

IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF THE EVENTS COMMITTEE HELD ON
TUESDAY 26th APRIL 2022 AT 7.30 PM AT THE COMMUNITY CENTRE, FETTLINEDINE ROAD, NN9 5XF

PRESENT: Councillors C Collis-Neale, C Cross, J Farrar (substituting for J Gray) E Hopkinson, R Powell and Mayor (Ex Officio)

ALSO PRESENT: S Gunther - Co-opted member (arrived at 7.55pm)

AGENDA

86. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES OF ABSENCE RECEIVED IN ADVANCE OF THE MEETING.

Councillor J Gray – Work Commitment – substituted Councillor J Farrar
Councillor C Kearns-Gray – Work Commitment

RESOLVE EVE/04(22)/155 – that Councillors J Gray and C Kearns-Gray’s apologies be accepted.

87. DECLARATIONS OF INTEREST - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA.

Items 93i i) to consider a suggestion that we crown the May Queen at the Platinum Jubilee Market – Councillor C Cross – member of i-Grow

Item 93 ii) to consider a suggestion that we include a juggler at the Platinum Jubilee Market (who was booked for May Day) – Councillor C Cross – member of i-Grow

88. MINUTES - TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON 29TH MARCH 2022.

RESOLVE EVE/04(22)/156 - that the minutes of the Events Committee Meeting 29th March 2022 be approved and signed as a correct record of proceedings.

89. MATTERS ARISING (UNLESS COVERED BELOW)

Page 33 **RESOLVE EVE/03(22)/149** – To investigate the cost of a 17-seat mini bus to take residents to the community centre for the play and magic show. – Councillor C Cross asked for an update.

Chairman:

Date:

The Assistant Clerk informed members that she had left a message for the gentleman in Raunds yesterday (25.04.2022) but as yet he hadn't come back to her. She would contact him again tomorrow.

90. TO NOTE EVENTS RESOLVES REPORT - TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST EVENTS RESOLUTIONS UP TO 19TH APRIL 2022.

Page 10 **RESOLVE EVE/02(22)/135**– that a local Barista van is booked to be outside the Irthlingborough Community Centre on Saturday 4th June 2022, 2.30pm to 5pm as part of the Queens Platinum Jubilee celebrations – Councillor C Cross – Asked if the Barista Van was confirmed

The Assistant Clerk confirmed it was.

Page 10 **RESOLVE EVE/02(22)/137** – that a bouncy castle is booked for the Irthlingborough Community Centre Courtyard on Saturday 4th June 2.30pm to 5pm as part of the Queens Platinum Jubilee celebrations. Councillor C Cross asked for an update.

The Assistant Clerk advised members that she had been unable to procure a Bouncy Castle for the event.

RESOLVE EVE/04(22)/157 – that the Events resolves report is received and the actions taken up to the 19th April 2022 are noted

91. TO RECEIVE THE FINAL ARRANGEMENTS FOR THE TOWN RUN ON 8TH MAY 2022.

The Assistant Clerk advised that to date 20 runners had signed up for the event. She had been informed an additional 10 runners were going to take part from a local running club and that 4 residents had indicated they were going to take part in the event.

It had been agreed that two of the entrants would start at the later time of 10am.

The main concern at the moment was the fact Marshall and first aid cover for the event hadn't been secured.

When the event had first been proposed Irthlingborough had been promised help with Marshalling via the Town App 4 town offer, from Rushden Running Club but, this hasn't been forthcoming for the rearranged date.

An email had been tabled with a quotation for a professional firm offering 12 staff for 4 hours at a cost of £480 to provide both Marshalling and First Aid cover.

Councillor J Farrar indicated that the event could not be run without Marshalling and First Aid cover so he proposed the quotation was accepted.

RESOLVE EVE/04(22)/158 – that the quotation for 4 hours of Marshall and First Aid cover for the Town Run Event on 8th May 2022 is accepted.

Councillor C Cross asked for confirmation that the Pavilion would be open to provide toilet facilities.

The Assistant Clerk confirmed it would be.

Chairman:

Date:

The Assistant Clerk stated that the Council needed to decide the positioning of the start/finish line, Marshall/first Aid posts and where the table to provide water for entrant's part way round the course was to be located.

Councillor C Cross offered to assist the Assistant Clerk with his.

RESOLVE EVE/04(22)/159 – that the Assistant Clerk and Councillor C Cross walk the course on Friday 29th April 2022 to agree start/finish line, Marshall and First Aid and water table positions.

No press or radio coverage had been arranged.

The Deputy Mayor would be presenting the medals for those completing the course.

RESOLVE EVE/04(22)/160 – that the final arrangements for the Town Run on 8th May 2022 are received and noted.

92. TO RECEIVE AND ACCEPT THE QUOTATION FOR THE BALLOON ARCH FOR THE TOWN RUN.

The Assistant Clerk gave a verbal quotation of £150 for a balloon arch for the start/finish line of the Town Run. She advised the arch was to be made up of Council green balloons.

RESOLVE EVE/04(22)/161 – that the quotation of £150 to provide a balloon arch for the start/finish line of the Town Run to be held on 8th May 2022 is accepted.

93. TO RECEIVE THE FINAL ARRANGEMENTS FOR THE PLATINUM JUBILEE WEEKEND AND VIEW BUDGET TO DATE.

The Assistant Clerk advised the new Financial Year had started so a full budget was available.

The Mayor asked for confirmation of the times of the 4th June Market and Community Centre show events.

The Assistant Clerk advised the Market was to run from 9am – until 1.30pm. The Play – Her Majesty's Shoes at the Community Centre was 3pm and was to be followed by the Magic Show.

It was discussed whether any additional provision ie refreshments was required for the Beacon Lighting Event on Thursday 2nd June at 9.45 pm.

It was felt that due to the timing and length of the countrywide programmed event the provision of refreshments wasn't necessary. The Council could look into providing some sort of party popper for people to let off when the Beacon was lit. Councillor J Farrar said this had been popular at a previous Beacon event.

The Assistant Clerk said the Council had received lots of red white and blue knitted bunting. Arrangements for threading them and hanging them needed to be agreed.

RESOLVE EVE/04(22)/162 – it was agreed that volunteers would be sought to help thread the bunting at the Community Centre on Friday 20th May 2022 at 10am.

Chairman:

Date:

RESOLVE EVE/04(22)/163 – it was agreed that the threaded bunting would be put up on Parsons Green, along the High Street and at the Rest Gardens on Wednesday 1st June from 1pm.

RESOLVE EVE/04(22)/164 – it was agreed that union flags donated to the Council would be tied around/to all the trees along Finedon Road for the Queens Platinum Jubilee Weekend.

RESOLVE EVE/04(22)/165 – that arrangements for the Councils Queens Platinum Jubilee Weekend Events to be held on Thursday 2nd June and Saturday 4th June 2022 are received and noted.

I) TO CONSIDER A SUGGESTION THAT WE CROWN THE MAY QUEEN AT THE PLATINUM JUBILEE MARKET

Councillor C Cross informed members that i-Grow had decided not to hold their Annual May Day Event this year.

It had been suggested that the Council be asked if the Crowning of the May Queen and the Garland King could be incorporated into the Council Market Event on Saturday 4th June 2022.

Members felt this could be incorporated and proposed a time of 11am for the Crowning.

RESOLVE EVE/04(22)/166 – that it is agreed to hold the Crowning of the May Queen and Garland King at 11am on Parsons' Green as part of the Queens Platinum Jubilee Market Event on Saturday 4th June 2022.

RESOLVE EVE/04(22)/167 – that Councillor C Cross liaises with the Head of Irthlingborough Junior School to finalise arrangements for the Crowning of the May Queen and Garland King at 11am on Saturday 4th June 2022

II) TO CONSIDER A SUGGESTION THAT WE INCLUDE A JUGGLER AT THE PLATINUM JUBILEE MARKET (WHO WAS BOOKED FOR MAY DAY)

Councillor C Cross informed members that the Juggler booked by i-Grow for their annual May Day Event was not available on Saturday 4th June 2022.

III) TO CONSIDER A FACE PAINTER FOR THE PLATINUM JUBILEE MARKET.

The Assistant Clerk asked if the Committee wished to consider getting a face painter to attend.

Members thought it was a good idea.

It was understood there were some face painters within the town, Councillor C Collis - Neale offered to put an enquiry out on social media.

RESOLVE EVE/04(22)/168 – that Councillor C Collis-Neale puts out an enquiry on social media for a face painter to attend the Queens Platinum Jubilee Market on Saturday 4th June 2022

RESOLVE EVE/04(22)/169 – that it is agreed to spend up to £50 for a face painter to attend the Queens Platinum Jubilee Market on Saturday 4th June 2022

94.TO AGREE TO PURCHASE THE CHURCH LIGHT FILTERS.

Chairman:

Date:

The Assistant Clerk stated the Church are happy to light up the church in red white and blue if the Council provides the filters.

Currently, one light is awaiting repair and the council has requested a quotation from the Church's contractor to provide and fit the coloured covers. The Assistant Clerk has been chasing them for the quotation but without success to date. Apparently because the lights have a yellow hue it is proving difficult to find covers that will provide the red white and blue effect requested.

Councillor C Collis-Neale offered to chase the contractor.

RESOLVE EVE/04(22)/170 – that Councillor C Collis-Neale chases the contractor for a quotation to supply and fit light covers for the Queens Platinum Jubilee weekend Thursday 2nd June to Sunday 5th June 2022

RESOLVE EVE/04(22)/171 – that the Clerk and Councillor C Cross (Chair Events Committee) are delegated to make a decision as to whether to accept the quotation for the supply and fitting of light covers for the Queens Platinum Jubilee Weekend Thursday 2nd June to Sunday 5th June 2022.

95.TO AGREE FUTURE ENTERTAINMENT AT THE MARKETS.

It had been agreed to hold markets from March to December so ideas were sought for entertainment the May – December markets.

Councillor J Farrar didn't think it was necessary to have entertainment at every market but if entertainment was put on it should be varied.

A proposal was made for a Punch and Judy show to be hired for the May market

RESOLVE EVE/04(22)/172 – that a Punch and Judy show be booked for the May Market on Saturday 8th May 2022

Co-opted member Sylvia Gunther said there had been some good performers at the Leather and Bottle open mic sessions she offered to make enquiries.

RESOLVE EVE/04(22)/173 – that Sylvia Gunther contacts the proprietors of the Leather and Bottle to enquire about some of their open mic session performers.

The Assistant Clerk indicated that two food stalls a Cheese and preserves and a sausage stall were expected for the May market.

Co-opted member Sylvia Gunther suggested a watch strap and battery stall would be a good addition to the market.

RESOLVE EVE/04(22)/174 – that the Assistant Clerk contacts a watch strap and battery stallholder at the Oundle Market to see if they would be interested in attending a future market.

Date of next meeting – To be confirmed

There being no further business the meeting closed at 8.15pm.

Chairman:

Date:

Chairman:

Date: