

IRTHLINGBOROUGH TOWN COUNCIL

Council Offices, Station Road
IRTHLINGBOROUGH NN9 5SN

NOTE: Standing Orders state:

“Meetings: 3W – Meetings shall not exceed a period of 2 hours unless a resolution to extend the meeting is passed”



Mrs A Daly
Clerk to the Council

Tel: 01933 650866
Email: admin@irthlingborough-tc.gov.uk

1st April 2025

A Meeting of Irthlingborough Town Council will take place on **TUESDAY 8th APRIL 2025** at 7:30pm at the Community Centre, Fettleline Road, Irthlingborough. NN9 5XF

AGENDA

A total period of 15 minutes public speaking time will be allowed at the start of the meeting with a maximum of 3 minutes per person, should anyone wish to address the Council on any item on the agenda

127. APOLOGIES

128 . DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary Interest and other interests and the nature of those interests relating to items on the Agenda

129. MINUTES

129.1 To receive and approve for signature the minutes of the Town Council Meeting held on Tuesday 11th February 2025

130. MATTERS ARISING

130.1 To note any matters arising from the Minutes of the Town Council Meeting held on Tuesday 11th February 2025 not included on this agenda, for report only

131. TOWN CLERK'S REPORT

To receive and note the actions taken against Council resolutions up to 1st April 2025 – (sent by email)

132. COMMITTEES and WORKING PARTIES

To note the minutes of the following Committees:

132.1 The Planning Committee meeting held on 25th March 2025 – Cllr R Powell

132.2 The Property & Services Committee meeting held on 25th March 2025 – Cllr R Powell

133. FINANCE MATTERS

133.1 To approve the Accounts for payment for March 2025

133.2 To approve the Bank Account Reconciliations up to 31st March 2025

133.3 To approve the Statement of Income and Expenditure up to 31st March 2025

133.4 To approve the Earmarked Reserves for 2024/25

133.5 To receive and note the Internal Control Audit reports dated March 2025 – (to follow)

133.6 To consider a request from Irthlingborough Town Cricket Club for a donation towards their Family Fun Day Event being held on 25th May 2025

133.7 To consider a request from Irthlingborough Old Peoples Welfare Association for a donation towards their VE Day celebrations

133.8 To consider a request from iGrow for a donation of £300 to pay for the Morris Men for their May Day Celebrations on 5th May 2025

134. AGENDA ITEMS

134.1 Grounds Maintenance Contract:

- i) To agree to sign the letter of intent setting out the principal terms with reference to the Grounds Maintenance Contract for the provision of services from 1st August 2026
- ii) To acknowledge and agree the draft tender procurement timeline

134.2 VE Day Arrangements:

- i) To agree the escorts for the Deputy Lieutenant and his consort
- ii) To agree the role of the Deputy Lieutenant
- iii) To agree who will light the Beacon
- iv) To agree the arrangements for the burial of the time capsule
- v) To agree the quote for the provision of First Aid Cover
- vi) To agree a donation to St. Peter's Church for the provision of the electricity for the event
- vii) To agree delegated authority to the Town Clerk to cover any unforeseen events that may arise
- viii) To agree Councillor volunteers for the event
- ix) To agree all Councillor volunteers attend the Events meeting due to be held on Tuesday 29th April 2025 to finalise arrangements

134.3 CCTV Contract:

- i) To agree the quotation for the continuation of the CCTV Contract for a further three years
- ii) To agree the quotation of £1900 for the provision of a new Windows 11 CCTV server to be installed in the Town Council Offices

134.4 To receive an update regarding **RESOLVE ITC/03(25)/406** following a meeting attended by the Schools, Northants Highways and Council representatives to discuss the issues surrounding parking – Cllr E Hopkinson

134.5 To receive an update regarding **RESOLVE ITC/02(25)/363** following a meeting attended by NNC Highways, Cllr Hopkinson and the Clerk – to consider supporting a proposal to implement parking restrictions to Lee Street to aid with dray deliveries to the business – Cllr E Hopkinson

134.6 To consider a quotation to repair the wall at St. Peter's churchyard – (to follow)

134.7 To consider the re-instatement of January Town Council meetings in the 2025/26 meeting schedule – Cllr T Walton

134.8 To receive notes from the Strategic Town and Parish Forum Meeting held on 13th March 2025

135. CORRESPONDENCE & REQUESTS

135.1 Email from the Managing Director of Candocare regarding parking problems outside Irthlingborough Library

135.2 To receive a response from BAKUP CIC as per **RESOLVE ITC/11(24)/276** and consider their advertising request

135.3 To consider the following requests from iGrow:

- i) Use of Parsons Green and Public Conveniences on 5th May for the purpose of May Day Celebrations
- ii) The use of the Recreation Ground and Pavilion on 13th August to provide a free summer event

135.4 To consider a verbal request from the Irthlingborough Wildlife Gardens co-ordinator for Council support to install a wheelchair accessible path to connect the Rest Gardens to the new Wildlife Garden area

136. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS

136.1 To receive and note reports from Councillor's K Harrison, D Maxwell and R Powell

136.2 To receive the "Leaders Update" newsletters dated 21st March 2025

137. POLICE/PUBLIC ORDER MATTERS

137.1 To receive the latest Crime Figures from www.streetcheck.co.uk and www.police.uk

137.2 To receive the CCTV reports from CrimeSecure for February 2025