

IRTHLINGBOROUGH TOWN COUNCIL

Council Offices, Station Road
IRTHLINGBOROUGH NN9 5SN

Clerk to the Council
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2nd May 2023

NOTE: Standing Orders state:

“Meetings: 3W – Meetings shall not exceed a period of 2 hours unless a resolution to extend the meeting is passed”



A Meeting of Irthlingborough Town Council will take place on TUESDAY 9th MAY 2023 at the Community Centre, Fettleline Road, Irthlingborough. NN8 5XF, immediately following the Annual Meeting at 7:45pm

AGENDA

A total period of 15 minutes public speaking time will be allowed at the start of the meeting with a maximum of 3 minutes per person, should anyone wish to address the Council on any item on the agenda

13. APOLOGIES

To receive and accept apologies for absence

14. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary Interest and other interests and the nature of those interests relating to items on the Agenda

15. MINUTES

15.1 To receive and approve for signature the minutes of the Town Council Meeting held on Tuesday 11th April 2023

16. MATTERS ARISING

16.1 To note any matters arising from the Minutes of the Town Council Meeting held on Tuesday 11th April 2023 not included on this agenda, for report only

17. TOWN CLERK'S REPORT

To receive and note the actions taken against Council resolutions up to 2nd May 2023 (copy herewith)

18. COMMITTEES and WORKING PARTIES

To note the minutes of the following Committees:

- 18.1 The Policy and Resources Committee meeting held on 4th April 2023 – Cllr S Boyer
- 18.2 The Planning Committee meeting held on 11th April 2023 – Cllr D Maxwell
- 18.3 The Planning Committee meeting held on 25th April 2023 – Cllr D Maxwell
- 18.4 The Events Committee meeting held on 25th April 2023 – Cllr C Cross

19. FINANCE MATTERS

- 19.1 To approve the Accounts for payment for April 2023
- 19.2 To approve the Bank Account Reconciliations up to 30th April 2023
- 19.3 To approve the Statement of Income and Expenditure up to 30th April 2023
- 19.4 To receive and note the Internal Control Audit report dated March 2023
- 19.5 To approve the Direct Debit payments for the financial year 2023/24 (copy herewith)
- 19.6 To receive the budget for the financial year 2023/24
- 19.7 To consider a donation request from the Salvation Army for the Coronation celebratory lunch being held on 9th May for £305.00

20. NCALC INTERNAL AUDIT REPORT

20.1 To receive and approve the NCALC Internal Audit Report for 2022/23 (copy herewith)

21. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2022/23

21.1 To receive the attached documentation and to Resolve:

- i) That this Council formally notes its consideration and confirmation that it has maintained an adequate system of internal control throughout the year in accordance with Assertions 2 and 6 of the Governance Statement contained in Section 1 of the Annual Governance Return
- ii) That Section 1 of the Annual Governance Statement for 2022/23 be approved and signed (copy herewith)
- iii) That Section 2 of the Accounting Statements for 2022/23 be approved and signed (copy herewith)
- iv) That following consideration of all the above documents, approval be given for the Annual Governance and Accountability Return to be signed by the Town Mayor and the Town Clerk/Responsible Financial Officer (copy herewith)

22. AGENDA ITEMS

- 22.1 Town Centre Car Park: To receive the panels evaluation of tender documents and appoint a Contractor to carry out the required tarmacking works
- 22.2 To receive the panels evaluation of tender documents and appoint an Ad-hoc maintenance Contractor for the period of twelve months from 1st June 2023
- 22.3 To review the terms of the New Roads and Street Works Act 1991 Section 50 Licence in respect of the VAS Licencing and agree for the document to be signed by the Town Clerk
- 22.4 To consider road safety on the stretch of road between Ditchford and the Town – Cllr Walton
- 22.5 To accept the resignation of Cllr J Bragg from the Council

23. CORRESPONDENCE & REQUESTS

- 23.1 To receive a letter from the current Ad-hoc Maintenance Contractor
- 23.2 To receive details of a consultation on the Kettering Energy Park Draft Masterplan Document and organised engagement event
- 23.3 To agree a response to the North Northamptonshire Gypsy and Traveller Local Plan (copy herewith)
- 23.4 To consider the future membership of the Rural Market Town Group membership at an annual cost of £115
- 23.5 To receive a thank you card from Irthlingborough Girlguiding

24. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS

24.1 To receive the “Leaders Update” April newsletter

25. POLICE/PUBLIC ORDER MATTERS

- 25.1 To receive the latest Crime Figures from www.streetcheck.co.uk and www.police.uk
- 25.2 To receive the CCTV Reports from CrimeSecure for April 2023
- 25.3 To receive the Crime and Policing updates (copy herewith)
- 25.4 To receive the Northamptonshire PFCC April 2023 Newsletter