

## IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF THE EVENTS COMMITTEE HELD ON  
TUESDAY 28<sup>TH</sup> SEPTEMBER 2021 AT 8.03 P.M. (following the Planning meeting)

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PRESENT: Councillors J Bragg, C Collis-Neale, C Cross, E Hopkinson, R Powell and P Boyer (Ex Officio)

ALSO PRESENT: Sylvia Gunther - Co-opted member, Helen Norman a representative of the Historical Society and Nicki Joynes

### 33. APOLOGIES

TO RECEIVE AND ACCEPT APOLOGIES OF ABSENCE RECEIVED IN ADVANCE OF THE MEETING.

Councillor C Kearns-Gray – ill health

**RESOLVE EVE/09(21)/66** – that Councillor C Kearns-Gray's apologies be accepted.

### 34. DECLARATIONS OF INTEREST

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA.

No declarations were made.

### 35. MINUTES

TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON THE 7<sup>TH</sup> SEPTEMBER 2021.

Page 9 Councillor E Hopkinson stated it had been Councillor Jon Gray not Councillor J Farrar who had organised the bugler.

**RESOLVE EVE/09(21)/67-** that the amended minutes of the Events Committee Meeting 7<sup>th</sup> September 2021 be approved and signed as a correct record of proceedings.

### 36. MATTERS ARISING (UNLESS COVERED BELOW)

Page 9 RESOLVE EVE/06(21)/06 – To recruit a bugler to play the last post from the church tower.

It was asked if Mr L Abbott would be contacted directly about arrangements for the bugler.

Councillor C Cross will contact the bugler and confirm details.

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**37. TO NOTE EVENTS RESOLVES REPORT**

TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST EVENTS RESOLUTIONS UP TO 14<sup>TH</sup> SEPTEMBER 2021

**RESOLVE EVE/09(21)/68**– that the Events resolves report is received and the actions taken up to the 14<sup>th</sup> September 2021 are noted

**38. TO RECEIVE A VERBAL UPDATE ON THE “YOUR TOWN” RUN EVENT ON 10<sup>TH</sup> OCTOBER 2021 AT 9AM.**

The Assistant Clerk informed members that despite publicising the event through various mediums, directly contacting some running groups and sharing it with North Northants Council and Freedom Leisure to date only 5 people had signed up for the event.

She had spoken to Mark at Your Town to seek advice as to what would happen if the Council was forced to cancel the event. He had stated that the Council could postpone the event and rearrange it for another time perhaps next spring.

Members felt that the event really needed at least 50 participants to be worth staging. It was agreed the Assistant Clerk would re- release the publicity material across the various mediums this week in a big push to attract more participants.

It was mentioned that perhaps the timing of the event had been wrong with the Great North Run a few weeks ago and the London Marathon on the 2<sup>nd</sup> October 2021. In future more research should be carried out prior to setting the date to ensure it didn't clash with major or local running events.

It was also pointed out that some people had said if they had known about it earlier and had time to put in some training they would have signed up. With this in mind it was felt publicity for any future events should be released earlier.

**RESOLVE EVE/09(21)/69**– that the verbal update on the “Your Town” run event on the 10<sup>th</sup> October 2021 is received and noted.

**RESOLVE EVE/09(21)/70**–that Councillor C Cross contacts the Kettering Harriers.

However, it was felt a deadline needed to be set as to when a decision on whether to run the event or not should be made.

**RESOLVE EVE/09(21)/71**– that the Chair of the Events Committee and the Clerk are delegated to make the decision on whether to run the event or not on Monday 4<sup>th</sup> October 2021.

**39. TO FINALISE EVENTS FOR 100-YEAR WAR MEMORIAL REDEDICATION EVENT.****A) TO ESTABLISH A LIST OF WHO IS TO BE INVITED.**

Two documents giving details of the event held to dedicate the War Memorial in 1921 compiled by the Historical Society were handed out at the meeting.

A list of people who would be formally invited to attend the re-dedication of the War Memorial was discussed.

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As the event was taking place immediately after the Remembrance Service it was felt inappropriate to invite Civic Dignitaries as they would be attending their own local Remembrance Services

**RESOLVE EVE/09(21)/72**– that the invitation list for the 100 Year War Memorial Re-dedication Service is agreed as follows: - The Lord Lieutenant of Northamptonshire, Representatives of the towns three schools/colleges, Irthlingborough Infant School, Irthlingborough Junior School, and Huxlow Science College, Representatives of the Irthlingborough Scout Group, Mrs D Farrar and Mr R Langley.

It was felt that the Mayor of Irthlingborough Councillor P Boyer should have a role in the Re-dedication Service.

**RESOLVE EVE/09(21)/73** - that the Mayor of Irthlingborough Councillor P Boyer reads an excerpt from the original Dedication service in 1921 selected by the Historical Society.

The Historical Society asked if it would be possible for the Bugler to play the Last Post at the War Memorial as well as from the Church Tower.

**RESOLVE EVE/09(21)/74** - that the Bugler be asked to play the Last Post at the War Memorial during the Remembrance Service as well as from the Church Tower at 12 noon.

Members felt that a meeting with Father John to finalise the order/arrangements would be beneficial.

**RESOLVE EVE/09(21)/75** - that a meeting is arranged between the Chairman of the Events Committee, the Mayor committee members Councillors E Hopkinson and J Bragg, the Assistant Clerk, the Clerk and Father John Hall to finalise the order of the Re-dedication Service.

**B) TO AGREE PUBLICITY MATERIAL TO ADVERTISE.**

The Re-dedication Service was being well publicised by the Historical Society and the Council through websites, across social media and through the local parish magazine.

It was decided that additional publicity material was not necessary.

**C) MEMBER OF THE HISTORICAL SOCIETY WILL BE ATTENDING TO EXPLAIN THEIR PLANS – HELEN NORMAN**

Helen Norman outlined the Historical Societies plans for the weekend of the 13<sup>th</sup> and 14<sup>th</sup> November 2021.

An Exhibition based on the theme – “The town they came home to” - is to be held on Saturday 13<sup>th</sup> November 2021 at Methodist Church and rooms College Street Irthlingborough from 10am to 4pm – admission is free and refreshments will be available.

The exhibition will include details of all those lost - this will include those lost in both the 1<sup>st</sup> and 2<sup>nd</sup> World Wars. Photographs, and a lot of different artifacts ranging from an old bugle to a wedding dress. There will be a small detachment of 6-8 members of The Great War Society a group of war re-enactors. They will be in uniforms badged as the Northants Regiment and will be giving demonstrations of drills and equipment and talks at the exhibition on Saturday 13<sup>th</sup> November 2021. They will also be present at the Church and War Memorial for the traditional Remembrance Day Service on the 14<sup>th</sup> November,

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they will make a guard of honour at the War Memorial and the Re-dedication Service that will follow. Helen Norman wasn't sure at present if they would also be on Parsons' Green afterwards.

**RESOLVE EVE/09(21)/76**– that details of the Historical Society's plans for the weekend of the 13<sup>th</sup> and 14<sup>th</sup> November to mark the 100 Year War Memorial Re-dedication are received and noted.

Helen Norman was asked if the Historical Society required any assistance with funding of The Great War Society re-enactors.

Helen Norman thanked the Council but said the Historical Society had the funding to cover the costs.

**40. TO DISCUSS PLANS AND DESIGNS ABOUT CHRISTMAS LIGHTS ON THE HIGH STREET. – CLLR P BOYER**

The offer to sponsor some Christmas lights for the town by Marsh Industries needed to go before the Full Town Council.

However, Councillor P Boyer wished to gauge fellow Councillors views on the proposal to purchase in the region of 15 column displays.

Six designs were available she was suggesting a mixture of the five gold and white designs.

Members thought the column displays would be a great addition to the Towns existing Christmas trees and lights.

Councillor P Boyer said the Clerk was currently seeking the advice of Highways as to their requirements for column displays to be attached to the lamp posts

The exact prices and cost of installation were being sought and the information would be taken to the October Full Town Council meeting.

**41. TO RECEIVE AN UPDATE FROM A MEETING WITH ENVIRONMENTAL HEALTH ABOUT THE MARKET**

The Assistant Clerk informed members that Environmental Health had indicated that Irthingborough Town Council could include food stalls, i.e. fruit and veg, fresh meats and hot food at their markets as long as all the stallholders abided by the Environmental Health Regulations.

Members noted that some residents had enquired as to whether future markets could include food stalls, but members felt it was very important that if they did go down that route no stalls that competed with High Street businesses should be considered.

Nicki Joynes informed the meeting she had renewed the posting on stall finder. The majority of the stall holders were returning for the October Market on Saturday 2<sup>nd</sup> October 2021 the vacancies left by those that weren't had been filled.

Caroline Cross asked if there would be room for The WI to have a stall – it was agreed room could be found.

**RESOLVE EVE/09(21)/77**– that the verbal update from a meeting with Environmental Health about the market is received and noted.

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Nicki Joynes informed members that she had a draft Terms and Conditions for food stalls. Members asked if she could make it available for the next meeting.

Nicki Joynes also advised members that she had renewed the posting on stall finder.

**RESOLVE EVE/09(21)/78**—that Nicki Joynes would forward a copy of the draft Terms and Conditions for food stalls to the Assistant Clerk to be brought to the next Events meeting scheduled for the 26<sup>th</sup> October for discussion/consideration.

The Assistant Clerk had obtained a price for a banner to publicise the Market.

The cost would be £33 per square metre

Date of next meeting 26<sup>th</sup> October 2021

There being no further business the meeting closed at 9.05pm.

Chairman:

Date: