

# IRTHLINGBOROUGH TOWN COUNCIL

Council Offices, Station Road  
IRTHLINGBOROUGH NN9 5SN

Clerk to the Council  
Tel: 01933 650866  
Email: [admin@irthlingborough-tc.gov.uk](mailto:admin@irthlingborough-tc.gov.uk)

7<sup>th</sup> February 2023

NOTE: Standing Orders state:

“Meetings: 3W – Meetings shall not exceed a period of 2 hours unless a resolution to extend the meeting is passed”



A Meeting of Irthlingborough Town Council will take place on **TUESDAY 14<sup>th</sup> FEBRUARY 2023** at 7:30pm at the Community Centre, Fettleline Road, Irthlingborough. NN9 5XF

## AGENDA

A total period of 15 minutes public speaking time will be allowed at the start of the meeting with a maximum of 3 minutes per person, should anyone wish to address the Council on any item on the agenda

### 107. APOLOGIES

To receive and accept apologies for absence

### 108. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary Interest and other interests and the nature of those interests relating to items on the Agenda

### 109. MINUTES

- 109.1 To receive and approve for signature the minutes of the Town Council Meeting held on Tuesday 13<sup>th</sup> December 2022
- 109.2 To receive and approve for signature the minutes of the Extraordinary Town Council Meeting held on Tuesday 24<sup>th</sup> January 2023

### 110. MATTERS ARISING

- 110.1 To note any matters arising from the Minutes of the Town Council Meeting held on Tuesday 13<sup>th</sup> December 2022 not included on this agenda, for report only
- 110.2 To note any matters arising from the Minutes of the Extraordinary Town Council Meeting held on Tuesday 24<sup>th</sup> January 2023 not included on this agenda, for report only

### 111. TOWN CLERK'S REPORT

To receive and note the actions taken against Council resolutions up to 7<sup>th</sup> February 2023 (copy herewith)

### 112. COMMITTEES and WORKING PARTIES

To note the minutes of the following Committees:

- 112.1 The Planning Committee meeting held on 13<sup>th</sup> December 2022 – Cllr D Maxwell
- 112.2 The Planning Committee meeting held on 10<sup>th</sup> January 2023 – Cllr D Maxwell
- 112.3 The Policy and Resources Committee meeting held on 17<sup>th</sup> January 2023 – Cllr S Boyer

To **RESOLVE** the following **RECOMMEND(S)**:

- i) That Councillors Walton and Hopkinson become bank signatories
- 112.4 The Planning Committee meeting held on 24<sup>th</sup> January 2023 – Cllr D Maxwell
  - 112.5 The Property and Services Committee held on 24<sup>th</sup> January 2023 – Cllr T Walton
  - 112.6 The Events Committee meetings held on 31<sup>st</sup> January 2023 – Cllr C Cross
- To **RESOLVE** the following **RECOMMEND(S)**:
- i) That any money raised from the 5K Family Run event be donated to the Irthlingborough Carnival Committee
  - ii) That an offer of a £500 donation from Marsh Industries towards the cost of running the 2K and 5K Family Fun Run event be accepted
  - iii) That the Council purchases four commemorative stones to commemorate the Coronation of King Charles III, to be placed in the grounds of the Irthlingborough Nursery and Infant School, Irthlingborough Junior School, Huxlow Academy and Irthlingborough Town Centre
  - iv) That the Council do not proceed with an Irthlingborough on Sea Event at the Central Recreation ground in Summer 2023

### **113. FINANCE MATTERS**

- 113.1 To approve the Accounts for payment for December 2022 and January 2023
- 113.2 To approve the Bank Account Reconciliations up to 31<sup>st</sup> January 2023
- 113.3 To approve the Statement of Income and Expenditure up to 31<sup>st</sup> January 2023
- 113.4 To receive the Earmarked Reserves for 2022/23
- 113.5 To receive and note the Internal Control Audit reports dated April, May, June, November and December 2022

### **114. NCALC INTERIM INTERNAL AUDIT REPORT**

- 114.1 To receive and approve the NCALC Interim Internal Audit Report for 2022/23 (copy herewith)

### **115. AGENDA ITEMS**

- 115.1 To receive an update regarding the Post Office
- 115.2 To receive an update following a meeting with a resident regarding Presland Way concerns – Councillor E Hopkinson
- 115.3 To receive an update following the final AMP Listening Event being held at Corby Cube on Tuesday 15<sup>th</sup> November 2022 as per **RESOLVE ITC/12(22)/368** – Cllr D Maxwell
- 115.4 To agree the following in regards to the Ad-hoc Maintenance Contract:
  - The contract requirement
  - The period of the contract
  - Advertising requirements
  - Closing dates
  - Process of award of Contract
- 115.5 To agree the purchase of a Section 50 Licence at a cost of £321 to site the VAS cameras
- 115.6 To re-consider quotations for the installation of a defibrillator at the Community Centre following **RESOLVE ITC/12(22)/370** due to non-suitability of selected device
- 115.7 To consider a quotation to provide a valuation report for insurance purposes of all Council owned buildings
- 115.8 To consider putting together a time capsule to coincide with the Coronation of King Charles III
- 115.9 To receive a progress report in regards to the archaeology work at the car park and agree the requirement for the next steps

### **116. CORRESPONDENCE & REQUESTS**

- 116.1 To receive a letter from a resident regarding a request for the yellow lines to be extended at the junction of High Street into Baker Street due to safety concerns
- 116.2 North Northamptonshire Boundary Review extension to consultation date to 6<sup>th</sup> March, to consider the amendments made to the electorate forecasts affecting polling districts CFR & CRK (Corby) and EBL (Wellingborough) <https://www.lgbce.org.uk/all-reviews/east-midlands/northamptonshire/north-northamptonshire>
- 116.3 To consider the following requests from the Carnival Committee:
  - i) for the use of the Recreation Ground and Pavilion on 3<sup>rd</sup> September 2023
  - ii) to sponsor the portable toilets required for the event

### **117. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS**

- 117.1 To receive and note reports from Councillor's K Harrison, D Maxwell and R Powell
- 117.2 To receive the "Leaders Update" January 2023 newsletter

### **118. POLICE/PUBLIC ORDER MATTERS**

- 118.1 To receive the latest Crime Figures from [www.streetcheck.co.uk](http://www.streetcheck.co.uk) and [www.police.uk](http://www.police.uk)
- 118.2 To receive the Crime and Policing updates (copy herewith)
- 118.3 To receive the Locally Identified Priorities Survey Outcome report from Aug – Nov 2022
- 118.4 To receive the CCTV Reports from CrimeSecure for December 2022 & January 2023