

IRTHLINGBOROUGH TOWN COUNCIL

Council Offices, Station Road
IRTHLINGBOROUGH NN9 5SN

NOTE: Standing Orders state:

“Meetings: 3X – Meetings shall not exceed a period of 2 hours unless a resolution to extend the meeting is passed”



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20th April 2021

A Meeting of Irtlingborough Town Council will take place on TUESDAY 27th APRIL 2021 at 7:30pm.

The meeting will be held virtually using Zoom video conferencing for the purpose of transacting the following business:

To join the Zoom Meeting, please follow link below:

<https://us02web.zoom.us/j/83790700717?pwd=UnNLcERFWUk2eFk1bjdKVUR4U2FOU09>

Meeting ID: 837 9070 0717
Passcode: 552973

To dial in from a mobile or landline: +442039017895 ID 83790700717# Passcode: 552973#

AGENDA

A total period of 15 minutes public speaking time will be allowed at the start of the meeting with a maximum of 3 minutes per person, should anyone wish to address the Council on any item on the agenda

129. APOLOGIES

To receive and accept apologies for absence

130. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary Interest and other interests and the nature of those interests relating to items on the Agenda

131. MINUTES

131.1 To receive and approve for signature the minutes of the Town Council Meeting held on Tuesday 9th March 2021

132. MATTERS ARISING

132.1 To note any matters arising from the Minutes of the Town Council Meeting held on Tuesday 9th March 2021 not included on this agenda, for report only

133. POLICE/PUBLIC ORDER MATTERS

133.1 To receive the latest Crime Figures from www.streetcheck.co.uk and www.police.uk (copy herewith)

133.2 To receive the CCTV Reports from CrimeSecure for March 2021 (copy herewith)

133.3 To receive the Crime and Policing updates (copy herewith)

134. COUNTY COUNCILLOR'S REPORT

134.1 To receive and note report from County Councillor S Hughes

135. DISTRICT COUNCIL MATTERS

135.1 To receive and note verbal/written reports from District Councillor's J Farrar, S Hobbs, R Powell and L Wilkes

136. COMMITTEES and WORKING PARTIES

To note the minutes of the following Committees:

136.1 Planning Committee held on 9th March 2021 – Cllr H Khandwala (copy herewith)

136.2 Planning Committee held on 23rd March 2021 – Cllr H Khandwala (copy herewith)

136.3 Property & Services Committee held on 24th March 2021 – Cllr T Walton (copy herewith)

136.4 Policy & Resources Committee held on 30th March 2021 – Cllr H Khandwala (copy herewith)

137. TOWN CLERK'S REPORT

To receive and note the actions taken against Council resolutions up to 5th April 2021 (copy herewith)

138. AGENDA ITEMS

138.1 COVID-19: Action taken by Irthlingborough Town Council

i) To receive an update on actions being taken by Irthlingborough Town Council in the light of Coronavirus and to consider any further actions required

138.2 COVID-19:

i) To agree to continue with the current office working and arrangements and agree a date to review as per **RESOLVE ITC/11(20)/280**

ii) To note that the current legislation allowing virtual meetings will cease on 7th May 2021 and agree arrangements for future meetings

iii) To consider the latest government advice and agree a date and terms for the re-opening of the Community Centre

a) To agree the risk assessment (copy herewith)

b) To agree the COVID Terms of Hire (copy herewith)

iv) To consider the latest government advice and agree a date and terms for the re-opening of the Pavilion

a) To agree the risk assessment (copy herewith)

b) To agree the waiver form (copy herewith)

v) To consider an email from a regular hirer of the Community Centre requesting a reduction in fees until 30th May 2021 to assist with the impact of COVID

vi) To consider planting a tree of remembrance in the High Street Rest Gardens – Cllr J Farrar

138.3 Update – Lower car park

i) To receive the response from East Northamptonshire Council regarding the pre-application submission and agree to apply for Planning – change of use

ii) To receive a response to **RESOLVE ITC/03(21)/410** in relation to the query regarding the tarmacking proposal

iii) To consider additional disabled parking requirements – Cllr A Winkle

iv) To delegate authority to the Town Clerk to incur expenditure up to £1000 to commission and erect signage detailing the partners involved with the car park legacy project

138.4 To consider adopting a Training and Development Policy (copy herewith)

138.5 Local Council Award Scheme – to confirm that the Town Council publish the required documents online and are eligible to apply for the Foundation and Quality award (copy herewith)

138.6 To agree to undertake repairs to the exercise bike at the Outdoor gym at a cost of £1500

138.7 To agree a local project/cause to raise funds for as part of the “Your Town” run event

139. CORRESPONDENCE & REQUESTS

139.1 To consider an email requesting participation in a skateboarding nationwide Talent Pathway event at a cost of £920 and agree a response

139.2 To consider the following requests for the use of Parsons Green on Saturday 13th November 2021:

i) the Irthlingborough Historical Society

ii) the Royal British Legion

139.3 To consider a request to install a dog bin at the bottom of Addington Road – Cllr I Rollings

139.4 To consider a letter of complaint from a resident regarding the blocked drains in the High Street

139.5 To consider an email from a supplier offering weekly holiday clubs for children at a cost of £1500 and agree a response

139.6 To consider the installation of a boundary fence between the Frontier Centre and the Crow Hill Recreation ground – Cllr I Rollings

140. FINANCE MATTERS

140.1 To approve the Accounts for payment up to 31st March 2021

140.2 To approve the Bank Account Reconciliations up to 31st March 2021

140.3 To approve the Statement of Income and Expenditure for end of financial year 2020/21(to follow)

140.4 To approve the Earmarked Reserves for the end of Financial Year 2020/21 (to follow)