

IRTHLINGBOROUGH TOWN COUNCIL

Council Offices, Station Road
IRTHLINGBOROUGH NN9 5SN

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3rd July 2019

NOTE: Standing Orders state:

“Meetings: 3X – Meetings shall not exceed a period of 2 hours unless a resolution to extend the meeting is passed”



A Meeting of Irthlingborough Town Council will take place on WEDNESDAY 10th JULY 2019 at 7:30pm at the Crow Hill Community Centre, Fettleline Road, Irthlingborough NN9 5XF

AGENDA

A total period of 15 minutes public speaking time will be allowed at the start of the meeting with a maximum of 3 minutes per person, should anyone wish to address the Council on any item on the agenda

38. APOLOGIES

To receive and accept apologies for absence

39. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary Interest and other interests and the nature of those interests relating to items on the Agenda

40. MINUTES

40.1 To receive and approve for signature the minutes of the Town Council Meeting held on Tuesday 11th June 2019

41. MATTERS ARISING

41.1 To note any matters arising from the Minutes of the Town Council Meeting held on Tuesday 11th June 2019 not included on this agenda, for report only

42. POLICE/PUBLIC ORDER MATTERS

- 42.1 Crime Figures from www.streetcheck.co.uk and www.police.uk
- 42.2 To receive the CCTV Report from CrimeSecure for July 2019 (copy herewith)
- 42.3 To receive the Crime and Policing updates (copy herewith)
- 42.4 To receive a verbal report regarding the East Northants Central Joint Action Group (JAG)
- 42.5 To receive the minutes from the Police/CCTV meeting held on 26th June 2019

43. COUNTY COUNCILLOR'S REPORT

43.1 To receive and note report from County Councillor S Hughes

44. DISTRICT COUNCIL MATTERS

44.1 To receive and note verbal/written reports from District Councillor's J Farrar, M Hillson, S Hobbs and R Powell

45. COMMITTEES and WORKING PARTIES

To note the minutes of the following Committees:

- 45.1 Planning Committee held on 11th June 2019 – Cllr H Khandwala (copy herewith)
- 45.2 Planning Committee held on 25th June 2019 – Cllr H Khandwala (copy herewith)
- 45.3 Human Resources Committee held on 25th June 2019 – Cllr J Farrar (copy herewith)

To approve the following:

RECOMMEND – that the Park Keeper's hours are increased by 4.5 per week and mileage allowance increased by 4 miles per week, with effect from 1 July 2019.

46. TOWN CLERK'S REPORT

To receive and note the actions taken against Council resolutions up to 1st July 2019 (copy herewith)

47. AGENDA ITEMS

- 47.1 To appoint a delegate to attend the Northants CALC AGM on Saturday 5th October 2019
- 47.2 To receive the statistics relating to the Traffic Enforcement Contract and consider the continuation of the Contract for a period of time to be decided

- 47.3 To receive the minutes from GSS Architecture following the initial meeting to discuss the possible Community Building
- i) To consider the quotations for the required initial surveys (copy herewith)
- 47.4 To consider the proposed next steps/timetable report from Councillors Cross and Gater in relation to the provision of a Community Orchard and agree the next steps
- 47.5 To consider the following proposals from Northamptonshire Highways for the Annual Waiting restriction review for 2019/20:
- i) Scarborough Street – To re-paint a small section of double yellow lines on College Street to comply with the County Councils Traffic Regulation Order (map attached)
- ii) Wellingborough Road – Following complaints from residents regarding inconsiderate parking, to extend the yellow lines to Wellingborough Road (map attached)
- 47.6 To receive the Indicative Unitary Transition Timeline document (copy herewith)

48. CORRESPONDENCE & REQUESTS

- 48.1 To receive an invitation from Campaign to Protect Rural England (CPRE) to the Annual General Meeting on Tuesday 16th July 2019
- 48.2 To consider a verbal request from iGrow to use Parsons Green for the Irthlingborough on Sea Event from 9am until 9pm and extend the opening times of the Public Conveniences until 8pm on Saturday 27th July 2019
- 48.3 To consider a request from the Irthlingborough Carnival Association for the following:
- i) Use of the Recreation Ground on Saturday 7th September 2019
- ii) Use of the Pavilion from 1st -10th September 2019 for storage and Carnival Court use
- iii) Permission for James Dean Leisure & Entertainment to provide a funfair, arriving on 3rd September and leaving on 8th September 2019
- iv) Sponsorship of the toilets for the Carnival (quotations to follow)

49. FINANCE MATTERS

- 49.1 To approve the Accounts for payment up to 30th June 2019
- 49.2 To approve the Bank Account Reconciliations up to 31st May 2019
- 49.3 Statement of Income and Expenditure up to 30th June 2019
- 49.4 To receive and note the Internal Control Audit report dated 11th June 2019

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press leave the room during consideration of the following item:

50. MINUTES

- 50.1 To receive and approve for signature page 35 of the minutes of the Town Council Meeting held on Tuesday 11th June 2019

51. MATTERS ARISING

- 51.1 To note any matters arising from page 35 of the Minutes of the Town Council Meeting held on Tuesday 11th June 2019 not included on this agenda, for report only

52. COMMITTEES and WORKING PARTIES

- 52.1 To approve the following **RECOMMENDS** of the Human Resources Committee held on 25th June 2019 – Cllr J Farrar (copy herewith):

TO AGREE THE PAY AWARD FOR STAFF NOT CURRENTLY ON THE NATIONAL JOINT COUNCIL (NJC) SCALE FOR FINANCIAL YEAR 2019/20.

- i) **COMMUNITY CENTRE CARETAKER**
RECOMMEND – that the Community Centre Caretaker is awarded a pay increase on the 2018/19 pay rate, backdated to 1 April 2019
- ii) **PARK KEEPER**
RECOMMEND – that the Park Keeper is awarded a pay increase on the 2018/19 pay rate, backdated to 1 April 2019.
- iii) **TO DISCUSS SUNDAY BOOKINGS AT THE COMMUNITY CENTRE AND AGREE PAY RATES FOR THE COMMUNITY CENTRE CARETAKER FOR THESE BOOKINGS.**
RECOMMEND – that the Community Centre Caretaker is paid an additional amount for each Sunday that the Community Centre is used, with immediate effect

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, following the transaction of the above business the meeting is opened to the press and public