

## IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 14<sup>TH</sup>  
DECEMBER 2021 AT 7.30PM AT THE COMMUNITY CENTRE, FETTLINEDINE ROAD, NN9 5XF

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PRESENT: Councillors P Boyer, J Bragg (arrived at 7.45pm), C Collis-Neale, C Cross, J Farrar, E Hopkinson, D Maxwell, R Powell and T Walton.

ALSO PRESENT: 1 member of the public

The Mayor welcomed everybody to the Meeting of Irthlingborough Town Council and informed members and the public that the meeting was being recorded for minute taking purposes. She informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes in connection with an item on the agenda. She asked if anyone wished to address the Council.

### PUBLIC PARTICIPATION

No one wished to address the meeting.

### AGENDA

#### **89. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Councillor S Boyer – Work Commitment  
Councillor C Kearns-Gray – Work Commitment

**RESOLVE ITC/12(21)/294** – that Councillors S Boyer and C Kearns-Gray's apologies be accepted.

#### **90. DECLARATIONS OF INTEREST**

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations were made.

#### **91. MINUTES**

91.1 TO RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 9<sup>TH</sup> NOVEMBER 2021

Mayor:

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Page 98 Item 86.1 **RESOLVE ITC/11(21)/282** - that the Council write a letter of thanks to Marsh Industries to be signed by the Deputy Major Councillor J Farrar – Major should read Mayor

**RESOLVE ITC/12(21)/295** - that the amended minutes of the Full Town Council Meeting 9<sup>th</sup> November 2021 be approved and signed as a correct record of proceedings

## 92. MATTERS ARISING

92.1 TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 9<sup>TH</sup> NOVEMBER 2021 NOT INCLUDED ON THIS AGENDA, FOR REPORT ONLY

Page 86 - Item 80.1 Matters arising -

Page 69 - Item 67 - Page 50 - Item 53 - Page 24 - Item 31.2 Matters arising – Councillor C Cross informed members she had recently attended a flood warden course and raised the issues regarding drains/flooding High Street/Cross monument roundabout with them.

Councillor C Cross had not heard anything back from report. Asked if Clerk could write to Joanne Maddams and ask that the ongoing flooding issues be investigated and fixed. – Councillor C Cross asked if the Clerk had had a response from Joanne Maddams. Clerk had not received a response. Councillor C Cross informed members that following heavy rainfall the blocked drain had been reported on North Northants Council Fix my Street system – they had responded: This report has been assessed and a job for repair has been raised. State changed to: Action scheduled

Councillor C Cross advised that in an email dated 8<sup>th</sup> December 2021, Fix my street indicated - the highways team have now resolved the issue. State changed to: Fixed

Page 89 – Item 80.1 Matters arising –

Page 78 – Item 72.2 **RESOLVE ITC/10(21)/228** – that the Clerk arranges a meeting with the Wildlife Trust, Rockingham Forest Trust - who run Stanwick Lakes, the Chester House Estate and the Crown Estates who run Rushden Lakes to establish their plans for the River Nene particularly the Irthlingborough Section. – Councillor S Boyer asked if a meeting had been arranged. The Clerk had emailed Councillor R Powell for contact details but Councillor R Powell had not replied to the Clerk yet.

Councillor R Powell stated he had passed the contact details onto the Clerk at the start of this meeting.

Page 89 – Item 80.1 Matters arising –

**Page 80 – Item 72.9 TO AGREE TO POSTPONE THE TOWN RUN UNTIL THE SPRING AND AGREE A NEW DATE SO THE WEBSITE AND POSTERS CAN BE CHANGED. RESOLVE ITC/10(21)/235** - that the Town Run scheduled for October 2021 is postponed until spring 2022 with a new date of Sunday 8<sup>th</sup> May 2022 being agreed for the event. – Councillor E Hopkinson asked if the promotional material for the rearranged date had been received yet.

The Assistant Clerk advised that the new promotional material had not been received yet.

Councillor E Hopkinson asked if the promotional material for the rearranged date had been received yet.

The Assistant Clerk advised that the new promotional material had now been received.

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Page 89 – Item 80.1 Matters arising -

Page 82 – Item 73.3 TO RECEIVE A FUNDING ALLOCATION LETTER FROM NORTH NORTHANTS COUNCIL AND AGREE PROJECT(S)

**RESOLVE ITC/10(21)/241** - that the following list of things the council wish the grant to support:-

- i) Installation of commando sockets in the High Street lamp posts for new Christmas decorations
- ii) A pop-up gazebo for Irthlingborough Town Council to use at the markets and other town events
- iii) Hire of entertainment for the November Market
- iv) Hire of band for the December market
- v) Banners to advertise the markets
- vi) Marquee to cover the Community Centre Courtyard
- vii) Deep clean of the High Street

along with the key milestones (timings) and estimated costs be submitted to North Northants Council.  
- Councillor C Cross asked if all the funding had been accounted for.

The Assistant Clerk said all requests had, had to be submitted by 13.10.2021 and no additions could be made.

Councillor C Cross enquired as to what items from the list had been approved.

The Assistant Clerk said the deep clean of the High Street wouldn't be going ahead as the Council had been unable to obtain a quote. The other items had been approved but not all had been ordered yet.

Page 92 **RESOLVE ITC/11(21)/258** - that the December market is extended from 9.30am to 3pm to enable stall holders to be present at the start of the Christmas Fest Event.

Councillor E Hopkinson thanked the Assistant Clerk for all her hard work in connection with the event.

Page 92 Item 84 Finance Matters Bank number 178 - CS Plumbing – Offices new immersion heater – £341.76 – Councillor D Maxwell asked for more details.

The Clerk stated the immersion heater was for the Pavilion not the offices to replace a broken one.

Page 93 Item 84 Finance Matters Bank number 208 – Memorials of distinction – Refund of overpayment £165.00

Councillor C Cross asked for more information.

The Admin Assistant advised that payment had been made by cheque when the application was made, when the confirmation invoice was sent the accounts department made a second payment by BACS in error - so the firm had been reimbursed.

Page 93 Item 84 Finance Matters Bank number 199 – R Erikson – Refund of deposit inv 5967 –

Councillor D Maxwell asked what the refund was for.

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Councillor E Hopkinson stated that all hirers were required to pay a security deposit on hiring the hall which was refundable after the booking if the Caretaker was satisfied with the condition the facility had been left in.

Councillor D Maxwell asked if there had ever been any instances the deposit hadn't been refunded/damage had been caused.

The Clerk stated there had been one instance when the deposit had not been returned.

Page 94 Item 84.4 TO CONSIDER A REQUEST FROM IRTHLINGBOROUGH YOUTH CLUB FOR A DONATION OF £200 TO ASSIST WITH THE PURCHASE OF NEW EQUIPMENT

**RESOLVE ITC/11(21)/262** - to agree a donation of £200 to the Irthlingborough Youth Club to assist with the purchase of new equipment, a list of equipment purchased was to be requested.

Councillor E Hopkinson thanked the Council on behalf of the Irthlingborough Youth Club and informed members that their donation had purchased an air hockey table and craft activities.

Page 95 Item 85.3 TO RECEIVE A RESPONSE TO **RESOLVE ITC/10(21)/233** – TO CONTACT THE OWNER OF THE GLASS RETAIL UNIT ON THE CORNER OF CHURCH STREET TO ESTABLISH A NORTHANTS LEATHER HERITAGE CENTRE

The agent had responded indicating that they were in the process of selling the unit to a take-away food retailer.

**RESOLVE ITC/11(21)/270** - that the response to **RESOLVE ITC/10(21)/233** – that the Clerk writes to the agent dealing with the vacant commercial unit on the corner of Church Street to ask if they would consider leasing the building free of charge to the Council for a six month period for them to use as a Northants Leather Heritage Centre is received and noted.

Councillor C Cross asked if it was known yet which take-away food retailer it was or when it would be open.

The Clerk responded that no further information had been received.

Page 98 Item 85.9 TO RECEIVE A LETTER REGARDING THE CLOSURE OF A HIGH STREET STORE AND CONSIDER A RESPONSE AND ANY ACTION TO BE TAKEN

Councillor D Maxwell, in her role as a Unitary Councillor, had approached Tesco's. She informed members that Tesco's were willing to meet with the Council.

**RESOLVE ITC/11(21)/277** - that the Council request a meeting with Tesco's.

Councillor C Cross asked if the meeting with Tesco's had been arranged.

Councillor D Maxwell indicated that a meeting had not yet been arranged, she would follow it up.

### **93. TOWN CLERK'S REPORT**

TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST COUNCIL RESOLUTIONS UP TO 6<sup>TH</sup> DECEMBER 2021

Page 1 Item 35.6 TO RECEIVE THE RESULTS OF THE PREFERRED SITE FOLLOWING THE PUBLIC CONSULTATION REGARDING SUPPORTING A COMMUNITY ORCHARD AND AGREEMENT OF THE NEXT

Mayor:

Date:

STEPS

**RESOLVE ITC/06(20)/87** – that the results of the preferred site public consultation regarding supporting a Community Orchard were received.

**RESOLVE ITC/06(20)/88** - that the public consultation be undertaken again spring /summer 2021.

**Action:** Survey has continued online for last year with more responses received. On June 2021 Full Council Agenda

Councillor C Cross informed Councillors that Irchester Town Council had mentioned Irthlingborough Town Council in their meeting to discuss setting up a Community Orchard. The Community Orchard In Irchester had now been set up. They didn't do a survey, they just contacted people near the proposed location and asked if they had any objections. No objections were received, the Council therefore decided to proceed.

Page 1 **RESOLVE ITC/09(20)/179** – to improve the appearance of the High Street by painting seats, and increasing flowers and planting, weeding and make the area look more attractive.

Councillor R Powell stated that the benches are in dreadful condition, they have not been painted and asked what was happening and whether the work had been initiated.

The Clerk responded that due to COVID restrictions the work had been delayed but would be undertaken in the Spring.

Page 1 **RESOLVE ITC/09(20)/183** – to improve lighting in the alleyway next to the Rest Gardens and invest in vandal proof lights to give residents the confidence to go out.

Councillor D Maxwell addressed Deputy Mayor Cllr J Farrar. She asked for confirmation that the land to the rear of the Rest Gardens belonged to the Salvation Army.

Councillor J Farrar confirmed that it did.

Councillor D Maxwell asked if there was a possibility of either becoming part of the Rest Gardens or the Salvation Army clearing it.

Councillor J Farrar explained that when the area had previously been cleared the property had been vandalised so it had been left overgrown on purpose.

Councillor D Maxwell asked if there was a possibility the Salvation Army would sell it.

Councillor J Farrar said the Council could get a value for the land for the Salvation Army to consider.

101.5 TO RECEIVE A RESPONSE FROM HIGHWAYS REGARDING THE PRESERVATION OF THE OLD A6 BRIDGE AND CONSIDER NEXT STEPS.

**RESOLVE ITC/12(20)/334** – that Irthlingborough Town Council request that Highways consider an early 2021/2022 inspection of the bridge to ensure it is safe for HGV's

Councillor D Maxwell stated that it was not up to Irthlingborough Town Council to decide if the bridge was suitable for HGV's.

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The Clerk explained that the resolve was for Irthlingborough Town Council to request that Highways consider carrying out an early inspection, it would be for them to make any decisions regarding HGV's. She advised there was further information regarding this at the meeting Agenda item 97.1

**RESOLVE ITC/12(21)/296** – that the Town Clerk's report up to the 6<sup>th</sup> December 2021 is received and noted.

**94. COMMITTEES AND WORKING PARTIES - TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEES:**

**94.1 THE PLANNING COMMITTEE MEETING HELD ON 9<sup>TH</sup> NOVEMBER 2021 – CLLR R POWELL**

Councillor R Powell brought members attention to the two resolves made in connection with applications at the Frontier Centre and invited questions in connection with the minutes.

Nothing was raised.

**RESOLVE ITC/12(21)/297** - that the minutes of the Planning Committee, meeting held on Tuesday 9<sup>th</sup> November 2021 were noted.

**94.2 THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON 16<sup>TH</sup> NOVEMBER 2021 – CLLR E HOPKINSON**

Councillor E Hopkinson highlighted the main points of discussion and invited questions in connection with the minutes.

**RESOLVE ITC/12(21)/298** - that the minutes of the Policy and Resources Committee, meeting held on Tuesday 16<sup>th</sup> November 2021 were noted.

Councillor E Hopkinson asked members to consider the two recommendations from the Policy and Resources meeting:

TO APPROVE THE FOLLOWING RECOMMENDS:

i) TO CONSIDER AND AGREE THE BUDGET FOR 2022/23

Members discussed the playground budget.

Councillor E Hopkinson explained the figure had been set taking into account that following the Annual Play Ground Inspection some pieces of equipment needed removing and others had been identified as approaching end of life. The Council wished to replace and improve equipment.

**RESOLVE ITC/12(21)/299** - that the budget for the Civic Year 2022/2023 is agreed.

ii) TO CONSIDER AND AGREE THE PRECEPT REQUEST FIGURE OF £540,559, AN INCREASE OF 8%, FOR 2022/23

**RESOLVE ITC/12(21)/300** - to agree the Precept request figure of £540,559, an increase of 8%, for the financial year 2022/2023.

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The majority voted in favour with one abstention.

#### 94.3 THE EVENTS COMMITTEE MEETING HELD ON 17<sup>TH</sup> NOVEMBER 2021 – CLLR C CROSS

Councillor C Cross invited questions in connection with the minutes.

Councillor E Hopkinson wished to thank the Assistant Clerk for all her time and hard work at the Christmas Market on 4<sup>th</sup> December 2021.

**RESOLVE ITC/12(21)/301** - that the minutes of the Events Committee, meeting held on Wednesday 17th November 2021 were noted.

#### 94.4 THE PLANNING COMMITTEE MEETING HELD ON 23<sup>RD</sup> NOVEMBER 2021 – CLLR R POWELL

Councillor R Powell indicated there had been three resolves in connection with planning applications. One of which had been for 7 new dwellings in Nene View, he invited questions in connection with the minutes.

Nothing was raised.

**RESOLVE ITC/12(21)/302** - that the minutes of the Planning Committee, meeting held on Tuesday 23rd November 2021 were noted.

#### 94.5 THE PROPERTY AND SERVICES COMMITTEE MEETING HELD ON 23<sup>RD</sup> NOVEMBER 2021 – CLLR T WALTON

Councillor T Walton invited questions in connection with the minutes.

Councillor D Maxwell asked if the purchase of football nets for Crow Hill Recreation Ground had been resolved.

Councillor T Walton advised that it had.

Page 9 Page 6 – Item 27 - TO CONSIDER AND AGREE A TREE QUOTE TO REDUCE THE OVERGROWN TREES ALONG THE PATHWAY ON CHURCH WALK FOLLOWING COMPLETION OF PLANNING. (APPLICATION SUBMITTED) **RESOLVE P&S/09(21)/36** – that the cheapest quotation B at a cost of £425.00 + VAT be accepted. **Action Tree surgeon advised to proceed once planning permission approved.**

The Assistant Clerk informed members that planning permission had only been received on the 11<sup>th</sup> November.

Councillor D Maxwell asked what species of trees they were – The Assistant Clerk stated they were a mixture and agreed to send Councillor Maxwell a copy of the tree report for her information.

**RESOLVE ITC/12(21)/303** - that the minutes of the Property and Services Committee, meeting held on Tuesday 23rd November 2021 were noted.

Mayor:

Date:

## 95. FINANCE MATTERS


**IRTLINGBOROUGH TOWN  
COUNCIL**
**Cashbook Payments**
**November 2021**

Bank No.	Supplier	Description	Total
			£
211	K Charamba	Refund of Deposit Invoice 5956	50.00
			£
212	V Drake	Refund of Deposit Invoice 5926	50.00
			£
213	M Ndejemi	Refund of Deposit Invoice 5928	50.00
			£
214	L Abbott	Refund of Deposit Invoice 5970	50.00
			£
215	M Patel	Refund of Deposit Invoice 5969	50.00
			£
216	David Whiting Solutions	CC Boiler Service	114.00
			£
217	Clarendon	Various Office R&M	825.00
			£
218	British Gas	Parsons Road	8.93
			£
219	BT	Quarterly Telephone calls	1,073.02
			£
220	M Moyle	Refund of credits	20.00
			£
221	North Northants Council	Grounds Maintenance August	8,450.63
			£
222	North Northants Council	Works Maintenance August	46.49
			£
223	Webb House	Monthly Payroll Services	27.11
			£
224	Smiths Fire	Fire extinguisher CC	97.50
			£
225	Colemans	Stationery	31.96
			£
226	Clean4Shaw	Cleaning of public toilets	879.60
			£
227	Microshade	Hosting Rialtas & Pear mapping	80.40
			£
228	County Fire Services	Fire Alarm Service - Offices	256.80
			£
229	Amazon	Stationery & Face Masks	18.46

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			£
230	Raunds Temperance Band	Irthlingborough Market	300.00
			£
231	Malcolm Thomas	Remote maintenance of network	150.00
			£
232	Crimesecure	CCTV Dome camera to Les O'Dell	5,520.00
			£
233	Flower Company	Remembrance Wreath & Flowers	55.00
			£
234	Old People Welfare Hire	Hire of hall	50.00
			£
235	Cheaper Waste	Community Centre 660 litre Bin	77.36
			£
236	Lauren Loader	Refund of cancelled booking Inv 5973	150.00
			£
237	Dinesh Kotecha	Refund of deposit Inv 5980	50.00
			£
238	Sachideo Bholah	Refund of Deposit Inv 5996	50.00
			£
239	A Freeman	Refund of Deposit Inv 5966	100.00
			£
240	R Poole	Refund of Deposit 5974	50.00
			£
241-6	Staff Wages	Monthly Salaries	8,755.91
			£
247	HMRC	P32 PAYE & NI contributions	2,900.23
			£
248	NCC Pensions Account	Pension Contributions	3,611.74
			£
249	E-On UK PLC	Unmetered Supplies September	491.57
			£
250	DAC Beachcroft	ITC v Stagecoach - VAT only	15.84
			£
251	Knights & Hyde	Stationery	34.66
			£
252	Ncalc	SM Course Cllr Cross	38.00
			£
DD	Cheaper Waste	Cemetery 660 litre bin	93.24
			£
DD	PWLB	Car Park Loan	9,969.74
			£
DD	O2	Office Mobile Phone	54.14
			£
DD	CNG	Gas Community Centre - Previous month	145.47
			£
DD	Nat West	Monthly bank charges for previous month	18.55

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			£
DD	Nat West	Monthly Bankline Charges	14.40
			£
DD	NW Business Credit	Various - Postage & Zoom	174.17
			£
		<b>Expenditure</b>	<b>45,049.92</b>
	Budget balance at		£
Donations	30/09/21	N/C 4295	<u>3,229.00</u>
			<u><u>                    </u></u>

95.1 TO APPROVE THE ACCOUNTS FOR PAYMENT FOR NOVEMBER 2021

**RESOLVE ITC/12(21)/304** - to approve the Accounts for payment up to the 30<sup>th</sup> November 2021

95.2 TO APPROVE THE BANK ACCOUNT RECONCILIATIONS UP TO 30<sup>TH</sup> NOVEMBER 2021

**RESOLVE ITC/12(21)/305** - to approve the Bank Account Reconciliations up to 30<sup>th</sup> November 2021

95.3 TO APPROVE THE STATEMENT OF INCOME AND EXPENDITURE UP TO 30<sup>TH</sup> NOVEMBER 2021

Earmarked Reserves item 331 Skatepark S106 Maintenance – Councillor D Maxwell asked which skate park that referred to.

The Clerk stated it was for both skate parks.

**RESOLVE ITC/12(21)/306** - to approve the Statements of Income and Expenditure up to 30<sup>th</sup> November 2021

95.4 TO RECEIVE AND NOTE THE INTERNAL CONTROL AUDIT REPORT DATED 31<sup>ST</sup> OCTOBER 2021

Councillor E Hopkinson confirmed he had been provided with all the relevant documents and had audited those documents. Regarding the aged debtors list, details demonstrated action was being taken to recover the debts. He added in future he would submit the completed form for inclusion in the Council pack.

**RESOLVE ITC/12(21)/307** - that the Internal Control Audit Report dated 31<sup>st</sup> October 2021 is received and noted.

95.5 TO CONSIDER A DONATION OF £200 TO THE IRTHLINGBOROUGH HISTORICAL SOCIETY AS A CONTRIBUTION TOWARDS THE RE-ENACTMENT SOCIETY COSTS FOR THE RECENT EVENT TO MARK THE 100<sup>TH</sup> ANNIVERSARY OF THE OPENING OF THE WAR MEMORIAL

Councillor D Maxwell had been impressed by the Re-enactment Society.

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**RESOLVE ITC/12(21)/308** - that a donation of £200 to the Irthlingborough Historical Society as a contribution towards the Re-enactment Society costs for the event to mark the 100<sup>th</sup> anniversary of the dedication of the War Memorial is agreed.

95.6 TO AGREE TO DONATE THE USUAL SHOP WINDOW COMPETITION MONEY TO THE DAY CENTRES IN THE TOWN AND SO CONTRIBUTE TO THE COST OF DINNERS FOR THOSE WHO DEPEND ON THESE VITAL FACILITIES – CLLR C CROSS

**RESOLVE ITC/12(21)/309** - that a donation of £225 be made to the Day Centre, College Street and a donation of £225 be made to CandoCare to contribute towards the cost of dinners for those who depend on these vital facilities.

## **96. AGENDA ITEMS**

96.1 COVID-19: ACTION TAKEN BY IRTHLINGBOROUGH TOWN COUNCIL

i) TO RECEIVE AN UPDATE ON ACTIONS BEING TAKEN BY IRTHLINGBOROUGH TOWN COUNCIL IN THE LIGHT OF CORONAVIRUS AND TO CONSIDER ANY FURTHER ACTIONS REQUIRED

The Clerk indicated that following the changes to the Governments guidelines a notice would be put up advising people they needed to wear face masks in the Community Centre.

**RESOLVE ITC/12(21)/310** - that the update on actions being taken by Irthlingborough Town Council in the light of Coronavirus is received and noted

ii) IN LIGHT OF THE NEW COVID GUIDELINES AND DUE TO INCREASED HIRE COSTS AT THE DAY CENTRE TO AGREE TO HOLD ALL MEETINGS AT THE COMMUNITY CENTRE FOR THE FORESEEABLE FUTURE

**RESOLVE ITC/12(21)/311** - that all Full Town Council and Committee meetings for the foreseeable future are to be held at the Community Centre Fettleline Road NN9 5XF due to the recent change in COVID-19 guidelines and the larger hall size available at the Community Centre.

96.2 TO AGREE TO CONTACT NORTH NORTHANTS HIGHWAYS DEPARTMENT REGARDING THE FOOTPATH REPAIRS OUTSIDE NUMBERS 62 AND 72 HIGH STREET – CLLR J FARRAR

Councillor J Farrar informed members that the section of footpath outside numbers 62 to 72 High Street had been repaired by North Northants Council using a black tar material, this should have been as per the original specification of golden gravel. He feels that North Northants have an obligation to carry out any repairs to match the original specification.

**RESOLVE ITC/12(21)/312** - that the North Northants Unitary Councillors raise Irthlingborough Town Councils concerns about the poor standard of repairs carried out on the footpath outside numbers 62 to 72 High Street. It is requested that it is re-instated to golden gravel as per the original specification.

96.3 TO CONSIDER COMPLAINTS RECEIVED BY CLLR FARRAR REGARDING THE COLLAPSED WALL AT LIME STREET – CLLR J FARRAR

The wall belonging to a private property partially collapsed some time ago and since then some of the

Mayor:

Date:

wall has been on the road cordoned off by temporary barriers narrowing what is an already a narrow section of road further.

Councillor J Farrar would like to see some action being taken to clear the road as soon as possible.

Councillor D Maxwell knew of a similar situation in a nearby village which was being dealt with by Graham Lawman of North Northants Council.

**RESOLVE ITC/12(21)/313** – that North Northants Unitary Councillor D Maxwell raises the matter with North Northants Council’s Graham Lawman.

96.4 TO CONSIDER ACTION TO BE TAKEN ON THE YEW TREE IN ST PETER’S CHURCHYARD FOLLOWING A REPORT FROM THE STRUCTURAL ENGINEER

The structural engineers report suggested 3 options. The preferred option being:

– total removal of the yew tree and planting a similar tree elsewhere on site to compensate, this would result in stabilisation of the subsoils and prevent further damage to the historical building.

Other options suggested included:

– Reducing the Yew tree, this would need to be by 50% for it to be effective and it would need to be maintained, however, this may result in the demise of the tree or destabilisation

– Providing a root barrier, however, this would result in the severance of roots and possible destabilisation.

The Assistant Clerk informed members that she had met with Alan Mayes – representing St Peter’s Church and the Structural Engineer regarding the crack in the church building believed to be being caused by the yew tree. The Tree Officer had been invited to attend but unfortunately had contracted COVID so had been unable to attend. She reported that the Tree Officer was opposed to the removal of the tree but did agree that immediate work needed to be undertaken to remove the branch that was currently resting on the church building.

**RESOLVE ITC/12(21)/314** – that permission is given for the removal of the branch of the yew tree that is resting on St Peters Church building.

**RESOLVE ITC/12(21)/315** - that the Tree Officers presence is requested through his line manager Catherine Tate at the next scheduled meeting with St Peter’s Church and the Structural Engineer in February 2022.

Members voted in favour with one abstention.

96.5 TO RECEIVE AN UPDATE TO **RESOLVE ITC/07(21)/121** – TRAFFIC SURVEY OF HGV’S – CLLR E HOPKINSON

Councillor E Hopkinson thanked the Councillors that took part in the survey on the 17<sup>th</sup> and 24<sup>th</sup> November 2021. He reported that during the period of the survey, twelve lorries travelled past the survey site, of these four entered Whitworths, with the others travelling towards the High Street.

He reported that some residents had taken an interest, one giving views on the impact some actions of the survey could have on local businesses.

Mayor:

Date:

Councillor C Cross thanked Councillor E Hopkinson for organising the survey.

**RESOLVE ITC/12(21)/316** - that the update on **RESOLVE ITC/07(21)/121** is received and noted.

96.6 TO CONSIDER TREE PLANTING FOR THE QUEEN'S GREEN CANOPY AND THE PURCHASE OF TREE GUARDS, TREE STAKES AND A PLAQUE TO COMMEMORATE THE EVENT

The Assistant Clerk informed members that seventy Oak trees ready for planting had been donated to the Council by a local business.

The Tree Officer had visited various sites in the town and had recommended the trees be planted to make an avenue at the Crow Hill Recreation Ground.

The Assistant Clerk informed members that the Scouts who had been invited to take part in the planting had voiced their concerns about the vulnerability of the trees at the proposed location.

The Council would need to provide tree guards and tree stakes to protect them and asked if the Council would like to acknowledge the trees being planted as part of the Queen's Green Canopy Jubilee project by purchasing an official plaque.

**RESOLVE ITC/12(21)/317** – that a letter of thanks be sent to the local business for their kind donation of the seventy Oak trees.

**RESOLVE ITC/12(21)/318** – that the local business who donated the seventy Oak trees be invited to take part in the planting.

**RESOLVE ITC/12(21)/319** - that seventy shelter tubes and tree stakes are purchased at a total cost of £172.20.

**RESOLVE ITC/12(21)/320** - that an official Queens Green Canopy Plaque is purchased at a cost of £85.00.

**RESOLVE ITC/12(21)/321** - that Irthlingborough schools are invited to take part in the planting of the seventy trees for the Queens Green Canopy at the Crow Hill Recreation Ground.

**RESOLVE ITC/12(21)/322** – that the seventy oaks are planted to form an avenue at the Crow Hill Recreation Ground.

**RESOLVE ITC/12(21)/323** - that the details of the Council's decision to plant seventy oak trees to form an avenue at the Crow Hill Recreation Ground as part of the Queen's Green Canopy Platinum Jubilee is put onto the website and social media sites.

96.7 TO RECEIVE AN UPDATE TO **RESOLVE ITC/11(21)/275** FOLLOWING A MEETING WITH HUXLOW SCHOOL – CLLR KEARNS- GRAY

Councillor C Kearns Gray was absent, her report will be submitted to the February Full Town Council meeting.

Mayor:

Date:

Councillors looked forward to receiving her report.

Councillor J Farrar stated his disappointment that Councillor C Kearns-Gray had been the only one of the three agreed Councillors to attend the meeting. Councillor C Kearns-Gray had reported to him that she had felt vulnerable.

Discussions took place regarding the procedure for informing officers if Councillors were unable to make a meeting in order that alternative arrangements could be made.

Councillor R Powell had requested a report of the meeting from the Headteacher, a copy of which he had submitted to the Clerk. This would be made available for the February Full Town Council meeting.

Councillors expressed their gratitude to the Headteacher and his colleagues for agreeing to the meeting.

The Councillors looked forward to receiving the reports of the meeting raised by Councillor C Kearns-Gray's the school in February.

#### **97. CORRESPONDENCE & REQUESTS**

**97.1 TO RECEIVE NOTIFICATION FROM NORTHANTS HIGHWAYS THAT THE TEMPORARY ROAD CLOSURE ON THE OLD BRIDGE STATION ROAD IS TO BE CONTINUED WHILST OPTIONS FOR REPAIR OR STRENGTHENING WORKS ARE REVIEWED**

**RESOLVE ITC/12(21)/324** - that the notification from North Northants Highways that the temporary road closure on the old bridge Station Road is to be continued whilst options for repair or strengthening works are reviewed is received and noted.

**97.2 TO AGREE A LOCATION FOR THE INSTALLATION OF A KNIFE AMNESTY BIN TO BE INSTALLED BY NORTHANTS POLICE**

The Police had not been keen on the Towns Councils suggestion of an alternative location to their suggested Rest Garden site for a knife amnesty bin and had asked the Council to propose a different site.

Councillors discussed it further and agreed to put forward another site.

**RESOLVE ITC/12(21)/325** - that the doctors surgery car park is put forward as a proposed location for the installation of a knife amnesty bin to be installed by Northants Police.

#### **98. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS**

**98.1 TO RECEIVE AND NOTE REPORTS FROM COUNCILLOR'S K HARRISON, D MAXWELL AND R POWELL**

Councillor K Harrison was not present and no report had been received.

Councillor D Maxwell started by announcing that instead of North Northants sharing an Education Officer with West Northants it had been agreed to appoint one for North Northants Council. She raised several concerns related to the education meeting she had attended: \_

Mayor:

Date:

- Seventy six children not been in education during the last two years
- Many pupils being forced to travel to schools outside of the County, they should be catered for within the County
- Assessments for children with Special Educational Needs not being meet.

Councillor D Maxwell had also attended a meeting with the Police. The Police Fire and Crime Commissioner, Stephen Mold had indicated that some areas which had always been considered the Police's responsibility to deal with would now fall under the responsibility of North Northants Council. She felt that the responsibilities of Unitary Councillors was increasing, the role had changed compared to that of a District Councillor.

Councillor R Powell had had several meetings to attend. Four of which had been cancelled. He had attended the Extraordinary Full Council meeting but, due to the sensitivity of issues discussed he was unable to report anything from the meeting.

He had also attended a meeting with the Police Fire and Crime Commissioner. He felt some elements of the meeting had been interesting. However, he felt that some of the figures used made the situation look better than it was and overall had come away from the meeting feeling that the issues in Irthlingborough were not really being addressed.

#### **99. POLICE/PUBLIC ORDER MATTERS**

99.1 TO RECEIVE THE LATEST CRIME FIGURES FROM [WWW.STREETCHECK.CO.UK](http://WWW.STREETCHECK.CO.UK) AND [WWW.POLICE.UK](http://WWW.POLICE.UK)

**RESOLVE ITC/12(21)/326** - that the crime figures for October 2021 sourced from the Streetcheck and police.UK websites were received and noted

99.2 TO RECEIVE THE CCTV REPORTS FROM CRIMESECURE FOR NOVEMBER 2021

**RESOLVE ITC/12(21)/327** - that the CCTV report for November 2021 was received and noted.

99.3 TO RECEIVE THE CRIME AND POLICING UPDATES

**RESOLVE ITC/12(21)/328-** that the Crime and Policing updates were received and noted

**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE ROOM DURING CONSIDERATION OF THE FOLLOWING ITEM:**

**RESOLVE ITC/12(21)/329** – that the press and public be excluded from the meeting due to the confidential nature to be transacted

#### **100. AGENDA ITEMS**

100.1 TO RECEIVE THE RESPONSE FROM THE APPOINTED LEGAL REPRESENTATIVE IN CONNECTION WITH THE S106 AGREEMENT FOR EBBW VALE ROAD

**RESOLVE ITC/12(21)/330** - that the response from the appointed legal representative in connection with the S106 agreement for Ebbw Vale Road is received and noted.

Mayor:

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**RESOLVE ITC/12(21)/331** - to await the further advice of the legal representative following the email response from the Clerk. Quotations for a mine survey to be sought. Further advice and quotations to be bought back to the February Town Council meeting to allow consideration of the options.

**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, FOLLOWING THE TRANSACTION OF THE ABOVE BUSINESS THE MEETING IS OPENED TO THE PRESS AND PUBLIC.**

**RESOLVE ITC/12(21)/332** – that the meeting is opened as the confidential business has been transacted

Date of the next scheduled meeting is 8<sup>th</sup> February 2022 at the Community Centre, Fettleline Road, NN9 5XF

There being no further business the meeting closed at 9.30 pm.

Mayor:

Date: