

IRTHLINGBOROUGH TOWN COUNCIL

Council Offices, Station Road
IRTHLINGBOROUGH NN9 5SN

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3rd May 2022

NOTE: Standing Orders state:

“Meetings: 3W – Meetings shall not exceed a period of 2 hours unless a resolution to extend the meeting is passed”



A Meeting of Irthlingborough Town Council will take place on **TUESDAY 10th MAY 2022** at the Community Centre, Fettleline Road, Irthlingborough. NN8 5XF, immediately following the Annual Meeting at 7:45pm

AGENDA

A total period of 15 minutes public speaking time will be allowed at the start of the meeting with a maximum of 3 minutes per person, should anyone wish to address the Council on any item on the agenda

14. APOLOGIES

To receive and accept apologies for absence

15. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary Interest and other interests and the nature of those interests relating to items on the Agenda

16. MINUTES

16.1 To receive and approve for signature the minutes of the Town Council Meeting held on Tuesday 8th April 2022

17. MATTERS ARISING

17.1 To note any matters arising from the Minutes of the Town Council Meeting held on Tuesday 8th April 2022 not included on this agenda, for report only

18. TOWN CLERK'S REPORT

To receive and note the actions taken against Council resolutions up to 3rd May 2022 (copy herewith)

19. COMMITTEES and WORKING PARTIES

To note the minutes of the following Committees:

19.1 The Planning Committee meeting held on 12th April 2022 – Cllr R Powell

19.2 The Planning Committee meeting held on 26th April 2022 – Cllr R Powell

19.3 The Events Committee meeting held on 26th April 2022 – Cllr C Cross

19.4 To note that the Planning Committee meeting due to be held on 3rd May 2022 was inquorate

19.5 To receive an update report from the Community Building Working Party - Cllr R Powell

20. FINANCE MATTERS

20.1 To approve the Accounts for payment for April 2022

20.2 To approve the Bank Account Reconciliations up to 30th April 2022

20.3 To approve the Statement of Income and Expenditure up to 30th April 2022

20.4 To receive and note the Internal Control Audit report dated March 2022

20.5 To approve the Direct Debit payments for the financial year 2022/23 (copy herewith)

20.6 To receive the budget for the financial year 2022/23

20.7 To consider a letter of request from the crouch road allotment association for sponsorship of their annual horticultural show

20.8 To consider a donation request from the Irthlingborough Old Peoples Welfare Association for the Queen's Platinum Jubilee celebratory lunch being held on Monday 30th May

21. NCALC INTERNAL AUDIT REPORT

21.1 To receive and approve the NCALC Internal Audit Report for 2021/22 (copy herewith)

22. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22

22.1 To receive the attached documentation and to Resolve:

- i) That this Council formally notes its consideration and confirmation that it has maintained an adequate system of internal control throughout the year in accordance with Assertions 2 and 6 of the Governance Statement contained in Section 1 of the Annual Governance Return
- ii) That Section 1 of the Annual Governance Statement for 2021/22 be approved and signed (copy herewith)
- iii) That Section 2 of the Accounting statements for 2021/22 be approved and signed (copy herewith)
- iv) That following consideration of all the above documents, approval be given for the Annual Governance and Accountability Return to be signed by the Town Mayor and the Town Clerk/Responsible Financial Officer (copy herewith)

23. AGENDA ITEMS

23.1 Irthlingborough Neighbourhood Plan:

- i) To receive a verbal report of the Neighbourhood Plan Steering Group Meeting held on 27th April 2022 – Cllr J Farrar
- ii) To agree the revised Neighbourhood Plan – Next Steps proposals
- iii) To agree the revised fee proposal of £21,030 to undertake steps 7-12 as amended

23.2 Allotment Land – Addington Road:

- i) To receive a response from the landowner of the Allotment Land on Addington Road following **RESOLVE ITC/04(22)/460**
- ii) To receive an email from the Irthlingborough Allotment Association

23.3 To consider requirements for the car park now under the Town Council's ownership – Cllr J Farrar

23.4 To receive suggested dates for **RESOLVE ITC/04(22)/477** - that permission is given for Freedom Leisure to run Turn up and play and family Xplorer Events

23.5 To request nominations from Councillors to carry out the monthly internal control audit checking

23.6 To receive and consider a suggested response from co-opted Planning member to the North Northamptonshire Strategic Plan Scope and Issues Consultation

24. CORRESPONDENCE & REQUESTS

24.1 To receive correspondence from Stagecoach regarding changes to Fares & Ticketing

24.2 To receive a response from Post Office Ltd in relation to the request for a temporary Post Office

24.3 To consider becoming a paid member of the Rural Market Town Group (RMTG) of the Rural Services Network at a cost of £85 for the period 1st July 2022 to 31st March 2023

24.4 To receive a complaint regarding littering and anti-social behaviour in the Rest Gardens and agree a response

24.5 To consider a request from St. Peter's Parish Church to remove the Yew tree in the churchyard following a visit from their structural engineer

24.6 To receive a request from the Land Agents acting on behalf of Anglian Water Services to arrange a meeting to discuss access to the pumping station off Presland Way to provide a new sewer connection

25. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS

25.1 To receive the "Leaders Update" March newsletter

25.2 To receive an update from Cllr Maxwell in relation to **RESOLVE ITC/04(22)/463** – to request the replacement of missing bollards and repairs to damaged bollards in the High Street

26. POLICE/PUBLIC ORDER MATTERS

26.1 To receive the latest Crime Figures from www.streetcheck.co.uk and www.police.uk

26.2 To receive the CCTV Reports from CrimeSecure for April 2022

26.3 To receive the Crime and Policing updates (copy herewith)

26.4 To receive a verbal report from the JAG representative following a JAG meeting held on 20th April 2022 – Cllr J Gray

26.5 To receive the Northamptonshire PFCC April 2022 Newsletter

27. NUMBER NOT USED

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press leave the room during consideration of the following item:

28. AGENDA ITEMS

- 28.1 To receive details of the new rates for the appointed legal representative in connection with the S106 agreement for Ebbw Vale Road
- 28.2 To receive an update from the appointed legal representative in connection with the S106 agreement for Ebbw Vale Road

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, following the transaction of the above business the meeting is opened to the press and public.