

## IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 8<sup>TH</sup> MARCH 2022 AT 7.30PM AT THE COMMUNITY CENTRE, FETTLINEDINE ROAD, NN9 5XF

---

PRESENT: Councillors S Boyer, C Cross, J Farrar, J Gray, E Hopkinson, C Kearns-Gray, D Maxwell, R Powell and T Walton.

The Deputy Mayor welcomed everybody to the meeting of Irthlingborough Town Council. He explained that he was taking the meeting as the Mayor Councillor P Boyer was unfortunately still unwell after contracting COVID-19, he wished her a speedy recovery and asked the Clerk to send some flowers from the Council.

Councillor S Boyer thanked him.

The Deputy Mayor informed members and the public that the meeting was being recorded for minute taking purposes. He informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes in connection with an item on the agenda. He asked if anyone wished to address the Council.

### PUBLIC PARTICIPATION

No one wished to address the meeting.

### AGENDA

#### **113. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Councillor P Boyer – Ill health  
Councillor J Bragg – Family Commitment  
Councillor C Collis-Neale – prior engagement

**RESOLVE ITC/03(22)/388** – that Councillors P Boyer, J Bragg and C Collis-Neale's apologies be accepted.

#### **114. DECLARATIONS OF INTEREST**

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA

Mayor:

Date:

Item 120.2 - To receive a report and consider establishing a community lottery in Irthlingborough – Cllr C Cross – Councillor J Farrar – An organisation to which he belongs doesn't believe in gambling

Item 120.3 - To approve the renewal of the Town App licence for 2022/23 at a cost of £3,000  
Cllr J Gray – Owns business in the town

Item 120.3 - To approve the renewal of the Town App licence for 2022/23 at a cost of £3,000  
Cllr C Kearns-Gray – Owns business in the town

## **115. MINUTES**

115.1 TO RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 8<sup>TH</sup> FEBRUARY 2022

**RESOLVE ITC/03(22)/389** - that the minutes of the Full Town Council Meeting 8<sup>th</sup> February 2022 be approved and signed as a correct record of proceedings

## **116. MATTERS ARISING**

116.1 TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 8<sup>TH</sup> FEBRUARY 2022 NOT INCLUDED ON THIS AGENDA, FOR REPORT ONLY

Page 118 Public participation – Councillor C Cross – Has the Council been in contact with the Post Office

The Clerk said no and referred to page 131 Agenda Item 108.9 To discuss a way forward for the Post Office – Cllr C Cross **RESOLVE ITC/02(22)/361** – that the Council waits to see what the outcome of the Post Offices letter to the current Post Office premises and franchise holder is before deciding on what further action to take.

Page 120 - Item 103 Matters Arising - Page 113 - **RESOLVE ITC/12(21)/313** – that North Northants Unitary Councillor D Maxwell raises the matter with North Northants Council's Graham Lawman Councillor C Cross asked Councillor D Maxwell if North Northants Council's Graham Lawman had agreed to deal with this.

Councillor D Maxwell apologised she had not contacted him yet – Councillor C Cross asked Councillor D Maxwell for an update.

Councillor D Maxwell informed members she had contacted Graham Lawman but to date there was no change and the wall is still partially blocking Lime Street.

Page 120 – Matters Arising - Page 114 **RESOLVE ITC/12(21)/323** - that the details of the Councils decision to plant seventy oak trees to form an avenue at the Crow Hill Recreation Ground as part of the Queen's Green Canopy Platinum Jubilee is put onto the website and social media sites.

Councillor C Cross requested a council site meeting prior to the planting to agree exact location for planting.

The Clerk indicated that could be arranged – Councillor C Cross asked if a date for the site visit had been arranged yet.

Mayor:

Date:

The Assistant Clerk said she would contact Cllr C Cross to agree date and time for the site visit.

Page 121 – Item 105 – Town Clerk’s Report - Page 24 **RESOLVE ITC/10(21)/233** – that the Clerk writes to the agent dealing with the vacant commercial unit on the corner of Church Street to ask if they would consider leasing the building free of charge to the Council for a six month period for them to use as a Northants Leather Heritage Centre

**Action 21.10.21 – Email sent to Alan Hardy requesting use of unit.**

**21.10.21 – reply received – He is in the process of selling to a take-away food retailer, it will be empty for the next 2 months should the Council wish to use it**

Councillor C Cross asked if there had been any further news.

The Clerk had not had received any further communications.

Councillor C Cross asked if the Clerk would contact them again to ask if local school childrens posters for the Queen’s Platinum Jubilee could be displayed in the building if it was still empty. – Councillor C Cross asked for an update.

The Clerk had written to them again but had no response.

Page 123 – Item 106.5 Litter Picking – Councillor C Cross said she had seen youngsters from the Irthlingborough Infant School doing a litter pick and that they had collected 8 /9 bags. The event had been organised by the Parent and Teachers Association. Councillor J Bragg had helped with the litter pick. *Councillor J Farrar had visited the school group to thank them for their efforts.*

She wished to congratulate the school and Councillor J Bragg on this.

Councillor R Powell stated that unfortunately there had been some confusion in regard to the collection of the bags by North Northants Council but this had now been sorted and the bags removed.

Page 126 – Item 107 - Finance Matters payment 308 North Northants Council Election Costs £8524.44 – Councillor C Cross asked which election these costs were in relation too.

The Clerk advised it was for the Election of Town Councillors in May 2021.

Page 127 – Item 107 Finance Matters – Payment 316 Amazon – FaceMasks 100 - £99.95 - Councillor J Farrar asked if the Council were getting any funding for COVID-19 essentials

The Clerk said previously funding had been provided, this had now ceased following the removal of COVID restrictions by the government.

Page 133 Item 110 - North Northamptonshire Unitary Council Matters - Councillor D Maxwell informed members of some controversy regarding the Council Garden waste bins. Residents in the old East Northamptonshire District had an option to pay for this as an additional service. Whereas residents of Kettering, Corby and Wellingborough Districts were provided with a garden waste service free of charge. This is being looked into with a view to a new Unitary wide policy being implemented. – Councillor R Powell asked Councillor D Maxwell for an update.

Councillor D Maxwell stated that a consultation on this was due to be undertaken in the next two

Mayor:

Date:

months asking if residents throughout the Unitary think they should financially contribute to the garden waste service. She understood a suggested contribution of 50p a week was to be made.

Page 133 - 110.3 TO RECEIVE AN UPDATE TO **RESOLVE ITC/09(21)/178** RE: TARMACKING OF THE CAR PARK – CLLR D MAXWELL **RESOLVE ITC/09(21)/178** – that Councillor D Maxwell continues to investigate the possibility of an arrangement between North Northants Unitary Council and Carnell’s to tarmac the new area of the car park recently purchased by the Town Council. Councillor D Maxwell to keep the Clerk informed at all times.

Councillor D Maxwell indicated that she had been informed the offer had been withdrawn as the project details and necessary permissions had not been agreed/received within the A45 Chowns Mill Improvement scheme timescale.

**RESOLVE ITC/02(22)/375** - that the update to **RESOLVE ITC/09(21)/178** re: tarmacking of the car park from Cllr D Maxwell is received and noted. – Councillor C Cross asked if there was any further update.

Councillor D Maxwell had been pursuing North Northants Council to see if they could contribute any money towards the project but unfortunately North Northants Council are unable to contribute.

#### **117. TOWN CLERK’S REPORT**

TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST COUNCIL RESOLUTIONS UP TO 28<sup>TH</sup> FEBRUARY 2022

Nothing was raised.

**RESOLVE ITC/03(22)/390** – that the Town Clerk’s report up to the 28<sup>th</sup> February 2022 is received and noted.

**118. COMMITTEES AND WORKING PARTIES** - TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEES:

118.1 THE PLANNING COMMITTEE MEETING HELD ON 8<sup>TH</sup> FEBRUARY 2022 – CLLR R POWELL

Councillor R Powell informed members one application had been discussed against which No Objection had been submitted he invited questions in connection with the minutes.

Nothing was raised.

**RESOLVE ITC/03(22)/391** - that the minutes of the Planning Committee, meeting held on Tuesday 8<sup>th</sup> February 2022 were noted.

118.2 THE PLANNING COMMITTEE MEETING HELD ON 22<sup>ND</sup> FEBRUARY 2022 – CLLR D MAXWELL

Councillor D Maxwell informed members one application had been discussed against which No Objection had been submitted she invited questions in connection with the minutes.

