

IRTHLINGBOROUGH TOWN COUNCIL

Council Offices, Station Road
IRTHLINGBOROUGH NN9 5SN



Clerk to the Council
Tel: 01933 650866
Email: admin@irthlingborough-tc.gov.uk

6th June 2023

NOTE: Standing Orders state:

“Meetings: 3W – Meetings shall not exceed a period of 2 hours unless a resolution to extend the meeting is passed”

A Meeting of Irthlingborough Town Council will take place on **TUESDAY 13th JUNE 2023** at the Community Centre, Fettleline Road, Irthlingborough. NN9 5XF

AGENDA

A total period of 15 minutes public speaking time will be allowed at the start of the meeting with a maximum of 3 minutes per person, should anyone wish to address the Council on any item on the agenda

26. APOLOGIES

To receive and accept apologies for absence

27. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary Interest and other interests and the nature of those interests relating to items on the Agenda

28. MINUTES

- 28.1 To receive and approve for signature the minutes of the Annual Meeting held on Tuesday 9th May 2023
- 28.2 To receive and approve for signature the minutes of the Town Council Meeting held on Tuesday 9th May 2023

29. MATTERS ARISING

- 29.1 To note any matters arising from the Minutes of the Annual Meeting held on Tuesday 9th May 2023 not included on this agenda, for report only
- 29.2 To note any matters arising from the Minutes of the Town Council Meeting held on Tuesday 9th May 2023 not included on this agenda, for report only

30. TO RECEIVE A PRESENTATION FROM A COMPANY WISHING TO INSTALL A REVOLUTIONARY LAUNDRY SYSTEM ON COUNCIL OWNED LAND AS PER RESOLVE ITC/04(23)/529 – Claire Mayrick

31. TOWN CLERK'S REPORT

To receive and note the actions taken against Council resolutions up to 6th June 2023 (copy herewith)

32. COMMITTEES and WORKING PARTIES

To note the minutes of the following Committees:

- 32.1 The Planning Committee meeting held on 23rd May 2023 – Cllr D Maxwell

33. FINANCE MATTERS

- 33.1 To approve the Accounts for payment for May 2023
- 33.2 To approve the Bank Account Reconciliations up to 31st May 2023
- 33.3 To approve the Statement of Income and Expenditure up to 31st May 2023
- 33.4 To receive and note the Internal Control Audit report dated April 2023
- 33.5 To consider a request for a donation to the Crouch Road Allotment Association for their Annual Horticultural Show being held at the Town Bank Club on Saturday 19th August 2023
- 33.6 To consider a request for a donation to the Irthlingborough WI of £41 to cover the cost of materials used to decorate the Town in celebration of the Coronation

34. AGENDA ITEMS

- 34.1 To elect the Committees and Working Parties of the Town Council for the period to the next Annual Meeting (list appended hereto) as per **RESOLVE ITC/05(23)/07**:
- i) Planning Committee
 - ii) Policy and Resources Committee
 - iii) Property and Services Committee
 - iv) Events Committee
 - v) Human Resources Committee
 - vi) Grievance and Disciplinary Committee
 - vii) Cemetery Regulations **Working Party**
 - viii) Environmental Projects **Working Party**/ Environment and Social Governance **Working Party** (as per item 34.2 below)
- 34.2 To agree to change the name of “the Environmental Projects **Working Party**” to “the Environment and Social Governance **Working Party**” and accept the new Terms of Reference
- 34.3 To review the Terms of Reference for Full Town Council, Committees and Working Parties as per **RESOLVE ITC/05(23)/11**
- i) Planning Committee
 - ii) Policy and Resources Committee
 - iii) Property and Services Committee
 - iv) Events Committee
 - v) Human Resources Committee
 - vi) Grievance and Disciplinary Committee
 - vii) Cemetery Regulations **Working Party**
- 34.4 To agree the days and times for the Town Council and Committee Meetings for the 2023/24 Civic Year (list appended hereto) as per **RESOLVE ITC/05(23)/08**
- 34.5 To accept the resignation of Cllr S Boyer as both the Police Liaison Representative and JAG representative for the 2023/24 Civic Year and agree to appoint Cllr J Gray to both positions
- 34.6 To receive an update regarding the Post Office
- 34.7 To consider changing the description of the building at the Wellingborough Road Cemetery currently known as “The Chapel” – **RESOLVE P&S/01(23)/83**
- 34.8 To receive the advice from the Town Council’s insurance provider regarding the consideration to purchase up to 150 litter pickers as per **RESOLVE ITC/04(23)/525**
- 34.9 To retrospectively agree an additional spend of £1240 to provide kerbed edging to the tarmac in the Town Centre car park
- 34.10 To consider entering into an arrangement with someone who can offer bicycle and scooter repairs and service on a weekly/regular basis at the new cycle port in the High Street – Cllr C Cross
- 34.11 To agree the Community Centre leaflet and agree distribution

35. CORRESPONDENCE & REQUESTS

- 35.1 To receive an update from Cllr D Maxwell providing details of the response to the North Northamptonshire Gypsy and Traveller Local Plan on behalf of Irthlingborough Town Council
- 35.2 To receive an update from the owner of the glass unit in the Town Centre in regards to future use

36. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS

- 36.1 To receive the “Leaders Update” 19th May and 2nd June 2023 newsletters

37. POLICE/PUBLIC ORDER MATTERS

- 37.1 To receive the latest Crime Figures from www.streetcheck.co.uk and www.police.uk
- 37.2 To receive the CCTV Reports from CrimeSecure for April and May 2023
- 37.3 To receive the Crime and Policing updates (copy herewith)
- 37.4 To receive the Northamptonshire PFCC May 2023 Newsletter

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press leave the room during consideration of the following item:

38. AGENDA ITEMS

- 38.1 To discuss the current situation with regards to the S106 agreement for Ebbw Vale Road and agree the next steps

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, following the transaction of the above business the meeting is opened to the press and public.