

# IRTHLINGBOROUGH TOWN COUNCIL

Council Offices, Station Road  
IRTHLINGBOROUGH NN9 5SN



Mrs A Daly  
Clerk to the Council  
Tel: 01933 650866  
Email: [admin@irthlingborough-tc.gov.uk](mailto:admin@irthlingborough-tc.gov.uk)

7<sup>th</sup> September 2021

NOTE: Standing Orders state:

“Meetings: 3W – Meetings shall not exceed a period of 2 hours unless a resolution to extend the meeting is passed”

A Meeting of Irthlingborough Town Council will take place on TUESDAY 14<sup>th</sup> SEPTEMBER 2021 at 7:30pm at the Community Centre, Fettleline Road, Irthlingborough. NN9 5XF

## AGENDA

A total period of 15 minutes public speaking time will be allowed at the start of the meeting with a maximum of 3 minutes per person, should anyone wish to address the Council on any item on the agenda

### 50. APOLOGIES

To receive and accept apologies for absence

### 51. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary Interest and other interests and the nature of those interests relating to items on the Agenda

### 52. MINUTES

52.1 To receive and approve for signature the minutes of the Town Council Meeting held on Tuesday 13<sup>th</sup> July 2021

### 53. MATTERS ARISING

53.1 To note any matters arising from the Minutes of the Town Council Meeting held on Tuesday 13<sup>th</sup> July 2021 not included on this agenda, for report only

### 54. POLICE/PUBLIC ORDER MATTERS

54.1 To receive the latest Crime Figures from [www.streetcheck.co.uk](http://www.streetcheck.co.uk) and [www.police.uk](http://www.police.uk) (copy herewith)

54.2 To receive the CCTV Reports from CrimeSecure for July 2021 (copy herewith)

54.3 To receive the Crime and Policing updates (copy herewith)

54.4 To receive a response from the Chief Constables office in regards to the Town Councils request for a meeting

54.5 To receive an update to the request for a meeting with the Fire, Police and Crime Commissioner – Cllr D Maxwell

### 55. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS

55.1 To receive and note reports from Councillor's K Harrison, D Maxwell and R Powell

### 56. TOWN CLERK'S REPORT

To receive and note the actions taken against Council resolutions up to 6<sup>th</sup> September 2021 (copy herewith)

### 57. COMMITTEES and WORKING PARTIES

To note the minutes of the following Committees:

57.1 Events Committee meeting held on 6<sup>th</sup> July 2021 – Cllr C Cross

57.2 The Planning Committee meeting held on 13<sup>th</sup> July 2021 – Cllr R Powell

57.3 The Policy and Resources Committee meeting held on 27<sup>th</sup> July 2021 – Cllr E Hopkinson

57.4 The Planning Committee meeting held on 24<sup>th</sup> August 2021 – Cllr R Powell

57.5 The Policy and Resources Committee meeting held on 1<sup>st</sup> September 2021 – Cllr E Hopkinson

## **58. NEIGHBOURHOOD PLAN UPDATE**

- 58.1 To receive the Neighbourhood Plan Progress Update report from DLP Planning
- 58.2 To receive a verbal update following a meeting of the Neighbourhood Plan Steering group on 28<sup>th</sup> July 2021 – Cllr J Farrar
- 58.3 To receive nominations from Councillors wishing to be members of the Neighbourhood Plan Steering Group

## **59. AGENDA ITEMS**

- 59.1 COVID-19: Action taken by Irthlingborough Town Council
  - i) To receive an update on actions being taken by Irthlingborough Town Council in the light of Coronavirus and to consider any further actions required
  - ii) To agree to update the COVID risk assessment for meetings in line with the latest government advice
  - iii) To agree venues for future Town Council meetings
- 59.2 Car park – update:
  - i) To receive a letter from Carnell's withdrawing from the Project
  - ii) To agree a response to the Planning Officer's email requesting planning design changes to the original application
- 59.3 To receive a report regarding the future of the Grounds Maintenance Consortium and consider the next steps
- 59.4 To receive confirmation that the 7.5T weight limit on the High Street is still in force and receive an update to **RESOLVE ITC/07(21)/121** and **RESOLVE ITC/07(21)/122**
- 59.5 To receive a response from North Northants Council regarding the Town Councils request for the provision of a Traffic Enforcement Officer
- 59.6 To receive a letter from Spinney Brook Medical Centre in response to **RESOLVE ITC/06(21)/95**
- 59.7 To consider Planning procedures and Protocol with regards to Town Council/Unitary representation ie., Planning application NE/21/00421/FUL – Cllr J Farrar
- 59.8 To consider an extension to the current ad-hoc maintenance contract
- 59.9 To agree the requirement for Christmas Trees and delegate authority to the Town Clerk to purchase up to an agreed financial limit
- 59.10 To consider the introduction of a Town Council Environmental Policy – Cllr R Powell
- 59.11 To consider a Needs Survey to be carried out for a Sports/Community Facility in the town in order to determine if residents are in favour of such a project – Cllr R Powell
- 59.12 To agree to request details from North Northants Council of their Community Hub project for North Northants in order to inform our Sports/Community Facility Working Party – Cllr R Powell

## **60. CORRESPONDENCE & REQUESTS**

- 60.1 To nominate members to attend the 74<sup>th</sup> Northants CALC AGM to be held on 2<sup>nd</sup> October 2021
- 60.2 To receive an email requesting consideration of traffic calming measures on Ebbw Vale Road – Cllr E Hopkinson
- 60.3 To consider a complaint regarding the trees/vegetation between the High Street and the entrance to the Scout hut (map herewith) – Cllr J Farrar
- 60.4 To consider complaints from residents regarding the lack of service/maintenance provisions from the various housing associations – Cllr C Cross

## **61. FINANCE MATTERS**

- 61.1 To approve the Accounts for payment for July and August 2021
- 61.2 To approve the Bank Account Reconciliations up to 31<sup>st</sup> August 2021
- 61.3 To approve the Statement of Income and Expenditure up to 31<sup>st</sup> August 2021
- 61.4 To consider a request for a donation of £1000 - £1500 to iGrow to provide free rides and visits to Father Christmas for the Christmas Fest event on 4<sup>th</sup> December 2021
- 61.5 To consider a request for a donation to the Historical society of £450 to provide a re-enactment group for the re-dedication of the War Memorial event

**Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press leave the room during consideration of the following item:**

## **62. DISPENSATION REQUEST**

- 62.1 To consider a dispensation request for non-attendance at both full Council and Committee meetings for Councillor J Gray

- 62.2 To appoint a temporary JAG member to cover a six month period from September 2021 to March 2022
- 62.3 To appoint a temporary Police Liaison Representative to cover a six month period from September 2021 to March 2022

**63. AGENDA ITEMS**

- 63.1 To receive and consider a report regarding Ebbw Vale Road Section 106 agreement
- 63.2 To receive and agree a response to an email re:S106 Agreements – Ebbw Vale Road

**Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, following the transaction of the above business the meeting is opened to the press and public.**