

IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF VIRTUAL MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 27TH
APRIL 2021 AT 7.38PM

PRESENT: Councillors C Cross, J Farrar, H Khandwala, N Khandwala, M Maedge, R Powell, Mrs I Rollings, A Short, T Walton and A Winkle

ALSO, PRESENT: District Councillor L Wilkes, 3 Members of the public

Before the meeting started Councillor Mrs I Rollings and N Khandwala who were both standing down as Councillors at the end of this Council's term addressed the meeting.

They both thanked their fellow Councillors and the office staff for their help over the past six years and said it had been a pleasure working with them on the Council.

The Mayor welcomed everybody to the last Irthlingborough Town Council meeting of the current administration being held Virtually and informed members and the public that the meeting was being recorded for minute taking purposes. He informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes. He asked if anyone wished to address the Council.

PUBLIC PARTICIPATION

No members of the public wished to address the meeting.

AGENDA

129. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Councillor D Gater – Technical issues

Councillor J Gray – Technical Issues

RESOLVE ITC/04(21)/417 – that Councillor's D Gater and J Gray's apologies be accepted.

130. DECLARATIONS OF INTEREST

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA

Mayor

Date

No declarations were made.

131. MINUTES

131.1 TO RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 9TH MARCH 2021

RESOLVE ITC/04(21)/418 - that the minutes of the Full Town Council Meeting 9th March 2021 be approved and signed as a correct record of proceedings

132. MATTERS ARISING

132.1 TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 9TH MARCH 2021 NOT INCLUDED ON THIS AGENDA, FOR REPORT ONLY

Page 121 Item 128.1 – Accounts for payments – payment 1332 – Amazon – Footwear – Councillor C Cross enquired as to what footwear had been purchased.

The Clerk stated that the purchase had been boots for the park keeper.

133. POLICE/PUBLIC ORDER MATTERS

133.1 TO RECEIVE THE LATEST CRIME FIGURES FROM WWW.STREETCHECK.CO.UK AND WWW.POLICE.UK

Councillor A Winkle noted that there had been a significant reduction in reported crimes compared to last month.

Councillor C Cross asked if the Clerk knew if there had been a reduction in the cases of domestic abuse since the easing of lockdown.

The Clerk replied she had not been given any additional information on domestic abuse figures. The last JAG meeting had been cancelled and rearranged for the 13th May 2021.

Councillor R Powell asked if there was any news in regard to Irthlingborough being allocated additional PCSO's.

The Clerk said that the Police were planning to recruit more staff and more information would be available in the next few weeks.

RESOLVE ITC/04(21)/419 - that the crime figures for February 2021 sourced from the streetcheck and police.UK websites are received and noted

133.2 TO RECEIVE THE CCTV REPORTS FROM CRIMESECURE FOR MARCH 2021

A copy of the report had been circulated to members on the 9th April 2021.

Councillor C Cross was pleased to see that the footage had resulted in a missing girl being spotted and the police notified of her whereabouts.

Mayor

Date

RESOLVE ITC/04(21)/420 - that the CCTV report for March 2021 is received and noted

133.3 TO RECEIVE THE CRIME AND POLICING UPDATES

RESOLVE ITC/04(21)/421 - that the Crime and Policing updates are received and noted.

134. COUNTY COUNCILLOR'S REPORT

134.1 TO RECEIVE AND NOTE REPORT FROM COUNTY COUNCILLOR S HUGHES

County Councillor Mrs S Hughes had submitted the latest edition of "In Northamptonshire – A message from the Leader"

RESOLVE ITC/04(21)/422 – that the report 'In Northamptonshire – A message from the Leader' was received and noted

135. DISTRICT COUNCIL MATTERS

135.1 TO RECEIVE AND NOTE VERBAL/Written REPORTS FROM DISTRICT COUNCILLOR'S J FARRAR, S HOBBS, R POWELL AND L WILKES

Councillor Mrs S Hobbs was not present – No report had been received.

Councillor J Farrar – Had attended the last meeting of the District Council where members had traded reminiscences and farewells.

Councillor R Powell – had nothing to report.

Councillor L Wilkes – Informed members that the transition to a unitary Council had gone smoothly.

With regard to planning application 28 College Street, he advised that following the refusal of planning permission by East Northamptonshire Council, the applicant had now taken the application to appeal. He said he would send the Clerk further details of the appeal.

He thanked the planning committee for their excellent responses and the office staff for the way they are submitted. A good response makes a difference.

Councillor C Cross thanked District Councillor L Wilkes for supporting Irthlingborough planning committee at the planning management committee meetings.

Councillor A Winkle also thanked District Councillor L Wilkes for his support with planning and for his efforts with obtaining support for the town and its residents and businesses during his term.

136. COMMITTEES AND WORKING PARTIES - TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEES:

136.1 PLANNING COMMITTEE HELD ON 9TH MARCH 2021 – CLLR H KHANDWALA

Mayor

Date

Councillor H Khandwala invited questions in connection with the minutes.

Nothing was raised.

RESOLVE ITC/04(21)/423 - that the minutes of the Planning Committee meeting held on Tuesday 9TH March 2021 were noted.

136.2 PLANNING COMMITTEE HELD ON 23RD MARCH 2021 – CLLR H KHANDWALA

Councillor H Khandwala invited questions in connection with the minutes.

Nothing was raised.

RESOLVE ITC/04(21)/424 - that the minutes of the Planning Committee meeting held on Tuesday 23RD March 2021 were noted.

136.3 PROPERTY & SERVICES COMMITTEE HELD ON 24TH MARCH 2021 – CLLR T WALTON

Councillor T Walton invited questions in connection with the minutes.

Nothing was raised.

RESOLVE ITC/04(21)/425 - that the minutes of the Property and Services Committee meeting held on Wednesday 24TH March 2021 were noted.

136.4 POLICY & RESOURCES COMMITTEE HELD ON 30TH MARCH 2021 – CLLR H KHANDWALA

Councillor H Khandwala invited questions in connection with the minutes.

Nothing was raised.

RESOLVE ITC/04(21)/426 - that the minutes of the Policy and Resources Committee meeting held on Tuesday 30TH March 2021 were noted.

137. TOWN CLERK'S REPORT - TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST COUNCIL RESOLUTIONS UP TO 5TH APRIL 2021

Councillor C Cross asked if the work on the Car park wall would be undertaken immediately or carried out as part of the car park repairs.

The Clerk advised the work on the wall would be done as part of the car park project/repairs.

Councillor M Maedge – felt that considering the challenging circumstances, lots of things had been achieved and congratulated the Clerk and her team.

RESOLVE ITC/04(21)/427 – that the Town Clerk's report up to the 5th April 2021 is received and noted.

Mayor

Date

138. AGENDA ITEMS

138.1 COVID-19: ACTION TAKEN BY IRTHLINGBOROUGH TOWN COUNCIL

I) TO RECEIVE AN UPDATE ON ACTIONS BEING TAKEN BY IRTHLINGBOROUGH TOWN COUNCIL IN THE LIGHT OF CORONAVIRUS AND TO CONSIDER ANY FURTHER ACTIONS REQUIRED

Councillor J Farrar felt that the Council had responded very well throughout.

The Clerk informed members that the Assistant Clerk and herself accompanied by Annamaria and Emma from East Northamptonshire Council had conducted a town walkabout, talking to businesses and handing out leaflets/floor stickers giving advice on the safe re-opening of non-essential retail. All businesses spoken to seemed to be happy with the support and guidance put in place.

RESOLVE ITC/04(21)/428 – that the update on actions being taken by Irthlingborough Town Council in the light of Coronavirus is received and noted

138.2 COVID-19:

I) TO AGREE TO CONTINUE WITH THE CURRENT OFFICE WORKING AND ARRANGEMENTS AND AGREE A DATE TO REVIEW AS PER **RESOLVE ITC/11(20)/280**

It was noted that the current guidance was to work from home where possible and minimise journeys.

The Clerk said staff were happy to continue with the current arrangements.

Councillor T Walton suggested the Clerk looked to have a plan in place for the Council Offices to return to the pre-covid arrangements.

RESOLVE ITC/04(21)/429 – that the Council continue with the current office working and arrangements and agree to review them again at the June Council Meeting.

II) TO NOTE THAT THE CURRENT LEGISLATION ALLOWING VIRTUAL MEETINGS WILL CEASE ON 7TH MAY 2021 AND AGREE ARRANGEMENTS FOR FUTURE MEETINGS

The Clerk informed members that the ruling from the High Court as to whether Councils can continue to hold virtual meetings following the ending of the current legislation on the 7th May 2021 was due tomorrow (28th April 2021).

The Clerk suggested that following the elections on 6th May 2021 and the forming of a new council it would be beneficial to hold the Annual Town Assembly Meeting, the Annual Meeting and the May Council meeting face to face.

Following a lengthy debate regarding arrangements for social distancing, members who perhaps wouldn't feel comfortable attending a face to face meeting, members of the public who may wish to attend, and what precautions/conditions should be put in place it was passed with a majority vote that the meetings should be held face to face.

Three members abstained.

Mayor

Date

RESOLVE ITC/04(21)/430 - that the Annual Town Assembly, the Annual Meeting and the May Council meeting be held at the Community Centre Fettleline Road on the 18th May 2021.

RESOLVE ITC/04(21)/431 – that government guidelines are adhered to for the face to face meetings on the 18th May 2021 - maximum number attending 30, wearing of masks, seating arranged to meet social distancing requirements, emergency exits opened for air circulation, all attendees asked to take a lateral flow test prior to entry.

III) TO CONSIDER THE LATEST GOVERNMENT ADVICE AND AGREE A DATE AND TERMS FOR THE RE-OPENING OF THE COMMUNITY CENTRE

RESOLVE ITC/04(21)/432 - that it is agreed to re-open the Community Centre in line with the latest government guidelines on the 17th May 2021.

The Clerk informed members that two booking requests had been received one for the equivalent of a christening (23rd May) and one for a child's birthday party (30th May). She outlined the governments guidelines for life events and asked members to consider the requests.

RESOLVE ITC/04(21)/433 - that the booking for the 23rd May 2021 is approved but the booking for the 30th May is refused in line with current government guidelines.

A) TO AGREE THE RISK ASSESSMENT

RESOLVE ITC/04(21)/434 - that the Risk Assessment for the re-opening and use of the Community Centre is agreed.

B) TO AGREE THE COVID TERMS OF HIRE

RESOLVE ITC/04(21)/435 - that the COVID Terms of Hire for clubs and groups be amended to include:

- It is the responsibility of the hirer to comply with the latest COVID regulations, these can be found using this link <https://www.gov.uk/coronavirus>. Any fines due to non-compliance will be passed on to the hirer.

for the use of the Community Centre are agreed.

IV) TO CONSIDER THE LATEST GOVERNMENT ADVICE AND AGREE A DATE AND TERMS FOR THE RE-OPENING OF THE PAVILION

The Clerk informed members that throughout the last year the water at the Pavilion had continued to be run and tested for legionnaires disease regularly.

RESOLVE ITC/04(21)/436 - that it is agreed to review the re-opening of the Pavilion in line with the latest government advice at the May Council Meeting on the 18th May 2021.

A) TO AGREE THE RISK ASSESSMENT

Mayor

Date

RESOLVE ITC/04(21)/437 - that the Risk Assessment for the re-opening and use of the Pavilion is agreed.

B) TO AGREE THE WAIVER FORM

RESOLVE ITC/04(21)/438 - that the Waiver Form for the use of the Pavilion is agreed.

V) TO CONSIDER AN EMAIL FROM A REGULAR HIRER OF THE COMMUNITY CENTRE REQUESTING A REDUCTION IN FEES UNTIL 30TH MAY 2021 TO ASSIST WITH THE IMPACT OF COVID

Members felt that a reduction in fees from £15 an hour to £10 an hour up to the 30th May 2021 could be granted.

They felt that this fee reduction up to the 30th May 2021 should be extended to all regular current users.

RESOLVE ITC/04(21)/439 - that the request from a regular hirer of the Community Centre for a reduction in fees until 30th May 2021 to assist with the impact of COVID is received and noted.

RESOLVE ITC/04(21)/440 – that all regular hirers of the Community Centre are offered a reduction in fees from £15 per hour to £10 per hour until the 30th May 2021 to assist with the impact of COVID.

VI) TO CONSIDER PLANTING A TREE OF REMEMBRANCE IN THE HIGH STREET REST GARDENS – CLLR J FARRAR

Councillor J Farrar proposed that the Council plant a tree of remembrance in the Rest Gardens for families to remember their loved ones who had been lost.

He also proposed that a stainless still plaque commemorating the planting be placed in the Rest Gardens.

Members felt a cherry blossom tree would be appropriate,

RESOLVE ITC/04(21)/441 - that the Council plant a cherry blossom tree in the Rest Gardens in remembrance of those lost to COVID 19.

RESOLVE ITC/04(21)/442 - that the Council place a stainless steel plaque in the Rest Gardens to commemorate the planting of a tree in remembrance of those lost to COVID 19.

138.3 UPDATE – LOWER CAR PARK

I) TO RECEIVE THE RESPONSE FROM EAST NORTHAMPTONSHIRE COUNCIL REGARDING THE PRE-APPLICATION SUBMISSION AND AGREE TO APPLY FOR PLANNING – CHANGE OF USE

An amended plan showing drainage and parking spaces layout had been emailed to members on the 22nd April 2021

Mayor

Date

The architect who had drawn up the plans addressed the meeting. He explained that the amended plan incorporated the points raised in the pre-submission response. To accommodate the concerns of the Conservation Officer regarding the lighting previously proposed, which was considered not in keeping with the church, he was suggesting an additional light directed onto the planned site be placed on the existing large pole between all 3 areas of the car park as a solution.

Councillor C Cross had submitted some ideas for making the provision of bicycle parking more prominent. Councillor J Farrar asked if this feature could be considered,

Councillor A Short thought making the bicycle provision more prominent was a good idea, but felt it may be better placed in the existing section of the car park.

RESOLVE ITC/04(21)/443 - that the response from East Northamptonshire Council regarding the Pre-planning application submission is received and noted

RESOLVE ITC/04(21)/444 - that the amended plans for the proposed car park showing drainage and parking layout are agreed.

RESOLVE ITC/04(21)/445 – that the Council apply for planning – change of use for the land recently purchased in Church Street between the church and the existing council car park and submit the amended plans for drainage and parking layout.

II) TO RECEIVE A RESPONSE TO **RESOLVE ITC/03(21)/410** IN RELATION TO THE QUERY REGARDING THE TARMACKING PROPOSAL

RESOLVE ITC/04(21)/446 - that the response to the query regarding the tarmacking proposal is received and noted.

RESOLVE ITC/04(21)/447 – that the offer from the Chowns Mill Partnership Agencies to carry out work to install drainage, lay tarmac and line parking spaces for the proposed new lower car park as a legacy project, with Irthlingborough Town Council paying for the tarmac itself at a cost of £24.000 and the provision of the SDS soakaway system at an unspecified cost and under the terms outlined in an email from the Public Liaison Officer (A45 Chowns Mill) be accepted.

III) TO CONSIDER ADDITIONAL DISABLED PARKING REQUIREMENTS – CLLR A WINKLE

Councillor A Winkle suggested that as the capacity of the car park with the addition of the newly purchased area of land Church Street had increased, the Council could consider increasing the disabled parking space provision on the top car park to 5 with the whole of the section adjacent to the wall between the car park and the High Street being made disabled parking spaces.

RESOLVE ITC/04(21)/448 – that when the additional car park area has been installed the 2 regular parking spaces adjacent to the wall between the existing car park and the High Street are converted to disabled spaces increasing the number from 3 to five.

Mayor

Date

IV) TO DELEGATE AUTHORITY TO THE TOWN CLERK TO INCUR EXPENDITURE UP TO £1000 TO COMMISSION AND ERECT SIGNAGE DETAILING THE PARTNERS INVOLVED WITH THE CAR PARK LEGACY PROJECT

RESOLVE ITC/04(21)/449 - that delegated authority is given to the Town Clerk to incur expenditure up to £1000 to commission and erect signage detailing the partners involved with the car park legacy project.

138.4 TO CONSIDER ADOPTING A TRAINING AND DEVELOPMENT POLICY

RESOLVE ITC/04(21)/450 – that the Training and Development policy as proposed is adopted.

138.5 LOCAL COUNCIL AWARD SCHEME – TO CONFIRM THAT THE TOWN COUNCIL PUBLISH THE REQUIRED DOCUMENTS ONLINE AND ARE ELIGIBLE TO APPLY FOR THE FOUNDATION AND QUALITY AWARD.

The Clerk reminded members that they had previously resolved to apply for the Foundation and Quality Awards. Whilst continuing to work towards achieving the Quality Award she suggested the Council submitted their application for the Foundation Award.

RESOLVE ITC/04(21)/451 - that the Council confirms that it publishes online all required items and has evidence to support that it meets the non-published requirements of the Foundation Award.

RESOLVE ITC/04(21)/452 – that the Council submit an application for the Local Council Foundation Award.

138.6 TO AGREE TO UNDERTAKE REPAIRS TO THE EXERCISE BIKE AT THE OUTDOOR GYM AT A COST OF £1500

RESOLVE ITC/04(21)/453 - that it is agreed to undertake repairs to the exercise bike at the outdoor gym at a cost of £1500

138.7 TO AGREE A LOCAL PROJECT/CAUSE TO RAISE FUNDS FOR AS PART OF THE “YOUR TOWN” RUN EVENT

The Assistant Clerk explained that the idea was to obtain sponsorship for the event from local companies, with any unspent sponsorship money and money raised from the event itself, going to a charity of the Town Councils choice.

Several suggestions were made.

Following a debate member agreed that the money raised should go to the chosen Mayor’s Charity for Civic Year 2021-22.

RESOLVE ITC/04(21)/454 - that it is agreed to raise funds for the Mayor’s Charity as part of the “Your Town Run Event”

Mayor

Date

139. CORRESPONDENCE & REQUESTS

139.1 TO CONSIDER AN EMAIL REQUESTING PARTICIPATION IN A SKATEBOARDING NATIONWIDE TALENT PATHWAY EVENT AT A COST OF £920 AND AGREE A RESPONSE

Skateboarding is to become an Olympic sport. The event would promote the towns two skateparks and encourage more residents to use the facilities.

Details of the event should be brought to the attention of users of both the Central Recreation Ground and the Crow Hill Recreation Ground skateparks and to the wider community.

RESOLVE ITC/04(21)/455 – that Irthlingborough Town Council apply to hold a skateboarding nationwide talent pathway event at a cost of £920. The proposed event to be held at the skatepark on the Central Recreation Ground.

139.2 TO CONSIDER THE FOLLOWING REQUESTS FOR THE USE OF PARSONS GREEN ON SATURDAY 13TH NOVEMBER 2021:

I)THE IRTHLINGBOROUGH HISTORICAL SOCIETY

RESOLVE ITC/04(21)/456 - that permission is given for the Irthlingborough Historical Society to use Parsons' Green on Saturday 13th November 2021 for a display by the Great War Society as part of their planned exhibition to mark the centenary of the dedication of the Town War Memorial.

II)THE ROYAL BRITISH LEGION

RESOLVE ITC/04(21)/457 - that permission is granted for the Royal British Legion to have a stall on Parsons' Green alongside the Great War Society on Saturday 13th November 2021, to mark the 100th anniversary of the Royal British Legion which will include a presentation on its origins.

139.3 TO CONSIDER A REQUEST TO INSTALL A DOG BIN AT THE BOTTOM OF ADDINGTON ROAD – CLLR I ROLLINGS

Councillor Mrs I Rollings advised members there was currently no dog waste bin from the housing estate at the top of Crow hill until either Station Road – opposite the garage, or if going down Addington Road until you reach the Church. Due to the lack of dog bins people are either not picking up or are picking up and disposing of the bags on the verges or in hedges rather than carrying them long distances.

She felt that if a bin was installed at the bottom of the hill the amount of dog mess and bags would be significantly reduced.

The grass area at the bottom of the hill is owned by North Northamptonshire Highways so permission to install a dog bin would have to be sought. If permission was granted members felt the installation of a dog bin would be beneficial.

RESOLVE ITC/04(21)/458 – that permission be sought from North Northamptonshire Highways for Irthlingborough Town Council to install a dog bin on land owned by them adjacent to the A6 /Addington Road junction.

Mayor

Date

RESOLVE ITC/04(21)/459 – that once permission has been obtained from North Northamptonshire Highways for Irthlingborough Town Council to install a dog bin on the land in their ownership adjacent to the A6/Addington Road junction, Irthlingborough Council submit an application for a new dog bin to be installed.

139.4 TO CONSIDER A LETTER OF COMPLAINT FROM A RESIDENT REGARDING THE BLOCKED DRAINS IN THE HIGH STREET

The resident was highlighting ongoing problems with flooding in the High Street due to blocked and damaged drains, particularly just off the roundabout.

There had recently been some work carried out at the location but it was thought not to be on the drains.

The Clerk stated that the blocked drain had been reported through the streetdoctor/fix my street system on numerous occasions and the drain had been cleared but that only provided a short term solution. She felt the problem was possibly more structural.

RESOLVE ITC/04(21)/460 – that the Council write to North Northamptonshire Highways raising concerns about the recurring flooding issues in the High Street/Church Street area near the memorial roundabout, requesting them to investigate the root cause of the flooding to prevent ongoing issues.

RESOLVE ITC/04(21)/461 - that the Council write to the resident notifying them of the action the Council will be taking.

139.5 TO CONSIDER AN EMAIL FROM A SUPPLIER OFFERING WEEKLY HOLIDAY CLUBS FOR CHILDREN AT A COST OF £1500 AND AGREE A RESPONSE

The main concern of the Councillors was the limited number of children the event would cater for and being able to ensure those children who were catered for are the ones that would get the most out of the opportunity.

It was felt that if a large number of children could benefit the Council should proceed. They would be looking at 100 children taking part for 1 day each not 20 for a whole week.

RESOLVE ITC/04(21)/462 – that the weekly holiday club organisers should be contacted to see if it is possible for children per day to attend therefore providing an opportunity for 100 children to participate in one week's activities. If the club can be organised on that basis the Council apply to take part in the weekly holiday scheme at a cost of £1500.

Councillor R Powell left the meeting.

139.6 TO CONSIDER THE INSTALLATION OF A BOUNDARY FENCE BETWEEN THE FRONTIER CENTRE AND THE CROW HILL RECREATION GROUND – CLLR I ROLLINGS

Councillor Mrs I Rollings reminded Councillors that when the play equipment was installed several years ago, it was agreed that fencing would only be installed on three sides of the site.

Mayor

Date

The rear of the play area which was left unfenced borders the land owned by the Frontier Centre. Councillor Mrs I Rollings considered this area being open could pose a danger to youngsters playing there. The unsecured access to the Frontier Centre land was also providing an escape route for motorcyclists riding on the land unlawfully.

She proposed that the rear of the Recreation Ground be fenced off along the border with the Frontier Centre land it could be a very simple fence just something to deter people from entering and exiting the Recreation Ground via the boundary.

Members felt this was a good idea but felt it was worth exploring options for different styles of fencing.

Councillor M Maedge brought members attention to the fact the Frontier Centre was used for Police dog training which would be another reason to provide a barrier between the sites.

Members also suggested that when quotations had been obtained the Council approach the Frontier Centre to ask if they would be willing to contribute to the cost.

RESOLVE ITC/04(21)/463 – that quotations be sought for the provision and installation of a fence to run along the boundary at the rear of the Crow Hill recreation Ground and the Frontier Centre.

RESOLVE ITC/04(21)/464 – that once quotations have been obtained for the provision and installation of a fence to run along the boundary at the rear of the Crow Hill recreation Ground and the Frontier Centre the Council write to the Frontier Centre and ask them if they would be willing to contribute to the cost.

140. FINANCE MATTERS

140.1 TO APPROVE THE ACCOUNTS FOR PAYMENT UP TO 31ST MARCH 2021



IRTLINGBOROUGH TOWN COUNCIL

Cashbook Payments

March 2021

On-line No B	Supplier	Description	Total
			£
1333	ENC	Grounds maint, add costs	3,241.94
			£
1334	ENC	Associated Services	365.53
			£
1335	Zurich	Insurance Cyber Policy	308.00
			£
1336	A Daly Reimbursement	Zoom Monthly Fee February	10.19
			£
1337	Smiths Fire	CC Fire alarm & Lighting Inspection	564.00

Mayor

Date

			£
1338	Webb House	Monthly Payroll Services	87.11
			£
1339	2 Commune	Web site upgrade & Training	1,140.00
			£
1340	H Soans	Eye Test	35.00
			£
1341	Clean4Shaw	Cleaning of public toilets	879.60
			£
1342	Ellis Whittam	Professional Services Annual Fee	3,360.00
			£
1343	Ellis Whittam	Insurance & Admin fee	159.24
			£
1344	Microshade	Hosting Rialtas & Pear Mapping	76.80
			£
1345	Malcolm Thomas	Remote maintenance of network	150.00
			£
1346	Rialtas	Bookings software annual support	355.20
			£
1347	DLP Planning	Neighbourhood Plan Professional Fees	7,680.00
			£
1348	Northamptonshire ACRE	Parish Council Network Event - Cllr Cross	10.00
			£
1349	E-On UK PLC	Un-metered supplies	133.15
			£
1350	LGSS Law	Car Park at Church Street Professional Fees	10.38
			£
1351-6	Staff Wages	Monthly Salaries	8,190.16
			£
1357	HMRC	P32 PAYE & NI contributions	2,593.30
			£
1358	NCC Pensions Account	Pension Contributions	3,347.00
			£
1359	Cheaper Waste	660 litre bin & Landfill tax Monthly	178.40
			£
1360	ENC	Grounds maint, add costs	2,349.14
			£
1361	ENC	Associated Services	97.00
			£
1362	Clarendon	Various works	1,657.75
			£
1363	DATS Print Services	A5 Leaflet & Banners	84.00
			£
1364	CPRE	Membership	36.00
			£
1365	A Daly Reimbursement	Zoom Monthly Fee January	10.19

Mayor

Date

			£
1366	ENC	Grounds maint, add costs	6,420.65
			£
1367	ENC	Emptying Dog Bins	97.00
			£
1368	Webb House	Monthly payroll	87.11
			£
DD	ENC	October to January - Car Park - 600901473	520.00
			£
DD	SSE	Pavilion RG Electricity	320.94
			£
DD	SSE	CC Electricity	620.49
			£
DDD	SSE	Office Electricity	910.59
			£
DD 02	O2	Office Mobile Phone	53.40
			£
DD	CNG	Gas Community Centre - Previous month	69.00
			£
NW BC1	Nat West	Monthly bank charges for previous month	13.20
			£
NW BC2	Nat West	Monthly Bankline Charges	6.65
			£
		Expenditure	46,228.11
			£
Donations	Budget balance at 31/03/21	N/C 4295	1,474.00
			£
			£
Petty Cash	Brought forward from	February 2021	89.65
			£
	March 2021	Expenditure	58.20
	Carried Forward at the end of	March 2021	31.45
		Balance to be paid to NW in April	

RESOLVE ITC/04(21)/465 - to approve the Accounts for Payments up to the 31st March 2021.

140.2 TO APPROVE THE BANK ACCOUNT RECONCILIATIONS UP TO 31ST MARCH 2021

RESOLVE ITC/04(21)/466 - to approve the Bank Account Reconciliations up to 31st March 2021.

140.3 TO APPROVE THE STATEMENT OF INCOME AND EXPENDITURE FOR THE END OF FINANCIAL YEAR 2020/21

RESOLVE ITC/04(21)/467 - to approve the Statements of Income and Expenditure for the end of Financial Year 2020/21

Mayor

Date

140.4 TO APPROVE THE EARMARKED RESERVES FOR THE END OF FINANCIAL YEAR 2020/21

Following discussions, it was agreed that the following transfers were made to Earmark Reserves:

Unspent loans - £24,902

Play equipment and services - £21,000

Precept Support fund - £50,000

Devolved Services - £16,508

Civic Regalia - £1,000

RESOLVE ITC/04(21)/468 - that the net transfer of £113,410 at year end 2020/21 to the proposed earmarked reserve codes, bringing the total earmarked reserves allocation to £543,870.55 is agreed.

Before closing the meeting, the Mayor personally thanked all those who had supported him over the years, stating he was sorry to be leaving Irthlingborough Town Council, but he would still be there in spirit. He wished all well for whatever they were going to be doing in the future.

Councillor J Farrar as Leader of the Labour Group shared his thanks and appreciation for all that had been achieved. All Councillors had worked together for 6 years and he wanted to wish all members the very best for the future.

The Clerk thanked all Councillors on behalf of the staff and herself for their hard work and support they had given over the last 6 years. She wished them all the best for the future and said she would look forward to working with those who would become Councillors in the next term. She asked that any Council owned iPads be returned to the office.

Date of the next meeting is 18th May 2021 to be held at the Community Centre Fettleline Road, Irthlingborough NN9 5XF following the Annual Town Assembly Meeting and the Annual Meeting.

There being no further business the meeting closed at 21.15pm

Mayor

Date