Nothing was raised.

Mayor:

Date:

**RESOLVE ITC/03(22)/392** - that the minutes of the Planning Committee, meeting held on Tuesday 22<sup>nd</sup> February 2022 were noted.

### 118.3 THE EVENTS COMMITTEE MEETING HELD ON 22<sup>ND</sup> FEBRUARY 2022 – CLLR C CROSS

Councillor C Cross thanked Councillor D Maxwell and T Walton for substituting for the planning meeting to enable the meeting to be quorate.

Councillor C Cross advised that she had secured the services of a local firm to provide a team to provide Marshall and First Aid cover for the Towns 5K run on the 8<sup>th</sup> May 2022, she would provide the Clerk with the contact details.

Councillor C Cross invited questions in connection with the minutes.

Councillor D Maxwell felt that the discussions in connection with the purchase of lamp post decorations should have been deferred until Councillors P and S Boyer were present as Marsh Industries had donated the money.

The Clerk highlighted that the RECOMMEND from the Events Committee had come to full council to discuss.

Councillor S Boyer added that as far as he was concerned the donation had been made and it was down to the council to decide what to purchase with it.

**RESOLVE ITC/03(22)/393** - that the minutes of the Events Committee, meeting held on Tuesday 22<sup>nd</sup> February 2022 were noted.

Councillor C Cross asked members to consider the RECOMMEND from the meeting.

**TO RESOLVE THE FOLLOWING RECOMMEND:**

**A) RECOMMEND – THAT THE COUNCIL PURCHASE TEN FALLING STAR DESIGN CHRISTMAS LAMP POST LIGHTS FROM LITE LTD**

Councillor J Gray enquired as to whether ten covered all the lampposts within the High Street.

The Clerk indicated there were 15 lamp posts in the High Street.

Councillor J Gray asked if the Council could look into purchasing another five.

The Deputy Mayor stated that was not on the meeting agenda but could be brought to a future meeting for further discussions.

**RESOLVE ITC/03(22)/394** - that the Council purchases 10 falling Star design Christmas lamp post lights and brackets from Lite at a cost of £5300 plus VAT

**RESOLVE ITC/03(22)/395** - that the Council instructs Lite to install and remove the brackets and lamp post lights each year at a cost of £1250 a year.

Mayor:

Date:

**RESOLVE ITC/03(22)/396** – that the Council approves payment of the balance of £1550.00.

**RESOLVE ITC/03(22)/397** – that the purchase of five additional Christmas lamp post lights be brought to the next Full Town Council meeting.

## 119. FINANCE MATTERS



## IRTLINGBOROUGH TOWN COUNCIL

### Cashbook Payments

**February 2022**

Bank No.	Supplier	Description	Total
			£
320	Clean4Shaw	Cleaning of public toilets	879.60
			£
329	Colemans	Stationery	181.48
			£
330	North Northants Council	Grounds Maintenance November	5,870.69
			£
331	North Northants Council	Grounds Maintenance October	7,218.90
			£
332	North Northants Council	Works Maintenance October	46.49
			£
333	North Northants Council	Works Maintenance November	392.32
			£
334	Clarendon	Various R&M	802.80
			£
335	Webb House	Monthly Payroll Services	27.11
			£
336	Amazon	Caretaker Mobile Phone	109.99
			£
337	North Northants Council	Hire of library meeting room * 3	63.00
			£
338	British Gas	Feeder Pillar Parsons Green	11.11
			£
339	Lauren Rogers	Refund of Deposit Invoice 6018 23.01.22	50.00
			£
340	Karnika Panchal	Refund of Deposit Invoice 6007 30.01.22	50.00
			£
341-6	Staff Wages	Monthly Salaries	8,527.60
			£
347	HMRC	P32 PAYE & NI contributions	2,772.74

Mayor:

Date:

			£
348	NCC Pensions Account Bosworths Garden	Pension Contributions	3,506.98
349	Centre	Trees	£ 177.41
350	Malcolm Thomas	Remote maintenance of network	£ 150.00
351	Amazon	Market banner cable ties	£ 8.38
352	Microshade	Hosting Rialtas & Pear mapping	£ 80.40
353	Bob Kirk Supplies	CC Cleaning materials	£ 118.18
354	E-On Energy Solutions	High St to Victoria St Street Lighting Repairs	£ 28.16
355	Wave	CC Water Rates	£ 215.79
356	North Northants Council	Grounds Maintenance December	£ 2,516.00
357	North Northants Council	Works Maintenance December	£ 46.49
358	A Abbott & Sons	Overpayment	£ 175.00
359	Gamma	Office Telephone charges - 3 months	£ 222.69
360	Wave	Toilets Water Rates	£ 123.43
DD	Cheaper Waste	Cemetery 660 litre bin	£ 84.00
DD	Cheaper Waste	CC 660 litre bin	£ 84.00
DD	O2	Office & CC Mobile Phone	£ 70.49
DD	Pozitive Energy	Gas Community Centre - Previous month	£ 767.68
DD	Nat West	Monthly bank charges for previous month	£ 14.80
DD	Nat West	Monthly Bankline Charges	£ 20.30
DD	NW Business Credit	Various - Postage & Zoom	£ 266.90
		<b>Expenditure</b>	<b>£ 35,680.91</b>
Donations	Budget balance at 28/02/22	N/C 4295	£ 2,296.00

Mayor:

Date:

119.1 TO APPROVE THE ACCOUNTS FOR PAYMENT FOR FEBRUARY 2022

More information was sought in relation to two payments

Payment 337 North Northants Council – Hire of library meeting room \*3 - £63

The Clerk stated the hire had been for Councillors Surgeries.

Payment 349 Bosworths Garden Centre – Trees - £177.41

The Assistant Clerk explained this should read plants for the Cross planters not trees

**RESOLVE ITC/03(22)/398** - to approve the Accounts for payment for February 2022

119.2 TO APPROVE THE BANK ACCOUNT RECONCILIATIONS UP TO 28<sup>TH</sup> FEBRUARY 2022

Councillor R Powell - Item 120 - Community Events Fund – enquired as to where the Miscellaneous Income had come from.

The Clerk indicated it had been received from COVID – 19 grants.

**RESOLVE ITC/03(22)/399** - to approve the Bank Account Reconciliations up to 28<sup>th</sup> February 2022

119. TO APPROVE THE STATEMENT OF INCOME AND EXPENDITURE UP TO 28<sup>TH</sup> FEBRUARY 2022

**RESOLVE ITC/03(22)/400** - to approve the Statement of income and expenditure up to 28<sup>th</sup> February 2022

119.4 TO RECEIVE AND NOTE THE INTERNAL CONTROL AUDIT REPORT DATED JANUARY 2022

The report was tabled at the meeting.

**RESOLVE ITC/03(22)/401** - that the Internal Control Audit Report dated January 2022 is received and noted.

**120. AGENDA ITEMS**

120.1 COVID-19: ACTION TAKEN BY IRTHLINGBOROUGH TOWN COUNCIL

I) TO CONSIDER THE UPDATED RISK ASSESSMENTS IN LIGHT OF THE LATEST GOVERNMENT ADVICE:

A) COMMUNITY CENTRE and COMMUNITY CENTRE - FACE TO FACE MEETINGS

The Community Centre Risk Assessment was tabled at the meeting.

**RESOLVE ITC/03(22)/402** - that the following restrictions/conditions put in place due to COVID – 19 for the Community Centre

-Windows and doors to be open as much as possible when building being used and cleaned.

-Toilets will be kept closed and only disabled toilet open for emergencies only.

-Kitchen will be closed to hirers and meeting room as spaces too small only main hall available.

Mayor:

Date:



-Operate a one-way system where hirers come in the front door and exit through the door by car park.  
are removed.

**RESOLVE ITC/03(22)/403** - that all restrictions/conditions put in place due to COVID – 19 for Community Centre face to face meetings be removed.

#### B) PUBLIC CONVENIENCES

Councillor C Cross asked that the hand sanitiser be kept topped up it had been empty when someone tried to use it.

**RESOLVE ITC/03(22)/404** - that the requirement for the middle cubicle in the ladies' public conveniences to be locked and taped off is removed. Signage to encourage handwashing and social distancing to remain and the hand sanitiser station on the exterior of the building is to continue to be maintained.

Councillor D Maxwell asked that the cleaning schedule be reduced to that in place pre COVID -19

The Clerk informed her that the resolve to increase the cleaning visits was less than 6 months old so cannot currently be changed at this time without a rescission.

#### C) PAVILION

**RESOLVE ITC/03(22)/405** - that all restrictions/conditions put in place due to COVID – 19 for the Pavilion be removed except Hirers to be responsible for their own group members social distancing.

#### D) CENTRAL RECREATION GROUND PLAY AREAS/OUTDOOR GYM

**RESOLVE ITC/03(22)/406** - that all restrictions/conditions put in place due to COVID 19 for the Central Recreation Ground Play Area/Outdoor Gym be removed and the swings that were removed be reinstated.

#### E) CROW HILL RECREATION GROUND

**RESOLVE ITC/03(22)/407** - that all restrictions/conditions put in place due to COVID 19 for the Crow Hill Recreation Ground Play Area be removed and the swings that were removed be reinstated.

#### F) LES O'DELL RECREATION GROUND

**RESOLVE ITC/03(22)/408** - that all restrictions/conditions put in place due to COVID 19 for the Les O'Dell Recreation Ground Play Area be removed and the swings that were removed be reinstated.

Councillor S Boyer led the next item as the Deputy Mayor had declared an interest.

120.2 TO RECEIVE A REPORT AND CONSIDER ESTABLISHING A COMMUNITY LOTTERY IN  
IRTHLINGBOROUGH – CLLR C CROSS

Mayor:

Date:

**RESOLVE ITC/03(22)/409** - that the report on establishing a community lottery in Irthlingborough is received and noted.

Councillor D Maxwell and R Powell voiced their reservations about the establishing of a community lottery.

The majority of members felt they would like more information from the Councillor that had raised the report in regard to his experiences/findings in relation to setting up a Community Lottery.

A vote was taken one member voted against the motion and one member abstained.

**RESOLVE ITC/03(22)/410** – that Councillor C Skinner of Kettering Town Council be invited to the June Full Town Council meeting to give a presentation in regards to setting up a community Lottery.

The Deputy Mayor thanked Councillor S Boyer and led the rest of the meeting.

Councillor E Hopkinson left the meeting at 8.06pm due to a work commitment.

120.3 TO APPROVE THE RENEWAL OF THE TOWN APP LICENCE FOR 2022/23 AT A COST OF £3,000

Councillor D Maxwell asked for more information on the Town App.

Councillor J Gray explained it was an app to promote the town in general and businesses in the town. Businesses could register and put information onto the site opening times, special offers etc

Councillor T Walton asked how much it had been used.

Councillor D Maxwell asked if it was updated regularly.

The Assistant Clerk stated that it was updated as and when a request to update was received by herself from the business wishing to advertise. She had populated the site when it was launched, it was easy to update and businesses could be added and removed easily.

Councillor D Maxwell asked if it updated events.

The Assistant Clerk said it had the capability to load events using a google calendar – at present this option was not used. She suggested another leaflet drop be made if the Council renewed.

**RESOLVE ITC/03(22)/411** - that the Council renew the Town App Licence for 2022/2023 at a cost of £3000 and another leaflet drop promoting it is carried out.

120.4 TO RECEIVE THE RESULTS OF THE COMMUNITY ORCHARD CONSULTATION AND CONSIDER THE VIABILITY OF ESTABLISHING AN ORCHARD

Councillor J Farrar felt that with only 41 responses and only 6 of the respondents indicating they

Mayor:

Date:

would volunteer to help with the project from a population of approx. 9400 there was not enough interest to proceed.

Councillor C Cross felt in this day and age the Council should be more forward thinking. The Allen Road site had received the most votes and there were already some established fruit trees on that site.

Councillor D Maxwell asked who the Council intended to run and manage an orchard.

Councillor J Farrar stated that when first proposed the Council were hoping sufficient members of the public would volunteer to enable it to be run as a community project.

A proposal that the Council do not proceed with an orchard was made and seconded.

A vote was taken three voted for the proposal not to proceed any further, two voted against the proposal and 3 abstained.

The vote was passed

**RESOLVE ITC/03(22)/412** - that the results of the Community Orchard Consultation are received and noted.

**RESOLVE ITC/03(22)/413** – that the Council do not proceed with an Orchard.

120.5 TO RECEIVE AN OFFER FROM THE LAND OWNERS IN RELATION TO THE ADDINGTON ROAD ALLOTMENTS

Councillor R Powell informed members that the Council were obliged to provide an allotment provision. It should be 20 allotments per 1000 households or 2200 population. This equates to a need for 80 allotments in the town. The town has allotments at two other locations in the town Crouch Road and Windmill Road.

The Addington Road site has 60 plots some of which are privately owned and others owned by the Co-op.

The Council is being offered the rest of the allotment land free of financial consideration with each party liable for their own legal fees.

Opinions were split as to whether the Council should take ownership of the remaining allotments.

Some felt that they would be an asset to the town. Some properties have no gardens or only small gardens, times are changing and more people are looking to grow their own fruit and vegetables.

Others felt the interest wasn't there and the Council would be taking ownership of some very overgrown plots and incur considerable costs to clear them. The clearance would be further hindered by the fact there would be no access for machinery due to part of the site being in private ownership.

Councillor R Powell considered members needed more information about current provision, the

Mayor:

Date:

legal requirement to provide allotment provision and more information about the site offered, access, security etc.

**RESOLVE ITC/03(22)/414** - that the offer from the land owners in relation to the identified sections of the Addington Road Allotments is received and noted.

**RESOLVE ITC/03(22)/415** – that more information is sought about the current allotment provision within the town at the Couch Road and Windmill Road sites and the item is brought back to the May Full Town Council meeting.

120.6 TO CONSIDER A QUOTATION FOR THE RENEWAL OF THE CURRENT COMBINED AGREEMENT FOR HR, EMPLOYMENT LAW AND H&S FOR A PERIOD OF FIVE YEARS

**RESOLVE ITC/03(22)/416** - that the quotation for the renewal of the current combined agreement for HR, Employment Law and Health and Safety for a period of five years at a cost of £2800 per year excluding optional legal expenses insurance which are charged separately is accepted.

120.7 TO APPROVE AN AGREEMENT FOR OUR EXISTING DOG BAG STATIONS LOCATED IN THE PARKS IN THE TOWN

**RESOLVE ITC/03(22)/417** - that an agreement for the Council to be gifted the existing dog bag stations located in the parks in the town but going forward the Council pays for the bags at a cost of £69 +VAT per box of 2500 bags plus £7.50 delivery per 4 boxes is agreed.

120.8 TO RECEIVE THE COMPLETED HIGH STREET FUNDING APPLICATION AND AGREE THAT THE TOWN COUNCIL WILL CONTRIBUTE TO THE INSTALLATION COSTS

Councillor C Cross brought members attention to the fact they had been unable to get the replacement/repair of High Street Bollards into the proposal but this is something that does need looking at.

**RESOLVE ITC/03(22)/418** - that the completed High Street funding application is received and noted.

**RESOLVE ITC/03(22)/419** - that the Council agree to contribute to the installation costs for the included items.

**RESOLVE ITC/03(22)/420**– that the replacement/repair of High Street Bollards is brought to the next Full Town Council meeting.

120.9 **RESOLVE ITC/02(22)/368** - TO RECEIVE THE CALL FOR SITES INFORMATION FROM THE NEIGHBOURHOOD PLAN CONSULTANT AND CONSIDER CORRESPONDENCE REGARDING THE NORTH NORTHAMPTONSHIRE COUNCILS HOUSING AND ECONOMIC LAND AVAILABILITY ASSESSMENT (HELAA) CALL FOR SITES

Members considered the list of sites compiled from the Neighbourhood Plan Consultation.

Councillor R Powell indicated that legislation made it clear that although communities can decide local and unitary lists have to be the same.

Mayor:

Date:

Three sites from the list were suggested for being put forward

- 1) Finedon Road/Windmill, Road/Wellingborough Road
- 2) Nicholas Road
- 3) Nene Park, Diamond Way, NN9 5GF

Councillor R Powell also wished land at the Frontier Centre to be included on the list.

Councillor D Maxwell believed the land had been gifted to charity.

Councillor R Powell stated the owner of the land had now released the land and the previous covenant no longer applied.

A proposal to put forward the four sites was seconded and a vote taken

Two members abstained.

**RESOLVE ITC/03(22)/421** - that the call for sites information from the Neighbourhood Plan Consultant is received and noted.

**RESOLVE ITC/03(22)/422** - that the four sites listed below are put forward in response to the North Northamptonshire councils housing and economic land availability assessment (HELAA) call for sites

- 1) Finedon Road/Windmill, Road/Wellingborough Road
- 2) Nicholas Road
- 3) Nene Park, Diamond Way, NN9 5GF
- 4) Land at the Frontier Centre

**120.10 TO REINSTATE COUNCILLOR GRAY AS THE POLICE LIAISON OFFICER AND EXPLAIN THE ROLE CLLR J GRAY**

Councillor J Gray stressed the role of the Police Liaison Officer was to be the contact point between the Council and the Police. He outlined the new guidelines for contacting the Police Liaison Officer.

All approaches needed to be made via the Council Officers who were then required to submit the request to Councillor J Gray by email.

**RESOLVE ITC/03(22)/423** - that Councillor J Gray is reinstated as the Police Liaison Officer

**120.11 TO CONSIDER HOLDING A CRAFTING EVENT TO SUPPORT 'MENTAL HEALTH AWARENESS WEEK'**

The event is to be a free event for all ages centred around Crafting for Mindfulness.

**RESOLVE ITC/03(22)/424** – that Irthlingborough Town Council sponsor a Crafting Event to be held at the Community Centre on the 14<sup>th</sup> May 2022 organised and run by Councillor J Bragg.

**121. NCALC INTERIM INTERNAL AUDIT REPORT**

Mayor:

Date:

121.1 TO RECEIVE AND APPROVE THE NCALC INTERIM INTERNAL AUDIT REPORT FOR 2021/22

**RESOLVE ITC/03(22)/425-** that the NCALC Interim Internal Audit Report for 2021/22 is received and approved.

**122. CORRESPONDENCE & REQUESTS**

122.1 TO ENGAGE WITH THE NORTHANTS CALC ASSET MAPPING PROJECT (AMP)

I) TO RECEIVE AND CONSIDER AN OFFER FROM OUR CURRENT MAPPING PROVIDER TO CARRY OUT THE ASSET MAPPING PROJECT FOR THE COST OF £1000

The Clerk reminded members that the Council had been offered and resolved to accept a grant of £825.32 to assist with costs of engaging with the Northants CALC Asset mapping Project (AMP)

She advised the offer from the Current mapping provider should read £950 not £1000.

**RESOLVE ITC/03(22)/426** - that the offer from the current mapping provider to carry out the asset mapping project at a cost of £950 is received and accepted.

122.2 TO APPROVE THE RENEWAL OF THE ANNUAL CPRE MEMBERSHIP AT A COST OF £36

**RESOLVE ITC/03(22)/427** - that renewal of the Annual CPRE membership at a cost of £36 is approved

122.3 TO APPROVE THE RENEWAL OF THE ANNUAL ACRE MEMBERSHIP AT A COST OF £35

**RESOLVE ITC/03(22)/428** - that renewal of the Annual ACRE membership at a cost of £35 is approved

**123. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS**

123.1 TO RECEIVE AND NOTE REPORTS FROM COUNCILLOR'S K HARRISON, D MAXWELL AND R POWELL

Unitary Councillor K Harrison was not present – no report had been received.

Councillor R Powell had nothing to report

Councillor D Maxwell had raised some areas of concerns with the bus company. She was concerned about the connection between Irthlingborough and surrounding villages, that there was no bus service to the Wellingborough end of Irthlingborough and that there was no bus provision from Irthlingborough to Kettering General Hospital, or Wellingborough Station.

She had also flagged up concerns about the medical provision in the town, particularly the availability of face-to-face appointments which was unacceptable. She understood the Surgery had lost two doctors.

She highlighted the lack of SEN provision within the County which meant some children with Special Educational Needs from the County were continuing to have to be taught outside the county.

Mayor:

Date:

Councillor D Maxwell also sits on the licensing panel at Unitary level and raised concerns that some taxi companies employed drivers who have been struck off. She felt the operators found to be employing these drivers should be held responsible and sanctions should be made.

123.2 TO RECEIVE THE "LEADERS UPDATE" FEBRUARY NEWSLETTER

**RESOLVE ITC/03(22)/429** - that the "Leaders Update" Newsletter dated 4<sup>th</sup> February 2022 is received and noted

**124. POLICE/PUBLIC ORDER MATTERS**

124.1 TO RECEIVE THE LATEST CRIME FIGURES FROM [WWW.STREETCHECK.CO.UK](http://WWW.STREETCHECK.CO.UK) AND [WWW.POLICE.UK](http://WWW.POLICE.UK)

The Streetcheck and Police UK websites not been updated this month so no paperwork for this item was available.

124.2 TO RECEIVE THE CCTV REPORTS FROM CRIMESECURE FOR JANUARY 2022

The report was tabled at meeting.

**RESOLVE ITC/03(22)/430** - that the CCTV report for 20<sup>th</sup> January 2022 to 28<sup>th</sup> February is received and noted.

124.3 TO RECEIVE THE CRIME AND POLICING UPDATES

Councillor J Gray informed members that PCSO Nadia Norman's role had been altered which meant she would spend less time in Irthlingborough as she now covered Woodford, The Addingtons and Ringstead too.

Councillors were disappointed by the change in the role and considered the PCSO would clearly be over stretched.

The dedicated PC for Irthlingborough still hadn't been seen.

Councillor J Gray also reported there had been several businesses broken into within the town recently.

It was proposed a letter be sent to Police Sergeant Leigh Goodwin asking for an update on policing and burglaries in the town.

**RESOLVE ITC/03(22)/431** - that the Crime and Policing updates are received and noted.

**RESOLVE ITC/03(22)/432** – that the Clerk writes to Police Sergeant Leigh Goodwin asking for an update on policing and burglaries in Irthlingborough.

124.4 TO RECEIVE THE NORTHAMPTONSHIRE PFCC FEBRUARY 2022 NEWSLETTER

Mayor:

Date:

**RESOLVE ITC/03(22)/433** - that the Northamptonshire PFCC February 2022 Newsletter is received and noted.

**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE ROOM DURING CONSIDERATION OF THE FOLLOWING ITEM:**

**RESOLVE ITC/03(22)/434** – that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

#### **125. AGENDA ITEMS**

**125.1 TO RECEIVE THE RESPONSE FROM THE APPOINTED LEGAL REPRESENTATIVE IN CONNECTION WITH THE S106 AGREEMENT FOR EBBW VALE ROAD**

The response was tabled at the meeting.

**RESOLVE ITC/03(22)/435** - that the response from the appointed legal representative in connection with the S106 agreement for Ebbw Vale Road is received and noted.

The Clerk proposed some amendments to the draft letter.

**RESOLVE ITC/03(22)/436** - that the appointed legal representative is asked to send the amended letter on the Councils behalf.

**125.2 TO CONSIDER A DISPENSATION REQUEST FOR NON-ATTENDANCE AT BOTH FULL COUNCIL AND COMMITTEE MEETINGS FOR COUNCILLOR J BRAGG FOR A PERIOD OF TWO MONTHS**

**RESOLVE ITC/03(22)/437** - that a dispensation request for non-attendance at both Full Town Council and Committee meetings for Councillor J Bragg for a period of two months is agreed.

**125.3 TO AGREE TO PAY ALL NJC STAFF THE AGREED 1.75% ANNUAL PAY AWARD BACKDATED TO 1 APRIL 2021**

The Officers left the meeting whilst the discussions took place.

**RESOLVE ITC/03(22)/438** - that it is agreed to pay all NJC staff the agreed 1.75% annual pay award backdated to the 1<sup>st</sup> April 2021.

**RESOLVE ITC/03(22)/439** – that an overall increased pay award of 5% is offered, this to be backdated from April 2021. The Clerk to bring a report to the next meeting to advise how this could be achieved.

The Officers re-joined the meeting.

**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, FOLLOWING THE TRANSACTION OF THE ABOVE BUSINESS THE MEETING IS OPENED TO THE PRESS AND PUBLIC.**

Mayor:

Date:



**RESOLVE ITC/03(22)/440** – that the meeting is opened as the confidential business has been transacted

Date of the next scheduled meeting is 12<sup>th</sup> April 2022 at the Community Centre, Fettleline Road, NN9 5XF

There being no further business the meeting closed at 9 30 pm.

Mayor:

Date: