

IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF THE EVENTS COMMITTEE HELD ON TUESDAY 7TH SEPTEMBER 2021 AT 7.00 P.M.

PRESENT: Councillors S Boyer (substituting for C Collis-Neale), C Cross, E Hopkinson, R Powell and P Boyer (Ex Officio)

ALSO PRESENT: Sylvia Gunther Co-opted member and Nicki Joynes

24.APOLOGIES

TO RECEIVE AND ACCEPT APOLOGIES OF ABSENCE RECEIVED IN ADVANCE OF THE MEETING.

Councillor J Bragg – Ill Health
 Councillor C Collis-Neale – Ill Health – (Cllr s Boyer substituting)
 Councillor J Gray – Work Commitment
 Councillor C Kearns-Gray – work commitment

RESOLVE EVE/09(21)/36 – that Councillors J Bragg, C Collis-Neale, J Gray and C Kearns-Gray apologies be accepted

25.DECLARATIONS OF INTEREST

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA.

No declarations were made.

26.MINUTES

TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON THE 3RD AUGUST 2021.

RESOLVE EVE/09(21)/37- that the minutes of the Events Committee Meeting 3rd August 2021 be approved and signed as a correct record of proceedings.

The Assistant Clerk advised members that the minutes from the 6th July 2021 meeting which had been on the agenda for the inquorate meeting on the 3rd August 2021 but not approved or signed also needed approving. A copy of these minutes had been tabled at the meeting for members to consider.

RESOLVE EVE/09(21)/38- that the minutes of the Events Committee Meeting 6th July 2021 be approved and signed as a correct record of proceedings.

Chairman:

Date:

27.MATTERS ARISING (UNLESS COVERED BELOW)

Nothing was raised.

28.TO NOTE EVENTS RESOLVES REPORT

TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST EVENTS RESOLUTIONS UP TO 31ST AUGUST 2021

Page 1 **RESOLVE EVE/06(21)/06** – To recruit a bugler to play the last past from the church tower – Councillor E Hopkinson updated members stating that he understood Councillor J *Gray* had recruited a bugler.

The Assistant Clerk said she would seek confirmation and contact details from Councillor J *Gray*.

Page 3 **RESOLVE EVE/07(21)/34** – that Mr R Langley a decedent of Mr William Langley JP is invited to take part in the rededication ceremony of the War Memorial on Sunday 14th November 2021 at 11 am.

Councillor C Cross who had made an initial contact with Mr R Langley asked if an official letter of invitation would be sent to Mr R Langley.

The Assistant Clerk said an official invitation would be sent.

RESOLVE EVE/09(21)/39– that the Events resolves report is received and the actions taken up to the 31st August 2021 are noted.

29.TO RECEIVE A VERBAL UPDATE ON THE FIRST IRTLINGBOROUGH MARKET AND TO AGREE PLANS GOING FORWARD.

All members agreed that the first Irthlingborough market had been a great success. It had been well attended throughout and there had been a very sociable atmosphere.

The feedback from stallholders and residents had been positive. Businesses in the High Street had benefited from additional business and the Methodist Church who had opened up the church for a coffee morning had also benefitted.

Councillor C Cross thanked Nicki Joynes for her initial suggestion that led to the event being held and for her considerable assistance/contribution to setting up the event and making it a success.

Councillor E Hopkinson thanked the Assistant Clerk and Caroline Cross for their hard work both in establishing the event and on the day ensuring the event went smoothly. He also thanked everyone else who contributed to making it a success.

Councillor C Cross informed members that the Evening Telegraph had asked for a brief editorial.

RESOLVE EVE/09(21)/40 – that the Evening Telegraph are asked to write a brief editorial about the event.

Chairman:

Date:

Councillor E Hopkinson stated that the social media response had been good, but there had been several enquiries as to whether if the markets became a regular event if a meat and/or vegetable stalls could be incorporated.

Councillor P Boyer reminded members that the market had been proposed to promote local businesses and to encourage people to use the businesses in the High Street. With this in mind it had been decided not to have any food or drink stalls. If the Council considered extending the type of stalls, they would need to ensure the stalls did not take business away from existing High Street businesses.

It was noted that there were regulations on what sort of markets towns could hold and the setting up of markets in competition with other local markets. Further information would need to be sought before any decision to extend the market to include produce was made.

RESOLVE EVE/09(21)/41 – that the Assistant Clerk seeks information on Farmers Market regulations, and Environmental Health regulations on food stalls and brings the information to the next meeting.

Councillor C Cross had incurred costs of £25 for providing entertainment.

RESOLVE EVE/09(21)/42 – that Councillor C Cross be reimbursed £25 to cover payments she had made in connection with the event.

RESOLVE EVE/09(21)/43 – that Irthlingborough Town Council continue to hold a market in the town on the first Saturday of each month from 9.30am to 1pm with the next market to be held on the 2nd October 2021.

RECOMMEND – that the market is extended by having stalls in the Rest Gardens in the High Street as well as on Parsons' Green in the future.

RESOLVE EVE/09(21)/44 - that the cost of promotional banners using the poster design to advertise the monthly market be sought.

RESOLVE EVE/09(21)/45 – that Nicki Joynes be asked to produce an updated PDF poster monthly.

RESOLVE EVE/09(21)/46 – that Councillor S and P Boyer take on the task of arranging printing and distribution of the posters/leaflets each month.

RESOLVE EVE/09(21)/47 – that Councillor E Hopkinson publicises the markets on social media.

Councillor C Cross raised the fact the December market would fall on the same day as the I Grow Christmas Fest and asked whether the Committee wanted to change the time of the market to coincide with the Christmas Fest in the afternoon/early evening.

RESOLVE EVE/09(21)/48 – that for consistency it was agreed the December 4th market would be held between 9.30 and 1pm prior to the Christmas Fest on Saturday 4th December 2021.

RESOLVE EVE/09(21)/49 – that suggestions/quotation for entertainment for the December 4th market are sought and brought back to the meeting on the 26th October 2021.

30. TO RECEIVE THE DETAILS OF THE "YOUR TOWN" RUN EVENT ON 10TH OCTOBER 2021 AT 9AM.

Chairman:

Date:

RESOLVE EVE/09(21)/50 – that the first Irthlingborough Town 5km run be restricted to 100 runners/walkers with a minimum age limit of 16.

RESOLVE EVE/09(21)/51 – that no dogs except for assistance dogs will be permitted on the course and the publicity documents clearly states the course is not suitable for wheelchair users.

RESOLVE EVE/09(21)/52 – that the publicity documents clearly states that in the event of the Town Run having to be cancelled another event will be held on a future date to be advised. Refunds will not be made.

RESOLVE EVE/09(21)/53 – that 20 marshalls for the event be sought.

RESOLVE EVE/09(21)/54 – that the first aid requirement for the event is established. Is this provided by the organisers, if not suitable first aid provision be sought.

RESOLVE EVE/09(21)/55 – that the Pavilion on the Central Recreation Ground will be open to provide public conveniences.

RESOLVE EVE/09(21)/56 – that medals on green ribbons are to be awarded to all those completing the 5km run.

RESOLVE EVE/09(21)/57 – that the Assistant Clerk enquires if the organisers can provide medals on green ribbons and if so at what cost. Quotations to be agreed at the next Events meeting on the 28th September 2021.

RESOLVE EVE/09(21)/58 – that the Evening Telegraph be invited to attend the event.

RESOLVE EVE/09(21)/59 – that Radio Northampton be invited to attend the event and provide an outside broadcasting unit.

RESOLVE EVE/09(21)/60 - that a coffee outlet be invited to attend the event.

It was felt an additional Events Committee meeting was necessary prior to the Town Run.

RESOLVE EVE/09(21)/61 – that an additional Events Committee Meeting is held on the 28th September 2021 following on from the Planning Committee meeting.

31.TO DISCUSS PLANS AND RECEIVE FEEDBACK FROM HIGHWAYS ABOUT CHRISTMAS LIGHTS ON THE HIGH STREET.

RESOLVE EVE/09(21)/62 – that the feedback from North Northants Council Highways advising what information would be required to obtain a licence to have lights in the High Street is received and noted.

Councillors S and P Boyer said that they would like to sponsor up to a specified cost additional Christmas lighting for the High Street. They would like to look at various options prior to putting a proposal/s forward to the Council for consideration.

Chairman:

Date:

Members thanked Councillors S and P Boyer for their kind offer to sponsor additional Christmas lighting in the High Street. The offer of sponsorship would have to be considered by the Full Town Council.

RESOLVE EVE/09(21)/63 – that an offer by Councillors S and P Boyer to sponsor additional Christmas lighting in the High Street be taken to the October Full Town Council meeting.

RESOLVE EVE/09(21)/64 – that the Assistant Clerk sends details of festive light companies to Councillors S and P Boyer.

32.TO RECEIVE AN INVITE FOR A SKATEPARK EVENT FOR SUMMER 2022.

Members felt the event on the 4th August 2021 had been a success and that they would like to hold another event next summer.

After discussions it was agreed to request two events the first on Thursday 4th August 2022 at the Central Recreation Ground skatepark and one on Tuesday 16th August 2022 at the Crow Hill Recreation Ground Skatepark.

RECOMMEND – that Irthlingborough Town Council requests two skatepark events in 2022. The first at the Central Recreation Ground on Thursday 4th August 2022 the second at the Crow Hill Recreation Ground Skatepark on Tuesday 16th August 2022.

Councillor C Cross proposed that a request for two additional co-opted members be put to the October Full Town Council meeting. Nicki Joynes who was already assisting the Committee with the markets and a representative of I Grow. I Grow organise events in the town and it was felt it would be beneficial to have a representative co-opted onto the committee.

It was noted that in line with the Committees Terms of Reference the representative of I Grow would have to be a resident of Irthlingborough.

RESOLVE EVE/09(21)/65 – that a proposal for two additional co-opted members of the Events Committee Nicki Joynes and a representative of I Grow – name to be advised - be put onto the Full Town Council October Agenda.

Date of next meeting 28th September 2021

There being no further business the meeting closed at 8.14pm.

Chairman:

Date: