

IRTHLINGBOROUGH TOWN COUNCIL

Council Offices, Station Road
IRTHLINGBOROUGH NN9 5SN

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Clerk to the Council
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5th September 2023

NOTE: Standing Orders state:

“Meetings: 3W – Meetings shall not exceed a period of 2 hours unless a resolution to extend the meeting is passed”



A Meeting of Irthlingborough Town Council will take place on TUESDAY 12th SEPTEMBER 2023 at the Community Centre, Fettleline Road, Irthlingborough. NN9 5XF

AGENDA

A total period of 15 minutes public speaking time will be allowed at the start of the meeting with a maximum of 3 minutes per person, should anyone wish to address the Council on any item on the agenda

51. APOLOGIES

To receive and accept apologies for absence

52. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary Interest and other interests and the nature of those interests relating to items on the Agenda

53. MINUTES

53.1 To receive and approve for signature the minutes of the Town Council Meeting held on Tuesday 11th July 2023

54. MATTERS ARISING

54.1 To note any matters arising from the Minutes of the Town Council Meeting held on Tuesday 11th July 2023 not included on this agenda, for report only

55. TOWN CLERK'S REPORT

To receive and note the actions taken against Council resolutions up to 4th September 2023 (copy herewith)

56. COMMITTEES and WORKING PARTIES

To note the minutes of the following Committees:

- 56.1 The Planning Committee meeting held on 11th July 2023 – Cllr T Walton
- 56.2 The Events Committee meeting held on 18th July 2023 – Cllr C Cross
- 56.3 The Planning Committee meeting held on 25th July 2023 – Cllr T Walton
- 56.4 The Property & Services Committee meeting held on 25th July 2023 – Cllr R Powell
- 56.5 The Human Resources Committee meeting held on 26th July 2023 – Cllr J Farrar
- 56.6 The Planning Committee meeting held on 29th August 2023 – Cllr T Walton

57. FINANCE MATTERS

- 57.1 To approve the Accounts for payment for July & August 2023
- 57.2 To approve the Bank Account Reconciliations up to 31st August 2023
- 57.3 To approve the Statement of Income and Expenditure up to 31st August 2023
- 57.4 To receive and note the Internal Control Audit report dated July 2023
- 57.5 To receive and consider a donation request from the Streetwise Boxing Club
- 57.6 To receive and consider a request for a donation of £1500-£2000 to provide free rides and a free Santa's Grotto for the Christmas Fest being held on Saturday 2nd December 2023
- 57.7 To consider a request from the Carnival Association for the additional payment of £136 for the VAT element of the Portaloo hire

58. CONCLUSION OF THE EXTERNAL AUDIT FOR FINANCIAL YEAR 2022/23

- 58.1 To receive the external audit for Financial Year 2022/23 returned from PKF Littlejohn LLP and note that the notice of conclusion of audit has been displayed on the noticeboards and website as required

59. AGENDA ITEMS

- 59.1 To receive an update regarding the Post Office
- 59.2 Following the presentation in June from Revolutionary Laundry to consider the installation on the Town Centre car park
- 59.3 Following **RESOLVE ITC/07(23)/122** to consider a suggested response regarding the new Planning System to supplement the suggested letter of response drafted by CPRE – Cllr R Powell
- 59.4 To nominate two delegates to attend the 76th Northants CALC Annual Conference being held on Saturday 7th October at the Community Centre in Moulton from 10:00 until 1:00pm
- 59.5 To agree arrangements for the Coronation Time Capsule
- 59.6 To agree the following changes to Committee membership:
- i) To elect Councillor John Farrar to the Property and Services Committee
 - ii) To elect Cllr H Khandwala to the following Committees:
 - Property and Services
 - Events
 - Human Resources
 - iii) To agree to invite both Mr A Mayes and Mrs N Schreiner to become co-opted members on the Environmental and Social Governance Working Party
 - iv) To agree to invite both Mrs N Schreiner and Mrs B Adams to become co-opted members on the Events Committee
 - v) To invite iGrow to nominate a representative to replace Mrs J Reece on the Events Committee
- 59.7 To consider a request from St. Peter's Church for permission to hold the Remembrance Service on Sunday 12th November on Parsons Green
- 59.8 To consider an invitation to Shire Community Transport & Serve to give a presentation on their Community Transport Schemes – Cllr R Powell
- 59.9 To agree the requirement for Christmas Trees and delegate authority to the Town Clerk to purchase up to an agreed financial limit
- 59.10 To consider arrangements for entertainment for the October Town Market

60. CORRESPONDENCE & REQUESTS

- 60.1 To consider a response from North Northamptonshire highways following **RESOLVE ITC/07(23)/125** regarding road safety at the Green Close development
- 60.2 To receive and consider an application for permanent diversion of part of the Public Footpath UE24 from North Northants Council

61. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS

- 61.1 To receive and note reports from Councillor's K Harrison, D Maxwell and R Powell
- 61.2 To receive the "Leaders Update" newsletters dated 11th and 25th August 2023
- 61.3 To receive details of planned works to the Highways from North Northants Council – Cllr R Powell

62. POLICE/PUBLIC ORDER MATTERS

- 62.1 To receive the latest Crime Figures from www.streetcheck.co.uk and www.police.uk
- 62.2 To receive the CCTV Reports from CrimeSecure for July & August 2023
- 62.3 To receive the Crime and Policing updates (copy herewith)
- 62.4 To receive details of scheduled dates for Team meetings with the Commissioner, Chief Constable and Chief Fire Officer

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press leave the room during consideration of the following item:

63. AGENDA ITEMS

- 63.1 To discuss the current situation with regards to the S106 agreement for Ebbw Vale Road and agree the next steps – Cllr S Boyer

64. DISPENSATION REQUEST

64.1 To consider a request for dispensation for non-attendance at both full council and committee meetings for a period of six months for Councillor C Kearns-Gray

65. CORRESPONDENCE & REQUESTS

65.1 To consider a complaint raised in respect of the hire of the Community Centre

- i) To receive submitted evidence
- ii) To receive photographs showing damage incurred
- iii) To receive statements
- iv) To consider a letter of response in relation to the complaint
- v) To receive information from WorkNest

66. STAFF MATTERS

66.1 To consider a recognition of long service for a member of staff serving 25 years in post

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, following the transaction of the above business the meeting is opened to the press and public.