

## IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF THE EVENTS COMMITTEE HELD ON  
TUESDAY 28<sup>th</sup> JUNE 2022 AT 7.35 PM (FOLLOWING PLANNING) AT THE COMMUNITY CENTRE,  
FETTLINEDINE ROAD, NN9 5XF

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PRESENT: Councillors P Boyer, S Boyer, C Collis-Neale, C Cross, E Hopkinson, R Powell and Mayor (Ex Officio)

ABSENT: Cllr J Bragg

ALSO PRESENT: S Gunther - Co-opted member (arrived at 7.47 pm)

### AGENDA

#### 01.ELECTION OF CHAIRMAN – ELECT A CHAIRMAN FOR THE CIVIC YEAR 2022/23

Nominations for Chairman were requested.

Councillor C Cross was nominated and seconded

No other nominations were received

**RESOLVE EVE/06(22)/01** – that Councillor C Cross be elected Chairman of the Events Committee for Civic Year 2022/2023

#### 02.ELECTION OF VICE CHAIRMAN – ELECT A VICE CHAIRMAN FOR THE CIVIC YEAR 2022/23

Nominations for Vice Chairman were requested.

Councillor C Collis-Neale was nominated and seconded

No other nominations were received

**RESOLVE EVE/06(22)/02** – that Councillor C Collis-Neale be elected Vice Chairman of the Events Committee for Civic Year 2022/2023

#### 03.APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES OF ABSENCE RECEIVED IN ADVANCE OF THE MEETING.

No apologies had been received.

#### 04.DECLARATIONS OF INTEREST

Chairman:

Date:

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA.

No declarations were made.

05.MINUTES

TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON THE 26<sup>TH</sup> APRIL 2022.

**RESOLVE EVE/06(22)/03** - that the minutes of the Events Committee Meeting 26<sup>th</sup> April 2022 be approved and signed as a correct record of proceedings.

06.MATTERS ARISING FROM THE EVENTS COMMITTEE MEETING HELD ON THE 26<sup>TH</sup> APRIL 2022.  
(UNLESS COVERED BELOW)

Page 36 - **RESOLVE EVE/02(22)/135**– that a local Barista van is booked to be outside the Irthlingborough Community Centre on Saturday 4<sup>th</sup> June 2022, 2.30pm to 5pm as part of the Queens Platinum Jubilee celebrations. – Councillor C Cross advised that unfortunately the Barista van had not attended.

She had contacted them since and they had explained that they had double booked themselves.

**RESOLVE EVE/02(22)/136** – that an ice cream van is booked to be outside the Irthlingborough Community Centre on Saturday 4<sup>th</sup> June 2022 2.30pm to 5pm as part of the Queens Platinum Jubilee celebrations. – Councillor C Cross reported the ice cream van had attended prior to the Her Majesty’s Shoes show however, they had then left rather than staying for the interval before the Magic Show.

Councillor Cross had spoken to ice cream man since. He had apologised, he had misunderstood the requirement.

Councillor C Cross informed members that the posters the schoolchildren had made for the Queens Platinum jubilee were to be passed to the Historical Society.

**Page 39 -RESOLVE EVE/04(22)/174** – that the Assistant Clerk contacts a watch strap and battery stallholder at the Oundle Market to see if they would be interested in attending a future market. - Councillor C Cross asked if the Assistant Clerk had contacted the stallholder.

The Assistant Clerk reported that she had spoken to the watch strap and battery stallholder, unfortunately, he had indicated it was too far for him to travel. However, whilst there the Assistant Clerk had spoken to a ladies clothes stallholder and was hopefully they would be attending the July market.

07.TO NOTE EVENTS RESOLVES REPORT

TO NOTE ALL EVENTS RESOLVES ARE COMPLETED FOR LAST COUNCIL YEAR.

**RESOLVE EVE/06(22)/04** - that it is noted that no resolves were brought forward by the Assistant Clerk from Civic Year 2021/2022

08.TO RECEIVE FEEDBACK FROM THE LAST TOWN RUN ON 8<sup>TH</sup> MAY 2022 AND AGREE IF WE WISH TO HOLD ANOTHER RUN IN MAY 2023 AND CONSIDER THE IDEA OF A FAMILY FUN RUN.

Chairman:

Date:

The first 5K Town Run event May 2022 had been a success but, it was noted that any future events would require better signage.

The proceeds of the event after administration costs £206.80 had been presented to the Youth Club.

Members were keen to hold another event on the second Sunday in May in 2023.

What to call the event discussed. Should it be publicised as a 5k Town Run or a 5k Family Fun Run. If the later would a staggered start time be required to differentiate between the serious runners and the fun runners/walkers.

The consensus was that it should be advertised as a 5K Family Fun Run. It was felt the serious runners would pull away from the fun runners /walkers immediately so a staggered start wouldn't be required.

The Assistant Clerk reminded members that in 2022 the Town Run had been organised in conjunction with Your Town paid for by North Northants Council Grant. They had visited and planned the route, provided signs – which were now Irthlingborough Town council' s to use for any future events, provided publicity leaflets and promoted it through their network. The registration and payments had also been done through them. If the Council were to run it in conjunction with them in 2023 there would be a significant charge.

If the Council were to run it independently, they would need to use/install an independent registration/secure payment programme. It was agreed this option should be explored and costs established.

**RESOLVE EVE/06(22)/05** – that feedback from the 5K Town Run held on the 8<sup>th</sup> May 2022 is received and noted.

**RESOLVE EVE/06(22)/06** – that it is agreed to hold another 5K Run on Sunday 14<sup>th</sup> May 2023 at 9am with the same infrastructure.

**RESOLVE EVE/06(22)/07** – that the event be renamed as a 5K Family Fun Run.

**RESOLVE EVE/06(22)/08** - that Irthlingborough Town Council look into using/installing an independent registration/secure payment programme and running the event themselves rather than through Your Town. The costings for both options to be brought to the next Events Committee meeting.

**RESOLVE EVE/06(22)/09** – that the Raunds Barista van is booked for the event.

**RESOLVE EVE/06(22)/10** – that a balloon arch is ordered for the start/finish line.

09.TO DISCUSS IRTHLINGBOROUGH MARKET GOING FORWARD, STALLS, PROMOTION ETC

Members all agreed that better promotion of the market was required along with a wider range/larger number of stalls.

The Assistant Clerk stated she had a second banner in the office and asked for suggestions as to the best place to display it.

Chairman:

Date:

Members felt that the fence of the Wellingborough Road Cemetery where it would be seen by people entering the town would be the best place with it remaining there between mid-February until after the December market.

Suggestions for other advertising avenues, The Evening Telegraph -down your way section, Outlook and Rushden Lakes.

The cheese and chutney and cake stalls had been a success and members would like them to become a regular feature of the market. It was felt a fruit and veg stall would be a big draw too. It was agreed to investigate this.

Having a balloon artist at one of the markets was suggested.

It was felt a band needed to be booked now for the December Market and further suggestions for the December market be brought to the next meeting.

**RESOLVE EVE/06(22)/11** - that the Councils second banner should be displayed on the Wellingborough Road Cemetery fence to promote the markets between March and December.

**RESOLVE EVE/06(22)/12** - that Councillor C Cross arranges for a regular notice to be placed in The Evening Telegraphs down your way section.

**RESOLVE EVE/06(22)/13**- that the Assistant Clerk arranges for the markets to be publicised at Rushden Lakes.

**RESOLVE EVE/06(22)/14** - that enquiries are made with the aim of securing a fruit and vegetable stall for the upcoming markets.

**RESOLVE EVE/06(22)/15** - that Councillor C Cross contacts the balloon artist that attended the recent Irthlingborough Infant School fete to see if they would attend a future market and what the cost would be.

**RESOLVE EVE/06(22)/16** - that the Assistant Clerk books the Raunds Temperance Band for the December market.

**RESOLVE EVE/06(22)/17** - that members bring further suggestions for the December market to the next meeting.

#### 10. TO AGREE ARRANGEMENTS FOR THE TWO SKATE PARK EVENTS IN AUGUST

Two Skatepark Events have been booked: -  
**4<sup>TH</sup> AUGUST 2022 - Central Rec 10am – 3pm**  
**16<sup>TH</sup> AUGUST 2022 – Crow Hill Rec 10am – 3pm**

The Assistant Clerk informed members she had sent details of the skateboard events to the local schools as RESOLVE EVE/01(22)/111.

Several other RESOLVES 112 to 115 relating to promoting the event had also been made which were ongoing.

Chairman:

Date:

It was suggested that the events be promoted through a skateboard website too.

**RESOLVE EVE/06(22)/18** - that the skate park events be publicised on skateboardgb.org.

It had been resolved at the last meeting to provide temporary signage - **RESOLVE EVE/01(22)/110** – that temporary signage guiding people to the Central Recreation Ground skatepark be sought and put up at access points to the Recreation Ground.

Members discussed what signage was required.

**RESOLVE EVE/06(22)/19** - that signs up to a value of £100 to direct people from Finedon Road and the top of Manton Lane and Scarborough Street and a sign to be displayed above the height of the hedge to the right of the skatepark be purchased.

**RESOLVE EVE/06(22)/20** – that the Barista van operated by a lady from Finedon be booked to attend both skatepark events.

**RECOMMEND** – that an advertising blimp balloon sponsored by Marsh Industries be obtained for the two skatepark events.

Members considered it was necessary to have another meeting prior to the next one scheduled for Tuesday 4<sup>th</sup> October 2022.

**RESOLVE EVE/06(22)/21** – that an additional Events Committee Meeting be held on the 6<sup>th</sup> September at the Community Centre, Fettleline Road NN9 5XF at 7pm.

Date of next meeting – 6<sup>th</sup> September 2022

There being no further business the meeting closed at 8.17pm.

Chairman:

Date: