

## IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 13<sup>TH</sup> DECEMBER 2022 AT 7.30PM (FOLLOWING PLANNING) AT THE COMMUNITY CENTRE, FETTLINEDINE ROAD, NN9 5XF

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PRESENT: Councillors C Cross, J Farrar, J Gray, D Maxwell (left at 7.48pm) and T Walton

ALSO PRESENT: Unitary Councillor K Harrison (left at 7.53pm) 3 members of the public - 2 left at the start of the meeting as the agenda item they were interested in was being deferred.

The Mayor welcomed everybody to the Meeting of Irthlingborough Town Council and informed members and the public that the meeting was being recorded for minute taking purposes. He informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes. He asked if anyone wished to address the Council.

### PUBLIC PARTICIPATION

No one wished to address the meeting.

### AGENDA

#### 91. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Councillor P Boyer – Work Commitment  
Councillor S Boyer – Work Commitment  
Councillor C Collis-Neale – Personal Reasons  
Councillor E Hopkinson – Work Commitment  
Councillor C Kearns-Gray – Work Commitment  
Councillor R Powell – Family Commitment

**RESOLVE ITC/12(22)/336** – that Councillors P Boyer, S Boyer, C Collis-Neale, E Hopkinson, C Kearns-Gray and R Powell's apologies be accepted

The Mayor informed the meeting that items 100.1 and 100.3 were being brought forward as Unitary Councillors K Harrison and D Maxwell had to leave early due to other commitments this evening.

Mayor:

Date:

**100. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL  
MATTERS**

**100.1 TO RECEIVE AND NOTE REPORTS FROM COUNCILLOR'S K HARRISON, D MAXWELL AND R POWELL**

Councillor R Powell had set his apologies, no report had been received.

Councillor D Maxwell informed members that neighbourhood plans had been discussed and stated how important it was to produce a thorough Irthlingborough Neighbourhood Plan and to get it concluded as soon as possible.

She raised the old Rushden and Diamonds area which was an eyesore, indicating discussions on its future use had been ongoing for 10 years, she was hoping it wasn't to take another 10 years. She also raised concerns about the Car Boot Sale held there on a Sunday morning. She felt it was illegal and with all the parked cars/traffic was an accident waiting to happen.

She gave an update on an ongoing situation regarding a Travellers site in Woodford stating that they had now procured the services of a barrister but it was a very expensive process. The Council needed to look at a 5 year land supply for Travellers.

The precept for 2023/2024 was being discussed. Councillor Maxwell indicated the Council were going to find it difficult to make ends meet. In particular the costs of both social adult care and education were going up and the costs of these areas were higher than the allocation.

Councillor K Harrison stated that due to ongoing significant personal problems his activity update was rather limited. He had attended Full Council meeting and an Audit Committee meeting. He informed members that the Audit Committee were trying to hold the Children's Trust to account as the situation had got out of hand and a legal solution was being sought.

North Northants Council meeting times have now returned to 6pm following a trial at 7pm.

He was pleased to announce he had succeeded in getting someone off the streets this week, in Wellingborough.

Other things he had been contacted by residents about on which he was working were: -

Complaints regarding motorbike and anti-social behaviour at the old Rushden and Diamond site.

He had contacted the police but was still waiting for a response.

A traffic regulation request for double yellow lines along Nene View following the approval of the planning application to build 7 houses there.

He had been advised that until the development was finished there was no point in applying. There were two opportunities a year to apply for double yellow lines in October and the Spring.

In relation to Councillor Maxwell's earlier comment, he did not believe the Car Boot sale at Nene Park was illegal and he had not received any complaints relating to the long standing event.

Councillor K Harrison had also submitted a written update on the status of a couple of Highways issues raised on Fix My Street he was involved with on behalf of residents.

**RESOLVE ITC/12(22)/337** - that the reports from Unitary Councillors K Harrison and D Maxwell are received.

**100.3 TO RECEIVE AN UPDATE FROM CLLR MAXWELL IN RELATION TO RESOLVE ITC/04(22)/463 – TO REQUEST THE REPLACEMENT OF MISSING BOLLARDS AND REPAIRS TO DAMAGED BOLLARDS IN THE HIGH STREET DEFERRED FROM JULY MEETING**

Mayor:

Date:

Councillor D Maxwell reported that she had discussed this with North Northants Councils Councillor Graham Lawman. She had been advised there was no budget available to replace the missing bollards.

**RESOLVE ITC/12(22)/338** - that the update from Councillor D Maxwell in relation to **RESOLVE ITC/04(22)/463** – to request the replacement of missing bollards and repairs to damaged bollards in the High Street deferred from July meeting is received.

The Mayor thanked the Councillors for their reports.

Councillor D Maxwell left the meeting at 7.48pm and Councillor K Harrison left the meeting at 7.53pm.

## **92. DECLARATIONS OF INTEREST**

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations were made.

## **93. MINUTES**

93.1 TO RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 8<sup>TH</sup> NOVEMBER 2022

**RESOLVE ITC/12(22)/339-** that the minutes of the Full Town Council Meeting held on 8<sup>th</sup> November 2022 be approved and signed as a correct record of proceedings.

93.2 TO NOTE THAT THE EXTRAORDINARY TOWN COUNCIL MEETING SCHEDULED FOR TUESDAY 22<sup>ND</sup> NOVEMBER 2022 WAS INQUORATE

**RESOLVE ITC/12(22)/340-** it is noted that the Extraordinary Full Town Council Meeting scheduled for the 22<sup>nd</sup> November 2022 was inquorate.

## **94. MATTERS ARISING**

94.1 TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 8<sup>TH</sup> NOVEMBER 2022 NOT INCLUDED ON THIS AGENDA, FOR REPORT ONLY

Nothing was raised.

## **95. TOWN CLERK'S REPORT**

TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST COUNCIL RESOLUTIONS UP TO 5<sup>TH</sup> DECEMBER 2022

Page 29 87.2 TO CONSIDER A REQUEST FROM ST. PETER'S CHURCH TO TAKE PART IN THE CHRISTMAS TREE FESTIVAL BEING HELD ON SATURDAY 3<sup>RD</sup> – SUNDAY 4<sup>TH</sup> DECEMBER 2022

**RESOLVE ITC/11(22)/318** - that the Council take part in the Christmas Tree Festival being held on Saturday 3<sup>rd</sup> – Sunday 4<sup>th</sup> December 2022 at St Peter's Church.

**RESOLVE ITC/11(22)/319** - that the Council purchases an artificial 3ft/4ft tree, battery operated lights and decorations requested up to a cost of £50.

Mayor:

Date:

**RESOLVE ITC/11(22)/320** - that Councillors C Cross and E Hopkinson decorate and submit the Council's entry to the Christmas Tree Festival being held on Saturday 3<sup>rd</sup> – Sunday 4<sup>th</sup> December 2022 at St Peter's Church.

The Mayor thanked Councillor C Cross for decorating and submitting the councils entry to the Christmas Tree festival.

**RESOLVE ITC/12(22)/341** – that the Town Clerk's report up to the 5<sup>th</sup> December 2022 is received and noted.

**96. COMMITTEES AND WORKING PARTIES - TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEES:**

**96.1 THE EVENTS COMMITTEE MEETINGS HELD ON 1<sup>ST</sup> NOVEMBER 2022 – CLLR C CROSS**

Councillor C Cross invited any questions.

Nothing was raised

**RESOLVE ITC/12(22)/342** - that the minutes of the Events Committee meeting held on Tuesday 1<sup>st</sup> November 2022 were noted.

Councillor C Cross asked members to consider the recommendation from the meeting.

**TO RESOLVE THE FOLLOWING RECOMMEND(S):**

**THAT THE TOWN COUNCIL RESOLVE TO HOLD THE FOLLOWING EVENTS FOR 2023/24:**

- i) 8<sup>TH</sup> MARCH 2023 – CHRISTOPHER WREN DAY
- ii) 15<sup>TH</sup> APRIL 2023 – IRTHLINGBOROUGH YARD SALE
- iii) 23<sup>RD</sup> APRIL 2023 – ST GEORGES DAY
- iv) 6<sup>TH</sup> MAY 2023 – THE CORONATION OF KING CHARLES III
- v) 25<sup>TH</sup> OCTOBER 2023 – ST CRISPINS DAY
- vi) AUGUST – DATE TBD – IRTHLINGBOROUGH ON SEA

Councillor T Walton asked if the funding for the events had been put in place.

The Assistant Clerk said the funding had been approved by the Policy and Resources Committee.

**RESOLVE ITC/12(22)/343** - that the Town Council agree to hold the following events in Civic Years 2022/2023 and 2023/2024

- i) 8<sup>TH</sup> MARCH 2023 – CHRISTOPHER WREN DAY
- ii) 15<sup>TH</sup> APRIL 2023 – IRTHLINGBOROUGH YARD SALE
- iii) 23<sup>RD</sup> APRIL 2023 – ST GEORGES DAY
- iv) 6<sup>TH</sup> MAY 2023 – THE CORONATION OF KING CHARLES III
- v) 25<sup>TH</sup> OCTOBER 2023 – ST CRISPINS DAY
- vi) AUGUST – DATE TBD – IRTHLINGBOROUGH ON SEA

**96.2 THE PLANNING COMMITTEE MEETING HELD ON 8<sup>TH</sup> NOVEMBER 2022 – CLLR D MAXWELL**

Mayor:

Date:

In Councillor D Maxwell absence Councillor J Farrar invited any questions.  
Nothing was raised.

**RESOLVE ITC/12(22)/344** - that the minutes of the Planning Committee meeting held on Tuesday 8th November 2022 were noted.

96.3 THE PROPERTY AND SERVICES COMMITTEE HELD ON 15<sup>TH</sup> NOVEMBER 2022 – CLLR E HOPKINSON

In Councillor E Hopkinson absence Councillor J Farrar invited any questions.

Nothing was raised.

**RESOLVE ITC/12(22)/345** - that the minutes of the Property and Services Committee meeting held on Tuesday 15<sup>th</sup> November 2022 were noted.

Councillor J Farrar asked members to consider the recommendation from the meeting.

**TO RESOLVE THE FOLLOWING RECOMMEND:**

i) THAT DUE TO THE URGENCY OF THE HEALTH AND SAFETY RECOMMENDATIONS FOLLOWING THE PLAYGROUND INSPECTION REPORT IT WAS AGREED TO PROCEED ON THE BASIS OF THREE QUOTATIONS. THE QUOTATION FROM PROLUDIC FOR THE SUPPLY OF PLAY EQUIPMENT IS ACCEPTED AT A COST OF £48,737

**RESOLVE ITC/12(22)/346** - that due to the urgency of the health and safety recommendations following the playground inspection report it was agreed to proceed on the basis of three quotations. The quotation from Proludic for the supply of play equipment is accepted at a cost of £48,737.

ii) THAT THE COUNCIL TAKES OUT A HALF PAGE ADVERT FOR 6 MONTHS IN 'IN YOUR VICINITY' AT A COST OF £330, A HALF PAGE ADVERT FOR 6 MONTHS IN 'LIVE LOCAL' AT A COST OF £390 AND A FULL PAGE ADVERT FOR 6 MONTHS IN 'SAINTS ALIVE' AT A COST £250. THE TOTAL COST OF £970 TO BE AGREED

Councillor J Farrar indicated that approval for the advertising was being sought now but the adverts would not be placed until the design for the new Community Centre leaflet had been improved. Elements of the new leaflet would then be used as the advert.

Councillor T Walton queried whether necessary for adverts to be placed in all three publications as felt areas would be duplicated.

The different publications covered a range of areas.

**RESOLVE ITC/12(22)/347** - that the Council takes out a half page advert for 6 months in 'In Your Vicinity' at a cost of £330, a half page advert for 6 months in 'Live Local' at a cost of £390 and a full page advert for 6 months in 'Saints Alive' at a cost £250. the total cost of £970 is agreed

96.4 THE PLANNING COMMITTEE MEETING HELD ON 22<sup>ND</sup> NOVEMBER 2022 – CLLR D MAXWELL

Mayor:

Date:

In Councillor D Maxwell absence Councillor C Cross invited any questions.

Nothing was raised.

**RESOLVE ITC/12(22)/348** - that the minutes of the Planning Committee meeting held on Tuesday 22nd November 2022 were noted.

96.5 THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON 30<sup>TH</sup> NOVEMBER 2022 – CLLR R POWELL

In Councillor R Powell's absence Councillor J Farrar invited any questions.

Nothing was raised.

**RESOLVE ITC/12(22)/349** - that the minutes of the Policy and Resources Committee meeting held on Wednesday 30<sup>th</sup> November 2022 were noted.

Councillor J Farrar asked members to consider the recommendations from the meeting.

TO APPROVE THE FOLLOWING **RECOMMEND(S)**:

**i) TO CONSIDER AND AGREE THE BUDGET FOR 2023/24**

**RESOLVE ITC/12(22)/350** - that the budget for financial year 2023/2024 is agreed.

**ii) TO CONSIDER AND AGREE THE PRECEPT REQUEST FIGURE OF £554,073, AN INCREASE OF 2.5%, FOR 2023/24**

**RESOLVE ITC/12(22)/351** - that the precept request figure of £554,073 and increase of 2.5% for financial year 2023/2024 is agreed.

**97. FINANCE MATTERS**



**IRTLINGBOROUGH TOWN  
COUNCIL**

**Cashbook Payments**

**November 2022**

<b>Bank No.</b>	<b>Supplier</b>	<b>Description</b>	<b>Total</b>
237	Malcolm Thomas	IT replacement back up system	£ 168.00
238	Clean4Shaw	Cleaning of public toilets	£ 879.60
239	Amazon	Stationery A4 Files	£ 26.18
240	Rubicon	Skatepark Talent Pathway Event	£ 1,104.00

Mayor:

Date:

			£
241-6	Staff Wages	Monthly Salaries	9,298.87
			£
247	HMRC	P32 PAYE & NI contributions	2,920.74
			£
248	NCC Pensions Account	Pension Contributions	3,782.09
			£
249	Bob Kirk	Cleaning supplies	108.91
			£
250	LITE	Christmas Falling Star * 10	6,000.00
			£
251	Webb House	Monthly Payroll Services	27.11
			£
252	Malcolm Thomas	Remote maintenance of network	150.00
			£
253	Knights & Hyde	CC Cleaning materials	32.88
			£
254	N-Power	Unmetered Supplies	452.39
			£
255	Broxap	Re-Cycling bin	784.80
			£
256	Balfour Beatty	Street Lighting works	1,128.89
			£
257	Microshade	Hosting Rialtas & Pear mapping	80.40
			£
258	Tina Rowland	Community Centre Refund	50.00
			£
259	Alison Bridgman	Community Centre Refund	50.00
			£
260	Heartbeat	Annual Support Pine Trees Defibrillator - Year 3	198.00
			£
261	Wave	Community Centre Water rates	424.35
			£
262	Wave	Office Water rates	71.05
			£
263	Wave	Public Conveniences Water rates	137.10
			£
264	Go Pack Limited	Community Centre Tables * 4	717.54
265	Sports Events	Town Run (Paid in December)	
			£
266	Colemans	Stationery	5.70
			£
267	Welford Christmas Tree	Christmas Tree * 2	1,670.00
			£
268	Historical Society	Donation "Discover Irthlingborough" leaflets	20.00
			£
269	Old People's Welfare	Donation - Christmas Dinner	100.00

Mayor:

Date:

			£
270	Girlguiding	Donation - World Thinking Day Event in 2023	450.00
			£
271	Scouts	Donation - Marking paint & refreshments	75.00
			£
272	Royal British Legion	Remembrance wreath	70.00
			£
273	Food Bank	Donation - Jubilee Coins	312.00
			£
274	Sayjal Patel	Community Centre Refund	50.00
			£
275	Parth Patel	Community Centre Refund - Less 1 hour	35.00
			£
DD	British Gas	Electricity - Offices	190.62
			£
DD	British Gas	Electricity - Pavilion	44.71
			£
DD	British Gas	Electricity - Toilets	685.22
			£
DD	Cheaper Waste	Cemetery 660 litre bin	84.00
			£
DD	Cheaper Waste	CC 660 litre bin	84.00
			£
DD	Gamma	Office Telephone Monthly Charges	67.80
			£
DD	O2	Office & CC Mobile Phone	71.76
			£
DD	Pozitive Energy	Gas Community Centre - Previous month	255.29
			£
DD	PWLB	Car Park Loan	9,969.74
			£
DD	Nat West	Monthly bank charges for previous month	25.50
			£
DD	Nat West	Monthly Bankline Charges	15.60
			£
DD	NW Business Credit	Various - Postage & Zoom	247.02
		<b>Expenditure</b>	<b>£ 43,121.86</b>
	Available Balance		£
Donations	30/11/22	N/C 4295	12.00

97.1 TO APPROVE THE ACCOUNTS FOR PAYMENT FOR NOVEMBER 2022

**RESOLVE ITC/12(22)/352-** to approve the Accounts for Payment for November 2022

Mayor:

Date:



97.2 TO APPROVE THE BANK ACCOUNT RECONCILIATIONS UP TO 30<sup>TH</sup> NOVEMBER 2022

**RESOLVE ITC/12(22)/353** - to approve the Bank Account Reconciliations up to 30<sup>th</sup> November 2022.

97.3 TO APPROVE THE STATEMENT OF INCOME AND EXPENDITURE UP TO 30<sup>TH</sup> NOVEMBER 2022

**RESOLVE ITC/12(22)/354** - to approve the Statements of Income and Expenditure up to 30<sup>th</sup> November 2022

97.4 TO RECEIVE THE EARMARKED RESERVES FOR 2022/23

The Assistant Clerk queried item 363 Path Finder Flood protection opening balance £2000 closing balance £2000 -which she believed to have been spent.

Item 334 S137 Grant Cricket Club opening balance £1000 closing balance £1000 -was also believed to have been spent.

**RESOLVE ITC/12(22)/355** – that the Earmarked Reserves for 2022/23 are received and noted subject to items 334 and 363 being checked by the Finance Officer.

97.5 TO RECEIVE AND NOTE THE INTERNAL CONTROL AUDIT REPORTS DATED OCTOBER 2022

**RESOLVE ITC/12(22)/356** - that the Internal Control Audit report dated October 2022 is received and noted

## **98. AGENDA ITEMS**

98.1 TO RECEIVE AN UPDATE REGARDING THE POST OFFICE

Councillor J Farrar updated members.

The latest information available was that the person who had shown an interest in establishing a Post Office in the town had not yet completed and returned the forms issued to them by the Post Office. The funding runs out in March.

Members proposed a letter be sent to the Post Office asking them to take action as a matter of urgency.

**RESOLVE ITC/12(22)/357** - that the update in regard to the post office is received.

**RESOLVE ITC/12(22)/358** – that a letter be sent to the Post Office urging them to contact the interested party and conclude the application as a matter of urgency due to the need to complete prior to March when funding runs out. Also ask them to also seek alternative applicants in case the current one does not come to fruition.

98.2 TO RECEIVE A NORTH NORTHAMPTONSHIRE COUNCIL BRIEFING NOTE ENTITLED “COST OF LIVING ACTION PLAN (INCLUDING WARM PLACES) AND CONSIDER A REPORT REGARDING

Mayor:

Date:

REQUIREMENTS FOR ADDITIONAL PROVISION WITHIN IRTHLINGBOROUGH

**RESOLVE ITC/12(22)/359** - that the North Northamptonshire Council briefing note entitled “Cost of Living Action Plan (including warm places)” is received.

**RESOLVE ITC/12(22)/360** - that the report regarding requirements for additional warm space provision within Irthlingborough is received and noted

The Assistant Clerk stated that If the Council wish to operate a warm hub for Crow Hill residents, a Councillor rota to cover Monday and/or Friday would be needed.

Councillor J Farrar said he could do Mondays.

**RESOLVE ITC/12(22)/361** - that the Council uses the Meeting Room in the Community Centre as a “warm hub” on Monday mornings between 9.30am and 12 noon initially on a one month trial and provides tea, coffee and milk for the users.

98.3 TO AGREE TO SIGN UP TO THE CIVILITY & RESPECT PLEDGE AND ADOPT THE MODEL COUNCILLOR /OFFICER PROTOCOL

A new protocol Councils are being encouraged sign up to in collaboration with several associations.

There are courses being offered which the Council will fund attendance of if staff or Councillors wish to attend.

**RESOLVE ITC/12(22)/362** - that the Council agree to sign up to the Civility & Respect Pledge and adopt the Model Councillor/ Officer protocol.

98.4 TO RECEIVE AN UPDATE FOLLOWING A MEETING WITH A RESIDENT REGARDING PRESLAND WAY CONCERNS – COUNCILLOR E HOPKINSON

Councillor E Hopkinson had sent his apologies.

**RESOLVE ITC/12(22)/363** - that in Councillor E Hopkinson’s absence this item is deferred to the February Full Town Council meeting.

**RESOLVE ITC/12(22)/364** – that the Clerk writes to Councillor E Hopkinson requesting he submit a written report on his meeting with a resident regarding concerns relating to Presland Way to the February Full Town Council meeting.

98.5 TO RECEIVE AN UPDATE TO **RESOLVE ITC/10(22)/268** FOLLOWING A MEETING WITH THE FRONTIER CENTRE – CLLRS J FARRAR AND R POWELL

Councillor J Farrar reported that the Frontier Centre had indicated they would consider selling the Council a section of currently unused land with trees on it for a small fee. However, the cost of clearing, levelling and establishing a suitable standard car park would be very high.

Mayor:

Date:

The Council had recently established a priority list of works to be undertaken and it was agreed the Council should concentrate on those at this time.

**RESOLVE ITC/12(22)/365** - that an update to **RESOLVE ITC/10(22)/268** - that the Leader of the Leading Group, the Mayor, the Chair of the Property and Services Committee and the Clerk attend a meeting with the Frontier Centre to discuss additional car parking provision for the Community Centre following a meeting with the Frontier Centre is received.

**RESOLVE ITC/12(22)/366** – that no further action is taken in regard to seeking additional parking provision for the Community Centre at this time.

98.6 TO RECEIVE A REPORT FOLLOWING THE NEIGHBOURHOOD PLAN MEETING HELD ON 15<sup>TH</sup> NOVEMBER 2022 – CLLR J FARRAR

Members raised concerns about the length of time being taken and asked if there was a time frame available yet for completion of the Neighbourhood Plan.

Councillor J Farrar indicated there was no time frame for completion available at present. There was a process to follow and the Steering Group were progressing that.

Councillor C Cross stated there was a lot of work involved.

**RESOLVE ITC/12(22)/367** - that the report from DLP Consultants following the Neighbourhood Plan meeting held on the 15<sup>th</sup> November 2022 is received.

98.7 TO RECEIVE AN UPDATE FOLLOWING THE FINAL AMP LISTENING EVENT BEING HELD AT CORBY CUBE ON TUESDAY 15<sup>TH</sup> NOVEMBER 2022 – CLLR D MAXWELL

Councillor D Maxwell had had to leave the meeting early due to another commitment.

**RESOLVE ITC/12(22)/368** - that this item be deferred to the February Full Town Council Meeting.

98.8 TO CONSIDER QUOTATIONS FOLLOWING **RESOLVE ITC/11(22)/310** FOR THE INSTALLATION OF A DEFIBRILLATOR AT THE COMMUNITY CENTRE, CROW HILL AND RECEIVE AN UPDATE RE: **RESOLVE ITC/11(22)/311** REGARDING GRANT FUNDING

Two of the three quotations sought had been received one included in the pack one tabled at the meeting.

It was established the requirement was for an exterior heated locked wall mounted cabinet.

The prices were comparable but quotation B offered a £300 pound funding grant.

**RESOLVE ITC/12(22)/369** - that the verbal update to **RESOLVE ITC/11(22)/311** – that the Council seeks information on what grants are available towards the provision of defibrillators is received.

Mayor:

Date:

**RESOLVE ITC/12(22)/370** - that the Council accept quotation B option 4 for the supply of a Mindray C1A Defibrillator & External heated cabinet with keypad lock at a cost of £1195 after funding has been deducted to be sited at the Community Centre, Fettleline Road Irthlingborough NN9 5XF

98.9 TO RECEIVE A SCOPING DOCUMENT IN REGARDS TO FUTURE WORK PLANNED FOR THE CAR PARK AND CONSIDER A QUOTATION FOR THE PROJECT MANAGEMENT AND APPOINT A CONTRACTOR

The scoping document was tabled at the meeting.

**RESOLVE ITC/12(22)/371**- that a scoping document in regards to future work planned for the car park is received.

**RESOLVE ITC/12(22)/372**- that the quotation for Project Management of the works to upgrade the car park associated with the Planning Application NE/21/00816/FUL at a cost of £46 per hour and an estimated project cost of circa £5500 is accepted.

98.10 TO CONSIDER THE FOLLOWING IN RELATION TO THE BOUNDARY COMMISSION FOR ENGLAND (BCE) CONSTITUENCY REVIEW CONSULTATION PROPOSED TO REBALANCE THE NUMBER OF ELECTORS REPRESENTED BY EACH MP:

I) TO RECEIVE THE NOTES FROM THE PUBLIC MEETING HELD ON TUESDAY 22<sup>ND</sup> NOVEMBER 2022

Councillor J Farrar expressed his disappointment that the Extraordinary Town Council meeting had not been quorate which had resulted in the meeting having to be held as a public meeting. He proposed acceptance of the notes from the meeting, which have been acted upon.

**RESOLVE ITC/12(22)/373** - that the notes from the public meeting held on Tuesday 22<sup>nd</sup> November 2022 are received.

II) TO RETROSPECTIVELY AGREE THE SUBMISSION MADE FROM THE TOWN COUNCIL FOLLOWING EMAIL FEEDBACK FROM MEMBERS

**RESOLVE ITC/12(22)/374** - that the submission made from the Town Council to the Boundary Commission for England (BCE) Constituency Review Consultation following email feedback from members is retrospectively agreed.

## **99. CORRESPONDENCE & REQUESTS**

99.1 TO RECEIVE AND CONSIDER A RESPONSE TO A CONSULTATION FROM NNC ENTITLED WARD BOUNDARIES FOR NORTH NORTHAMPTONSHIRE, CLOSING DATE 6<sup>TH</sup> FEBRUARY 2023

The Consultation is proposing reducing the number of Unitary Councillors by 8 to 70. – This is the first Consultation. When representations have been considered NNC intend to publish draft recommendations by May 2023 and hold a further consultation. Their final recommendations are expected to be published in July 2023 and will come into effect May 2025.

**RESOLVE ITC/12(22)/375** - that the Consultation from North Northants Council entitled “Ward Boundaries for North Northamptonshire” is received.

Mayor:

Date:

I) TO CONFIRM ATTENDANCE OF MEMBERS WISHING TO ATTEND THE LOCAL GOVERNMENT BOUNDARY COMMISSION ENGLAND COMMUNITY ONLINE BRIEFING ON WEDNESDAY 14<sup>TH</sup> DECEMBER AT 6PM

**RESOLVE ITC/12(22)/376** - that Councillor D Maxwell and the Assistant Clerk wish to attend the Local Government Boundary Commission England Community online briefing on Wednesday 14<sup>th</sup> December 2022 at 6pm via zoom.

**RESOLVE ITC/12(22)/377** – that the Clerk circulates information obtained from the Local Government Boundary Community Online Briefing of the 14<sup>th</sup> December to all members.

**RESOLVE ITC/12(22)/378** – that a response is considered following the distribution of the information obtained from the Local Government Boundary Community online Briefing has been circulated.

99.2 TO RECEIVE AN EMAIL FROM IRTHLINGBOROUGH HISTORICAL SOCIETY REGARDING A FUTURE SUGGESTION FOR STREET NAMING

The suggestion related to the name Lockett Clapham. It was recalled that Lockett Clapham had been put forward by the Council following consultation with the Historical Society for one of the highways on the new development to the rear of Green Close.

**RESOLVE ITC/12(22)/379** – that the Council write to the Historical Society saying the name Lockett Clapham had been put forward as a name for a street on the new development to the rear of Green Close previously.

99.3 TO RECEIVE A REQUEST TO ATTACH A BANNER TO THE RAILINGS AT PARSONS GREEN FOR A CHARITY TRACTOR RUN IN DECEMBER

**RESOLVE ITC/12(22)/380** - that permission is granted for a banner to be attached to the railings at Parsons' Green publicising an illuminated Charity Tractor Run on Monday 19<sup>th</sup> December 2022.

99.4 TO RECEIVE DETAILS OF ELECTRIC ON STREET CHARGING POINTS INCLUDING COLLEGE STREET, IRTHLINGBOROUGH closing date 29th December 2022

The proposal is to install two charging units each having 2 points so 2 cars can be charged at same time from each unit meaning a total of 4 cars can be charged at a time the points will cover 4 parking spaces.

The Assistant Clerk informed members the chosen site appeared to be on/near a bend where cars were continually parked.

**RESOLVE ITC/12(22)/381** - that details of the Public Engagement Survey on proposed Electric vehicle Charging Points which includes College Street Irthlingborough is received.

**RESOLVE ITC/12(22)/382** - that the Council write to Liberty Charge saying they fully support the installation of electric on street charging points. However, as College Street has on going traffic problems/issues. Could they consider an alternative location.

Mayor:

Date:

99.5 TO RECEIVE AND CONSIDER A RESPONSE TO A NNC CONSULTATION ENTITLED NORTH NORTHAMPTONSHIRE GTAA (GYPSY AND TRAVELLER ACCOMMODATION ASSESSMENT) 2022/23 CONSULTATION WITH TOWN AND PARISH COUNCILS, CLOSING DATE 1<sup>ST</sup> FEBRUARY 2023

Members went through the consultation questions and agreed to submit information against section 1 and questions 4, 6 and 7.

**RESOLVE ITC/12(22)/383** - that the North Northamptonshire GTAA (Gypsy and traveller Accommodation Assessment) 2022/2023 Consultation with Town and Parish Councils is received.

**RESOLVE ITC/12(22)/384** - that the Council responds to the North Northamptonshire GTAA (Gypsy and Traveller Accommodation Assessment) 2022/2023 Consultation with Town and Parish Councils submitting information agreed against questions 4 6 and 7.

#### **100. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS**

100.1 TO RECEIVE AND NOTE REPORTS FROM COUNCILLOR'S K HARRISON, D MAXWELL AND R POWELL

Taken forward to the start of the meeting.

100.2 TO RECEIVE THE "LEADERS UPDATE" NOVEMBER NEWSLETTER

**RESOLVE ITC/12(22)/385** - that the "Leaders Update" Newsletter dated 25<sup>th</sup> November 2022 is received and noted.

100.3 TO RECEIVE AN UPDATE FROM CLLR MAXWELL IN RELATION TO **RESOLVE ITC/04(22)/463** – TO REQUEST THE REPLACEMENT OF MISSING BOLLARDS AND REPAIRS TO DAMAGED BOLLARDS IN THE HIGH STREET DEFERRED FROM JULY MEETING

Taken forward to the start of the meeting.

#### **101. POLICE/PUBLIC ORDER MATTERS**

101.1 TO RECEIVE THE FOLLOWING VERBAL REPORTS FROM THE JAG REPRESENTATIVE – CLLR J GRAY I) FOLLOWING A VISIT BY THE POLICE, CLLR J GRAY, ASSISTANT CLERK AND THE HEADS OF THE INFANT AND JUNIOR SCHOOLS TO MONITOR PARKING AROUND THE SCHOOLS HELD ON 15<sup>TH</sup> NOVEMBER 2022

Councillor J Gray gave a verbal report.

Councillor J Gray and the Assistant Clerk had joined a Police representative and the Heads of the Infant and Junior Schools at the school gates at the start and the end of the school day.

From their observations a joint letter was going to be raised and circulated to parents/guardians of the nursery and schools' pupils which will include a date by which an improvement in the situation needs to be seen.

If the situation doesn't improve other agencies maybe asked to become involved too.

Mayor:

Date:

**RESOLVE ITC/12(22)/386** - that the verbal report from Councillor J Gray following a visit by the police, Cllr J Gray, Assistant Clerk and the Heads of the Infant and Junior Schools to monitor parking around the schools held on 15<sup>th</sup> November 2022 is received.

**II) FOLLOWING THE JAG MEETING HELD ON 12<sup>TH</sup> DECEMBER 2022**

Councillor J Gray had been unable to attend the JAG meeting, the Assistant Clerk attended in his and the Clerks absence.

The Assistant Clerk advised that a new PCSO dedicated to Irthlingborough would be starting in January 2023.

The Police's current three priorities are Road Safety, Drug Misuse and Burglary. The Police are ensuring that every victim of burglary receives a visit.

Highways had advised that the Station Road Bridge would remain closed for another year as they are waiting for further reports from Natural England and the Environment Agency.

The Police in a joint venture with Trading Standards are going to focus on getting the Allen Scrapyard site tidied up.

**RESOLVE ITC/12(22)/387** - that the verbal report following the JAG meeting held on the 12<sup>th</sup> December 2022 is received.

101.2 TO RECEIVE THE LATEST CRIME FIGURES FROM [WWW.STREETCHECK.CO.UK](http://WWW.STREETCHECK.CO.UK) AND [WWW.POLICE.UK](http://WWW.POLICE.UK)

**RESOLVE ITC/12(22)/388** - that the crime figures for October 2022 sourced from the Streetcheck and Police.UK websites were received and noted.

101.3 TO RECEIVE THE CRIME AND POLICING UPDATES

**RESOLVE ITC/12(22)/389** - that the Crime and Policing updates were received and noted.

101.4 TO RECEIVE THE CCTV REPORTS FROM CRIMESECURE FOR NOVEMBER 2022

Councillor J Gray stated that off road biking had been raised at the JAG meeting.

**RESOLVE ITC/12(22)/390** - that the CCTV report for November 2022 was received and noted.

101.5 TO RECEIVE THE NORTHAMPTONSHIRE POLICE, FIRE & CRIME COMMISSIONERS NOVEMBER 2022 NEWSLETTER

**RESOLVE ITC/12(22)/391**- that the Northamptonshire PFCC November 2022 Newsletter was received and noted.

Mayor:

Date:

**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE ROOM DURING CONSIDERATION OF THE FOLLOWING ITEM:**

**RESOLVE ITC/12(22)/392** – that the press and public be excluded from the meeting due to the confidential nature to be transacted

**102. AGENDA ITEMS**

102.1 TO CONSIDER A REQUEST FOR DISPENSATION FOR NON-ATTENDANCE AT BOTH FULL COUNCIL AND COMMITTEE MEETINGS FOR A PERIOD OF SIX MONTHS FOR COUNCILLOR C COLLIS-NEALE

**RESOLVE ITC/12(22)/393** - that Councillor C Collis-Neale is granted dispensation for non-attendance at both Full Town Council and Committee Meetings for a six month period 14<sup>th</sup> December 2022 – 14<sup>th</sup> June 2023 due to personal reasons.

102.2 TO CONSIDER A REQUEST FOR DISPENSATION FOR NON-ATTENDANCE AT BOTH FULL COUNCIL AND COMMITTEE MEETINGS FOR A PERIOD OF SIX MONTHS FOR COUNCILLOR R POWELL

**RESOLVE ITC/12(22)/394** - that Councillor R Powell is granted dispensation for non-attendance at both Full Town Council and Committee Meetings for a six month period 14<sup>th</sup> December 2022 – 14<sup>th</sup> June 2023 due to personal reasons.

**103. STAFF MATTERS**

103.1 TO AGREE TO IMPLEMENT THE LOCAL GOVERNMENT PAY AWARDS FOR 2022/23 FOR ALL NJC STAFF BACKDATED TO 1 APRIL 2022

**RESOLVE ITC/12(22)/395** - that the implementation of the Local Government Pay Awards for 2022/2023 for all NJC staff backdated to 1<sup>st</sup> April 2022 is agreed.

103.2 TO RECEIVE THE DRAFT RESULTS FROM THE 200 NORTHAMPTONSHIRE PENSION FUND VALUATION AND AGREE THE PROPOSED CONTRIBUTION RATES FOR THE NEXT THREE YEARS FROM 1<sup>ST</sup> APRIL 2023 TO 31<sup>ST</sup> MARCH 2026

**RESOLVE ITC/12(22)/396** - that the draft results from the 200 Northamptonshire Pension Fund Valuation is received.

**RESOLVE ITC/12(22)/397** - that the proposed contribution rates for the next three years from 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2026 are agreed.

**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, FOLLOWING THE TRANSACTION OF THE ABOVE BUSINESS THE MEETING IS OPENED TO THE PRESS AND PUBLIC.**

**RESOLVE ITC/12(22)/398** – that the meeting is opened as the confidential business has been transacted

Mayor:

Date:



[129]

Date of the next meeting is 14<sup>th</sup> February 2023 at 7.30pm at the Community Centre, Fettleline Road, NN9 5XF

There being no further business the meeting closed at 9.10pm.

Mayor:

Date: