sup> September 2021

Mayor:

Date:

70.3 TO APPROVE THE STATEMENT OF INCOME AND EXPENDITURE UP TO 30<sup>TH</sup> SEPTEMBER 2021

**RESOLVE ITC/10(21)/224** - to approve the Statements of Income and Expenditure up to 30<sup>th</sup> September 2021

**71. CONCLUSION OF THE EXTERNAL AUDIT FOR FINANCIAL YEAR 2020/21**

71.1 TO RECEIVE THE EXTERNAL AUDIT FOR FINANCIAL YEAR 2020/21 RETURNED FROM PKF LITTLEJOHN LLP AND NOTE THAT THE NOTICE OF CONCLUSION OF AUDIT HAS BEEN DISPLAYED ON THE NOTICEBOARDS AND WEBSITE AS REQUIRED

**RESOLVE ITC/10(21)/225** - that the return of the external audit for the Financial Year 2019/20 from PKF Littlejohn LLP was noted. It was confirmed that the Conclusion of Audit had been displayed on the Town Council noticeboards and website as required.

Councillor D Maxwell enquired as to where the Town Council noticeboard was situated.

The noticeboard is situated in the High Street outside the old Select and Save building opposite Tesco Express.

**72. AGENDA ITEMS**

72.1 COVID-19: ACTION TAKEN BY IRTHLINGBOROUGH TOWN COUNCIL

I) TO RECEIVE AN UPDATE ON ACTIONS BEING TAKEN BY IRTHLINGBOROUGH TOWN COUNCIL IN THE LIGHT OF CORONAVIRUS AND TO CONSIDER ANY FURTHER ACTIONS REQUIRED

**RESOLVE ITC/10(21)/226** - that the update on actions being taken by Irthlingborough Town Council in the light of Coronavirus is received and noted

Councillor D Maxwell noted that the public toilets were still being cleaned 3 times a day, a measure introduced after re-opening following the lockdown. She asked if the Council could go back to pre-COVID arrangements of cleaning twice a day. She informed members Higham Ferrers and Rushden Town Councils were only cleaning twice a day.

Councillor S Boyer pointed out that the towns in our area are currently in the top 20 most affected areas and because of this he felt the Council should continue with the three times a day cleaning programme.

Councillor D Maxwell proposed the Council reverts to cleaning the Public Conveniences twice a day.

The proposal was not seconded.

Councillor E Hopkinson proposed that the cleaning of the public toilets remains at three times a day whilst guidance is sought.

**RESOLVE ITC/10(21)/227** – that the Council continues with the three times a day cleaning of the public toilets, whilst guidance is sought as to the latest government requirements/recommendations.

One Objection

Mayor:

Date:

72.2 TO CONSIDER THE INTRODUCTION OF A TOWN COUNCIL ENVIRONMENTAL POLICY – CLLR R POWELL

Councillor R Powell explained that his idea was more of an action plan than a policy.

He proposed that the Town Council establish links with other authorities involved with the River Nene Regional Park, of which there is an Irthlingborough section.

In the past, there has been talk of a marina development, with canoe access backwater to Stanwick Lakes and using the waterways from Wellingborough.

Councillor E Hopkinson stated that he understood the Wildlife Trust had raised concerns about the disturbance caused by boats to wildlife in the areas in the past.

Councillor T Walton thought it was an excellent idea, the Nene is an important asset to Irthlingborough, if, greater benefit can be achieved it would be good for the town.

Councillor J Farrar was in favour of supporting the proposal.

**RESOLVE ITC/10(21)/228** – that the Clerk arranges a meeting with the Wildlife Trust, Rockingham Forest Trust - who run Stanwick Lakes, the Chester House Estate and the Crown Estates who run Rushden Lakes to establish their plans for the River Nene particularly the Irthlingborough Section.

72.3 TO CONSIDER A NEEDS SURVEY TO BE CARRIED OUT FOR A SPORTS/COMMUNITY FACILITY IN THE TOWN IN ORDER TO DETERMINE IF RESIDENTS ARE IN FAVOUR OF SUCH A PROJECT – CLLR R POWELL

Councillor R Powell explained that the previous council had investigated building a possible community facility in the town but hadn't come to fruition due to planning restrictions on the proposed site.

He would like to seek the Councils approval to survey residents and the local schools to establish the requirements/needs of such a project and asked the Council to consider this as a potential future initiative.

Councillor D Maxwell thought it might be something Sports England may be able to help with, devising a questionnaire and or offering a grant towards the cost of.

Councillor C Cross informed members that when the Crow hill Community Centre Working party had been in existence consideration had been given to the possibility of marking out sports courts on the floor in the main hall.

Councillor T Walton felt that the local schools should be consulted.

**RESOLVE ITC/10(21)/229** – that the Council look to undertake a needs survey for a sports/community facility in the town in the future, based on a report with suggested survey questions brought to the Council by the Community Building Working Party.

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72.4 TO AGREE TO REQUEST DETAILS FROM NORTH NORTHANTS COUNCIL OF THEIR COMMUNITY HUB PROJECT FOR NORTH NORTHANTS IN ORDER TO INFORM OUR SPORTS/COMMUNITY FACILITY WORKING PARTY – CLLR R POWELL

Councillor R Powell understood that North Northants were looking into establishing up to seven Community Hubs – mainly in libraries, but it was unclear as to whether Irthlingborough was going to be included.

**RESOLVE ITC/10(21)/230** - that the Council charge Unitary Councillors K Harrison, D Maxwell and R Powell to obtain details from North Northants Council of their Community Hub Project. The details to be brought to Full Town Council in order for the Councils Community Building Working Party to consider them in conjunction with their own proposals.

72.5 TO AGREE TWO ADDITIONAL CO-OPTED MEMBERS FOR THE EVENTS COMMITTEE NICKI JOYNES AND A MEMBER OF I GROW.

The Clerk advised members that the Chairman of iGrow had informed her they were not ready at this point to put anyone forward. Members were asked to consider the co-opting of Nicki Joynes onto the Events Committee

**RESOLVE ITC/10(21)/231** - that it is agreed that Nicki Joynes becomes a co-opted member of the Events Committee and an item is added to next month's agenda for the co-option of a member of iGrow.

72.6 TO DISCUSS RESIDENTS' CONCERNS REGARDING THE FUTURE OF THE POST OFFICE – CLLR J FARRAR

The Post Office has now been closed for approximately five weeks, residents had approached Councillor J Farrar asking for an update. He proposed that the Council write to the Post Office asking what they were proposing and whether the Town Council could be of any assistance.

Councillor C Cross understood the Post Office were obliged to provide a temporary sub Post Office.

Councillor D Maxwell offered to provide the Clerk with contact details she had in relation to an issue with Ringstead Post Office.

**RESOLVE ITC/10(21)/232** – that the Clerk writes to the Post Office, to request an update on the situation in relation to the Post Office provision in the town. Enquiring as to their plans to relocate the Post Office and if there are any interim plans to have a mobile Post Office facility in the town.

72.7 TO CONSIDER CONTACTING THE LANDLORDS OF THE EMPTY UNIT NEAR THE CROSS TO REQUEST PERMISSION FOR IT TO BE USED AS A NORTHANTS LEATHER HERITAGE CENTRE

Councillor S Boyer proposed that as the site had been vacant for a long time the Council should write to the agent asking them to consider leasing it to the Council free of charge for six months.

If the agent agreed, the Council could contact local shoe manufacturing companies to see if they would be interested in setting up a Northants Leather Heritage Centre.

Mayor:

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**RESOLVE ITC/10(21)/233** – that the Clerk writes to the agent dealing with the vacant commercial unit on the corner of Church Street to ask if they would consider leasing the building free of charge to the Council for a six month period for them to use as a Northants Leather Heritage Centre

72.8 TO RECEIVE AN UPDATE TO **RESOLVE ITC/07(21)/121** – THAT COUNCILLORS UNDERTAKE A STUDY OF HOW MANY OF THE LORRIES TRAVEL ALONG THE HIGH STREET. WHERE THE LORRIES TRAVELLING THE HIGH STREET ARE DESTINED TO GO, HOW MANY ARE CONNECTED WITH BUSINESS AT WHITWORTHS. – CLLR E HOPKINSON

Councillor E Hopkinson had to date only had three responses from Councillors regarding the undertaking of this study.

The proposed date of the 28<sup>th</sup> October was no longer viable. He would be recontacting all Councillors again with new dates with the hope of getting the study undertaken.

**RESOLVE ITC/10(21)/234** – Councillor E Hopkinson to contact all Councillors to look at further date options to undertake a study of the lorries travelling in the High Street.

72.9 TO AGREE TO POSTPONE THE TOWN RUN UNTIL THE SPRING AND AGREE A NEW DATE SO THE WEBSITE AND POSTERS CAN BE CHANGED.

The Clerk explained that the event had been funded by an East Northamptonshire Council grant, Your Town had worked with the Council on the event, mapping out the route and providing guidance. The Council needed to agree a new date to hold the event.

It was agreed that Easter and Bank Holiday weekends should be avoided.

After several suggestions a date of Sunday 8<sup>th</sup> May 2022 was proposed.

**RESOLVE ITC/10(21)/235** - that the Town Run scheduled for October 2021 is postponed until spring 2022 with a new date of Sunday 8<sup>th</sup> May 2022 being agreed for the event.

Members felt the event needed to be marketed/publicised earlier and more widely as they didn't feel it was an option to postpone or have to cancel the event again.

That medals for participants should be designed, quotations sought and an order placed in plenty of time.

Councillor T Walton felt the Council should investigate the possibility of linking up with a charity for the event to attract charity supporters too.

72.10 TO CONSIDER OCCASIONAL HIRE OF THE LIBRARY'S FACILITIES - CLLR C CROSS

Councillor C Cross stated that the library is a community hub whose facilities the Council could consider using it if a suitable need arose.

The current prices were: -

Mayor:

Date:

Non private space £7 hour (library floor),

Private space not for profit £10.50 per hour, plus a standard charge of £35 per hour for caretaking or staff time where required

Private space Commercial £16.50 per hour, plus a standard charge of £35 per hour for caretaking or staff time where required

she informed members that the library had indicated that the caretaking or staff time charge could be dispensed with if a member of the Council were to become a keyholder.

Councillor C Cross encouraged members who were not familiar with the libraries facilities to visit the site.

**RESOLVE ITC/10(21)/236** – that the library hire charges are noted.

### **73. CORRESPONDENCE & REQUESTS**

**73.1 TO RECEIVE AN EMAIL REQUESTING CONSIDERATION OF TRAFFIC CALMING MEASURES ON EBBW VALE ROAD – CLLR E HOPKINSON**

Councillor E Hopkinson advised members that the resident had received a response to their request for traffic calming measures from North Northants Highways which indicated there may be funding available for the installation of flashing speed limiter signs.

**RESOLVE ITC/10(21)/237** – that the Clerk approaches North Northants Highways to obtain details of what funding maybe available to install flashing speed limiter signs on Ebbw Vale Road and how to apply for the funding.

**73.2 TO RECEIVE A REQUEST FROM THE ROYAL BRITISH LEGION TO:**

I) PLACE POPPIES ON THE RAILINGS OF PARSONS’ GREEN FROM 30<sup>TH</sup> OCTOBER – 17<sup>TH</sup> NOVEMBER 2021

**RESOLVE ITC/10(21)/238** - that permission to place poppies on the railings of Parsons’ Green from 30<sup>th</sup> October – 17<sup>th</sup> November 2021 is granted.

II) CREATE A POPPY GARDEN IN THE PLANTER AT THE WAR MEMORIAL

**RESOLVE ITC/10(21)/239** - that permission to create a poppy garden in the planter at the War Memorial is granted.

**73.3 TO RECEIVE A FUNDING ALLOCATION LETTER FROM NORTH NORTHANTS COUNCIL AND AGREE PROJECT(S)**

The Clerk informed members that she had obtained an extension to the response date until tomorrow (13<sup>th</sup> October 2021) and that the funding could not be used for schemes/events beyond the end of March 2022.

**RESOLVE ITC/10(21)/240** - that the letter “Welcome back fund – Funding allocation for Town Councils and associated schemes from North Northants Council advising Irthlingborough Town Council have been allocated £5,438.15 is received and noted.

Mayor:

Date:

The Clerk had circulated two suggestions

- i) A pop up gazebo for ITC to use at the markets and other town events at a cost of £399
- ii) Hire of a band to play at the Christmas market, estimated cost around £500.

She had also made enquiries as to whether the installation of commando sockets into High Street lamp posts for Christmas decorations would be permitted under the scheme. A positive response had been received.

Further suggestions made were:-

Deep clean of the High Street

Some form of entertainment for the November market

A marquee to cover the Community Centre Courtyard.

Two banners to advertise the market

**RESOLVE ITC/10(21)/241** - that the following list of things the council wish the grant to support:-

- i) Installation of commando sockets in the High Street lamp posts for new Christmas decorations
  - ii) A pop up gazebo for Irthlingborough Town Council to use at the markets and other town events
  - iii) Hire of entertainment for the November Market
  - iv) Hire of band for the December market
  - v) Banners to advertise the markets
  - vi) Marquee to cover the Community Centre Courtyard
  - vii) Deep clean of the High Street
- along with the key milestones (timings) and estimated costs be submitted to North Northants Council.

#### **74. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS**

74.1 TO RECEIVE AND NOTE REPORTS FROM COUNCILLOR'S K HARRISON, D MAXWELL AND R POWELL

A report from Cllr K Harrison was tabled at the meeting.

Councillor D Maxwell stated that the North Northants Council budget for 2021/2022 was due to be discussed in November.

Councillor R Powell had attended two meetings, Area Planning Committee Meeting at which nine applications had been discussed – none related to Irthlingborough and the Full Council meeting.

Unfortunately, his application to be appointed to the outside bodies relating to Stanwick Lakes, Chester Farm and Northampton Records Office had been unsuccessful.

He had been approached by the River Nene Regional Park Project and the Wellingborough Waterside Group and had accepted their invitation to be appointed.

#### **75. POLICE/PUBLIC ORDER MATTERS**

75.1 TO RECEIVE THE LATEST CRIME FIGURES FROM [WWW.STREETCHECK.CO.UK](http://WWW.STREETCHECK.CO.UK) AND [WWW.POLICE.UK](http://WWW.POLICE.UK)

Mayor:

Date:

**RESOLVE ITC/10(21)/242** - that the crime figures for August 2021 sourced from the streetcheck and police.UK websites were received and noted

75.2 TO RECEIVE THE CCTV REPORTS FROM CRIMESECURE FOR SEPTEMBER 2021

Councillor C Cross asked if the Council could acknowledge/commend the actions of the three year 10 Huxlow students who reported a fire, at the Public Conveniences.

**RESOLVE ITC/10(21)/243** - that the CCTV report for September 2021 was received and noted.

**RESOLVE ITC/10(21)/244** – that the Clerk writes via Huxlow Science Academy to the three year 10 pupils – names to be supplied by Councillor C Cross, who reported a fire, a result of an act of vandalism at the Public Conveniences.

75.3 TO RECEIVE THE CRIME AND POLICING UPDATES

**RESOLVE ITC/10(21)/245** - that the Crime and Policing updates were received and noted

75.4 TO RECEIVE AN UPDATE TO THE REQUEST FOR A MEETING WITH THE FIRE, POLICE AND CRIME COMMISSIONER – CLLR D MAXWELL

Councillor D Maxwell said she was waiting to hear back regarding a date.

**RESOLVE ITC/10(21)/246** - that the update to the request for a meeting with the Fire, Police and Crime Commissioner is received and noted.

**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE ROOM DURING CONSIDERATION OF THE FOLLOWING ITEM:**

**RESOLVE ITC/10(21)/247** – that the press and public be excluded from the meeting due to the confidential nature to be transacted

## **76. AGENDA ITEMS**

76.1 TO RECEIVE AND CONSIDER A QUOTATION FOR LEGAL SERVICES IN CONNECTION WITH THE S106 AGREEMENT FOR EBBW VALE ROAD

A quotation from the law firm agreed at the September Town Council meeting had been circulated by email and was tabled at the meeting

**RESOLVE ITC/10(21)/248** - that the quotation for legal services in connection with the S106 agreement for Ebbw Vale Road at an estimated cost of £1710 – £2280 plus VAT be accepted

**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, FOLLOWING THE TRANSACTION OF THE ABOVE BUSINESS THE MEETING IS OPENED TO THE PRESS AND PUBLIC.**

Mayor:

Date:



**RESOLVE ITC/10(21)/249** – that the meeting is opened as the confidential business has been transacted

Date of the next scheduled meeting is 9th November 2021 at 7.30pm at the Day Centre, College Street, NN9 5TU

There being no further business the meeting closed at 9.30pm.

Mayor:

Date: